



CORPORATION OF THE VILLAGE OF POUCE COUPE

PO Box 190, Pouce Coupe, B.C. V0C 2C0
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Minutes of Regular Council Meeting May 16, 2011 Held in the Village Council Chambers

ATTENDANCE:

Mayor Lyman Clark
Councillor Red Merrick
Councillor Larry Fynn

Ralph Gillis, Acting Chief Administrative Officer
Sandy O'Flaherty, Administrative Assistant

GALLERY:

Stewart Burnett, Dawson Creek Daily News

1) CALL TO ORDER

Mayor Clark called the meeting to order at 7:05 p.m.

2) ADOPTION OF AGENDA

MOVED by Councillor Fynn and **SECONDED** by Councillor Merrick, THAT the Agenda for the Regular Council Meeting of May 16, 2011 be adopted as presented

CARRIED

3) ADOPTION OF MINUTES

a) Minutes of the Regular Council Meeting of May 2, 2011

MOVED by Councillor Merrick, and **SECONDED** by Councillor Fynn, THAT the minutes of the May 2, 2011 Regular Council Meeting be adopted as presented

CARRIED

b) Minutes of the Special Council Meeting of May 4, 2011

MOVED by Councillor Merrick, and **SECONDED** by Councillor Fynn, THAT the minutes of the May 4, 2011 Special Council Meeting be adopted as presented

CARRIED

4) INTRODUCTION OF LATE ITEMS

a) Stars Ambulance

Re: Contribution on behalf of Peter Kut

5) PUBLIC HEARING – NIL

6) DELEGATIONS - NIL

7) UNFINISHED BUSINESS AND BUSINESS ARISING FROM THE MINUTES - NIL

MOVED by Councillor Merrick, and **SECONDED** by Councillor Fynn, THAT all correspondence be accepted as information

CARRIED

8) CORRESPONDENCE

- a) **Northern Health Meeting June 13th & 14th in Prince Rupert**
Re: Request for presentations from interested individuals or parties
- b) **Village of Granisle - Mayor Frederick J. Clarke**
Re: Request for support and review of Health Service delivery that includes the Municipalities and Regional Districts of the area over which the Northern Health Authority prevail
- c) **Lorelei McKenzie**
Re: Request to register to attend May 30/2011 event at Sikanni Chief River Bridge
Re: Request to proclaim June 19th as Juneteenth Day
- d) **2011 Community Futures BC Annual Conference**
Re: Offer to sponsor an event

9) CORRESPONDANCE FOR INFORMATION (SEE CHAMBER FILE)

- a) **Spectra Energy** – Post-Construction Update
- b) **Northern Development Initiative Trust** – 2011 Quarterly Update
- c) **City of Dawson Creek** – Burn Fund Poker Night
- d) **Fort St. James** – Victoria Day Events
- e) **Northern Health** – New Chief Medical Health Officer
- f) **The Corporation of the Village of Slocan**-Online Municipal Voting
- g) **UBCM** – Strategic Wildfire Prevention Initiative
- h) **Fort St. James** – Front Line Appreciation Day
- i) **Rural Coordination Centre of BC** – Conference
- j) **NCLGA** – UBCM Name Change Resolution

10) RESOLUTIONS

- a) **Accounts Payable Report - \$10, 9845.62**

MOVED by Councillor Merrick, and **SECONDED** by Councillor Fynn, THAT the accounts payable be accepted as presented **CARRIED**

11) BYLAWS

- a) **Bylaw No 945, 2011** – A bylaw to impose a Water Frontage Parcel Tax on owners of land under section 200 of the Community Charter – First, second, third readings

MOVED by Councillor Merrick, and **SECONDED** by Councillor Fynn, THAT Council gives first, second, and third readings to Bylaw No. 945, 2011, A bylaw to impose a Water Frontage Parcel Tax on owners of land under section 200 of the Community Charter **CARRIED**

- b) **Bylaw No. 946, 2011** – A bylaw to impose a Sewer Frontage Parcel Tax on owners of land under section 200 of the Community Charter - First, second, third readings

MOVED by Councillor Fynn, and **SECONDED** by Councillor Merrick, THAT Council gives first, second, and third readings to Bylaw No. 946, 2011, a bylaw to impose a Sewer Frontage Parcel Tax on owners of land under section 200 of the Community Charter **CARRIED**

12) REPORTS

a) Councillor Merrick

Concerns were raised about signage for heavy trucks on Railway Avenue. Public Works is in the process of removing sign from the Elevator Road once they are cleared for digging. The sign will then be placed on Railway Avenue and traffic will be re-routed to Elevator Road.

We are still waiting to hear from the lawyers in regards to the legalities of land easements between two residents.

b) Councillor Fynn

Councillor Fynn attended the Pouce Coupe Library meeting. Concerns were raised as to liability insurance for the library board of directors. Confirmation from MIBC was received that any individual that is under the direction of the Village is covered under the Village Insurance Policy. Public Works removed the sign from the old library and SD #59 will install it in the new location. Councillor Fynn represented Pouce Coupe at the 2011 Northern Lights College Convocation Ceremony held May 11, 2011. The cement for the Columbarium will be poured next week in preparation for the new structure. A letter to the BCCPA will be forwarded later this week with the upgrade to the Riverview Cemetery.

c) Mayor Clark

Mayor Clark attended the NCLGA conference in Prince Rupert and will forward his report at the next Regular Council meeting. He was happy to report that Port Edwards was following suit to hold a referendum for a shared facility for community buildings such as with the Pouce Coupe Elementary School and the Pouce Coupe Community Centre.

13) REPORT OF THE ADMINISTRATIVE ASSISTANT

- a) **Parade Update** – Presented registration form and sponsor request for Council approval. Discussion was held as to judges and a Parade Marshall. Mayor will ask one of the local business owners and George Merrick agreed to judge the horse entries. Council approved the forms to be distributed to local community businesses and posted on the website.

MOVED by Councillor Fynn, and **SECONDED** by Councillor Merrick, THAT the registration form for parade entries and sponsor letter be accepted as presented
CARRIED

14) REPORT OF THE CHIEF ADMINISTRATIVE OFFICER

- a) **Revenue and Expense Report** – A copy of the Revenue and Expense report was presented to Council for information. If Council has any questions they can set a time for further discussion.
- b) **Action Update** - A report of the Chief Administrative Officer was presented to Council as to the actions taken on behalf of Council for the May 2, 2011 Regular Meeting of Council. A draft newsletter was presented to Council. Council decided not to include tax information on the average home owner as it would confuse rather than inform. Council will get back with newsletter additions and changes prior to sending out Tax Notices. The CAO also reported that there were no interested parties for the Board of Variance position. Council would have to appoint someone to fill the vacancy.

Signage for children playing were brought up, Council will meet to discuss most appropriate places to install. In regards to dust control, Public Works will start the process.

15) QUESTION PERIOD - NIL

16) NEW BUSINESS

a) Review & Approval of Draft Financial Statements

A new law was passed that audited draft financial statements must be approved prior to official statements being presented

MOVED by Councillor Fynn, and **SECONDED** by Councillor Merrick, THAT the Draft of Financial Statements be accepted as presented **CARRIED**

b) \$1,000.00 Donation to the Pouce Coupe Elementary for Annual Clean-up

Correspondence was received from the school requesting a donation towards the clean-up on May 31, 2011 for clean-up in Pouce Coupe

MOVED by Councillor Fynn, and **SECONDED** by Councillor Merrick, THAT the Village of Pouce Coupe donate \$1,000.00 to the Pouce Coupe Elementary for Village Clean-up **CARRIED**

17) IN-CAMERA MEETING - as per section 90(1) of the Community Charter

Motion to move to a Closed Meeting of Council

MOVED by Councillor Fynn, and **SECONDED** by Councillor Merrick, THAT Council moves to a Closed Meeting of Council **CARRIED**

Adjourned to a closed meeting under section 90 (1) (a) and (e) of the Community Charter at 8:08 p.m.

Motion to return back to the Regular Meeting of Council

MOVED by Councillor Merrick, and **SECONDED** by Councillor Fynn that Council returns to the Regular meeting of Council **CARRIED**

Returned to the Regular Meeting of Council at 8:45 p.m.

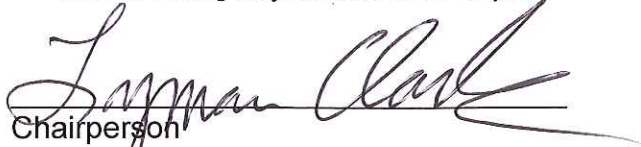
18) RISE AND REPORT

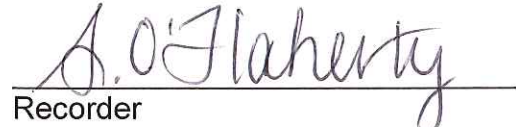
a) Council rose and reported on the following motion made at the May 16, 2011 In-Camera Meeting:

MOVED by Councillor Fynn, and **SECONDED** by Councillor Merrick, THAT the Village of Pouce Coupe make no further consideration for land sales below the current listing price **CARRIED**


19) ADJOURNMENT

The meeting adjourned at 8:45 p.m.


Chairperson
Mayor Lyman Clark


Recorder
Sandy O'Flaherty
Administrative Assistant

CERTIFIED a true copy of the Minutes of the Corporation of the Village of Pouce Coupe from a Meeting held in Council Chambers, Pouce Coupe, BC



Finance Clerk, Victoria Feist