



CORPORATION OF THE VILLAGE OF POUCE COUPE

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Minutes of Regular Council Meeting November 7, 2011 Held in the Village Council Chambers

ATTENDANCE: Mayor Lyman Clark
Councillor Red Merrick
Councillor Larry Fynn

Karen P. Mellor, Chief Administrative Officer
Michael McPhail, Finance Officer
Katrina Antoine, Administrative Clerk

GALLERY: Colleen Evans
Les Randall
Jennifer Stuart

1) CALL TO ORDER

Mayor Clark called the meeting to order at 7:00 p.m.

2) ADOPTION OF AGENDA

Motion was made that the Agenda for the Regular Council Meeting of November 7, 2011 be adopted as presented **MOVED** by Councillor Merrick and **SECONDED** by Councillor Fynn **CARRIED**

3) ADOPTION OF MINUTES

Motion was made that the minutes of October 3, October 17, October 28 and October 31 be adopted as presented **MOVED** by Councillor Fynn and **SECONDED** by Councillor Merrick **CARRIED**

4) INTRODUCTION OF LATE ITEMS – NIL

5) PUBLIC HEARING – NIL

6) DELEGATIONS

a) Les Randall

i) Voiced his concerns with respect to the current zoning bylaw which does not allow him to replace his existing mobile home with another. Mr. Randall explained that a new mobile home is an affordable alternative housing form.

ii) Council and Mayor listened to his concerns, will take the concerns under advisement, and will have the staff review the existing zone bylaw to address this bylaw and other possible zoning amendments. This process is extremely time consuming and will

hopefully be completed early in the new year.

b) Jennifer Stuart

- i) Voiced her concerns about the parking problem on Elevator Road and 55th Ave, near the new duplex which was just built.
- ii) She would like to see "No Parking" signs put up along the street and to have the signs be enforced, to avoid accidents and to solve the upcoming problems for grading and snow removal.
- iii) Council advised that this has been an ongoing problem and have been working on a solution to correct it in a timely manner.

7) UNFINISHED BUSINESS AND BUSINESS ARISING FROM THE MINUTES - NIL

8) CORRESPONDENCE

- a) Dawson Creek Daily News – Christmas ad for the Carol Book – Accepted as Information
- b) Northern Health Authority – "Imagine" grants - Accepted as Information
- c) BC Community Living Action Group – Accepted as Information
- d) Peace River Regional District – Waste Recycling Strategy Workshop – Accepted as Information

9) CORRESPONDANCE FOR INFORMATION (SEE CHAMBER FILE)

- a) Pacific Northern Gas – Information Letter – Accepted as Information
- b) Philip J. Currie Dinosaur Museum – Thank you letter – Accepted as Information
- c) Fort St. John Alaska Highway Interpretive Project – Accepted as Information
- d) Sustaining the Non-Profit Housing Section – Accepted as Information

10) RESOLUTIONS

- a) Accounts Payable Report - \$81,007.12

Resolution of Council THAT the Accounts Payable Report be accepted as presented
Moved by Councillor Merrick and **SECONDED** by Councillor Fynn

CARRIED

11) BYLAWS

- a) Bylaw 948, 2011 – "The Corporation of the Village of Pouce Coupe Columbarium Reserve Fund Establishment Bylaw No. 948, 2011" – Was Given the First Three Readings

Resolution of Council THAT Bylaw 948, 2011 – "The Corporation of the Village of Pouce Coupe Columbarium Reserve Fund Establishment Bylaw No. 948, 2011" – Be given the First Three Readings **Moved** by Councillor Fynn and **SECONDED** by Councillor Merrick

12) REPORTS

a) **Councillor Merrick** - Nil

b) **Councillor Fynn**

- i. Advised that the snow blower is being shipped to the Prince George dealership and arrangements will be made to deliver the same to Pouce Coupe.
- ii. Advised that some research was done regarding the septic tank for Pouce Coupe park

c) **Mayor Clark**

- i. Provided an update on the meeting he had attended for NCDC

13) CHIEF ADMINISTRATIVE OFFICER

a) Deh Cho – Resolution of Council THAT payment be made for the 2010 and 2011 Deh Cho Membership

MOVED by Councillor Merrick and **SECONDED** by Councillor Fynn

CARRIED

b) Royal Canadian Legion – Resolution of Council THAT the Village of Pouce Coupe donate \$100.00 to the Poppy Fund.

MOVED by Councillor Merrick and **SECONDED** by Councillor Fynn

CARRIED

c) SPCA Contract – Councillor Merrick wishes to speak to SPCA before new Contract is made regarding their duties as set out in previous contract

TABLED

ii) FINANCE OFFICER

d) Finance Officer provided an update as the activities he has been working since his hire in October, 2011.

iii) ADMINISTRATIVE CLERK

e) Administrative Clerk provided an update on the Buildings and Demolitions Report for September, 2011

14) QUESTION PERIOD

- a) Advance Voting - Questions were raised as to why there is no Advance Voting and the reasons were explained by Council
- b) SPCA – Discussion was made about the lack of response from the SPCA and if there were alternatives other than using the SPCA as dog control.

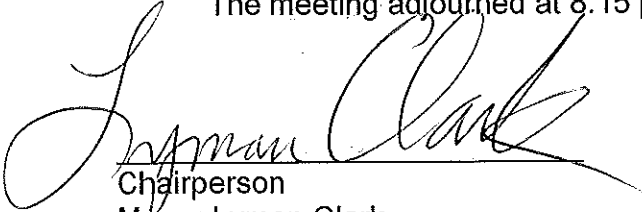
15) NEW BUSINESS - NIL

16) IN-CAMERA MEETING - as per section 90(1) (l) of the Community Charter – NIL

17) RISE AND REPORT - NIL

18) ADJOURNMENT

The meeting adjourned at 8:15 p.m.



Chairperson
Mayor Lyman Clark



Recorder
Karen P. Mellor
Chief Administrative Officer