



CORPORATION OF THE VILLAGE OF POUCE COUPE

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Minutes of Regular Council Meeting September 6, 2011 Held in the Village Council Chambers

ATTENDANCE: Mayor Lyman Clark
Councillor Red Merrick
Councillor Larry Fynn

Karen P. Mellor, Chief Administrative Officer
Sandy O'Flaherty, Administrative Assistant

1) CALL TO ORDER

Mayor Clark called the meeting to order at 7:00 p.m.

2) ADOPTION OF AGENDA

MOVED by Councillor Fynn and **SECONDED** by Councillor Merrick, THAT the Agenda for the Regular Council Meeting of September 6, 2011 be amended as presented to include the Fireman's Banquet, and Gift Certificate from Corlanes for resigning Fire Chief under New Business **CARRIED**

3) ADOPTION OF MINUTES

Minutes of the Regular Council Meeting of August 8, 2011 **MOVED** by Councillor Fynn and **SECONDED** by Councillor Merrick **THAT** the minutes of the August 8, 2011 Regular Council Meeting be adopted as present. **CARRIED**

4) INTRODUCTION OF LATE ITEMS – NIL

5) PUBLIC HEARING – NIL

6) DELEGATIONS – NIL

Mr. B. Hanna (arrived at 7:30)

Discussion ensued regarding major components of Mr. Hanna's Development. The first issue was in regards to parking. Mr. Hanna was informed that as per the Zoning By-law, the required parking was to be provided for on-site. Street parking for residents was prohibited.

Council expressed their concern for the length and placement of the culvert. The culvert was over 100 feet in length and there were questions regarding its installation. Mr. Hanna was told there were installation standards contained in the Servicing Bylaw and that he is to adhere to

those standards.

Council also raised the issue of the water shut-off valve. It was buried and there was concern that knowing the location was necessary in the event the water had to be turned off by public works staff.

Mr. Hanna was asked to return the completed application and sketch that would indicate the location of the culvert. .

Mr. Hanna agreed to bring the application in to the office.

Mr. Hanna was further informed there had been some complaints regarding construction debris on the road and street parking of trade vehicles was causing concern for residents travelling on the road.

7) UNFINISHED BUSINESS AND BUSINESS ARISING FROM THE MINUTES

B.C. One Call – accepted as information

MOVED by Councillor Merrick SECONDED by Councillor Fynn to not participate

8) CORRESPONDENCE

a) Safety Authority - Accepted as Information

b) Onsite Wastewater Management - Accepted as Information

c) International Association of Heat and Frost Insulators – Accepted as Information

d) Fire Inspection Report – Accepted as Information

9) CORRESPONDENCE FOR INFORMATION (SEE CHAMBER FILE)

a) Step Up and Ride Society – Changes to staffing

b) Heritage B.C. Quarterly

c) Forest Practices Board Annual Report 2010/2011

10) RESOLUTIONS

a) To pay the cost of the retirement dinner for the retiring Fire Chief

**MOVED by Councillor Merrick and SECONDED by Councillor Fynn THAT the Village of Pouce Coupe pay for the retirement dinner for the retiring Fire Chief
CARRIED**

b) To purchase a \$1,000.00 gift certificate for the retiring Fire Chief – from the Village of Pouce Coupe

MOVED by Councillor Fynn, and SECONDED by Councillor Merrick, THAT the Village

of Pouce Coupe purchase a gift certificate in the amount of \$1,000.00 from Corlanes for the retiring Fire Chief **CARRIED**

c) Accounts Payable Report - \$76,789.47

MOVED by Councillor Fynn and **SECONDED** by Councillor Merrick **THAT** the Accounts Payable Report be accepted as presented **CARRIED**

11) BYLAWS - NIL

12) REPORTS

- a) **Councillor Merrick** - Would like a paving contactor list, would like to see some paving this year, 6 trees needed to be cut down this fall
- b) **Councillor Fynn** reported on the progress of the valve and hydrant replacement underway, sewer lagoons up and running.
- c) **Mayor Clark** – Reported on the NCDC noting it went very well, Discussion regarding Apex Oilfield= weeds need buzzing.

13) CHIEF ADMINISTRATIVE OFFICER

- a) **PEP** – preliminary approval for proposal as submitted
- b) **Water Reservoir Project** - additional money was approved to replace faulty valves and hydrants
- c) **Election** – important priority
- d) **LGDE and LGDEtax forms** – completed by Earl So – City of Dawson Creek
- e) **Lagoon Berm Project** – Wrapping up

14) QUESTION PERIOD - NIL

15) NEW BUSINESS

a) Invitation to Peace River Local Government Association Meeting

MOVED by Councillor Fynn, and **SECONDED** by Councillor Merrick, **THAT** Council and the Administrator attend the event in Taylor

CARRIED

16) IN-CAMERA MEETING - as per section 90(1) (l) of the Community Charter

Motion to move to a Closed Meeting of Council

MOVED by Councillor Fynn, and **SECONDED** by Councillor Merrick, **THAT** Council moves to a Closed Meeting of Council **CARRIED**

Adjourned to a closed meeting under section 90(1) (l) of the Community Charter at 8:35.

Motion to return back to the Regular Meeting of Council

MOVED by Councillor Merrick, and **SECONDED** by Councillor Fynn that Council returns to the Regular meeting of Council

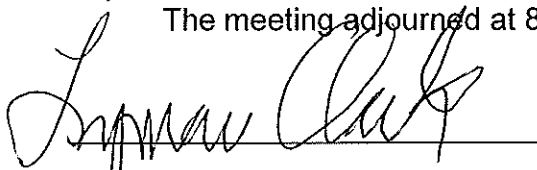
CARRIED

Returned to the Regular Meeting of Council at 8:45 p.m.

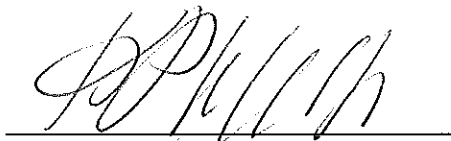
17) RISE AND REPORT - NIL

18) ADJOURNMENT

The meeting adjourned at 8:55 p.m.



Chairperson
Mayor Lyman Clark



Recorder
Sandy O'Flaherty
Administrative Assistant