



CORPORATION OF THE VILLAGE OF POUCE COUPE

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Minutes of Regular Council Meeting June 6, 2011 Held in the Village Council Chambers

ATTENDANCE:

Mayor Lyman Clark
Councillor Red Merrick
Councillor Larry Fynn

Sandy O'Flaherty, Administrative Assistant

GALLERY:

Dale Rose, Sander Rose Bone Grindle LLP
Jason Grindle, Sander Rose Bone Grindle LLP
Carl Sahlin

1) CALL TO ORDER

Mayor Clark called the meeting to order at 7:00 p.m.

2) AUDITOR'S PRESENTATION

Jason Grindle and Dale Rose from Sander Rose Bone Grindle LLP were present to provide an overview of the Consolidated Financial Statements Year Ended December 31, 2010. The audit was conducted in accordance with Canadian generally accepted auditing standards. Dale reported that our Tangible Capital Assets are in order and that we have gained significant capital by adding all of our assets. Although the original task was cumbersome, we now have everything in place and it will be the responsibility of the Village and the new Chief Administrative Officer to comply and update as necessary. The Village carries no long term debt and is presently at a very amicable position. Land sales contributed to our revenue and our annual surplus was in strong standing. It was also reported that staff played a vital role in assisting the auditors and providing the necessary information to complete their task.

3) ADOPTION OF AGENDA

MOVED by Councillor Merrick and **SECONDED** by Councillor Fynn, THAT the Agenda for the Regular Council Meeting of June 6, 2011 be adopted as presented

CARRIED

4) ADOPTION OF MINUTES

a) Minutes of the Regular Council Meeting of May 16, 2011

MOVED by Councillor Fynn, and **SECONDED** by Councillor Merrick, THAT the minutes of the May 16, 2011 Regular Council Meeting be adopted as presented

CARRIED

5) INTRODUCTION OF LATE ITEMS

a) Step- Up 'N Ride Petition

Re: Additional pledge forms for Step Up 'N Ride was presented to Council to be addressed during delegation.

6) PUBLIC HEARING – NIL

7) DELEGATIONS

a) Carl Sahlin

Carl Sahlin, a resident of Pouce Coupe, was in attendance to present pledge forms in support of the Step Up 'N Ride services. Over 50 names were presented to Council in support of the Step Up 'N Ride services. It was noted that some of the names were not residents of Pouce Coupe. Council explained that the service would not be lost if just would not be fully subsidized by the Village.

MOVED by Councillor Fynn, and **SECONDED** by Councillor Merrick, THAT the pledge forms be accepted as information **CARRIED**

8) UNFINISHED BUSINESS AND BUSINESS ARISING FROM THE MINUTES

a) Lorelei McKenzie

Re: Request to proclaim June 19th as Juneteenth Day in honour of the heroism and dedication of black US Soldiers building the Alaska Highway during the Second World War.

MOVED by Councillor Fynn, and **SECONDED** by Councillor Merrick, THAT June 19th be proclaimed as Juneteenth day **CARRIED**

MOVED by Councillor Merrick, and **SECONDED** by Councillor Fynn, THAT all correspondence be accepted as information **CARRIED**

9) CORRESPONDENCE

a) Peace River Regional District

Re: Maintaining CN Railway Crossings

b) BC One Call

- a. Process and options on becoming a member
- b. Letter of support
- c. Fee Schedule

Direction: Gather more information

c) Step Up 'N Ride

Re: Subsidized Transportation

d) Northern Development Initiative Trust

Re: Approval of \$35,000.00 for the 2011 Economic Capacity Building Program

e) City of Grande Prairie Municipal Government Day

Re: Invitation to Municipal Government Day, June 15, 2011

Direction: Respectfully decline due to scheduling conflicts

f) Pouce Coupe Municipal Library

Re: Approval of new board member, Sonia Pealo

Direction: Send letter approving new board member

MOVED by Councillor Fynn, and **SECONDED** by Councillor Merrick, THAT Sonia Pealo be appointed to the Pouce Coupe Municipal Library Board **CARRIED**

g) Blair Lekstrom

Re: Breakfast Invitation

Direction: Confirm attendance of Mayor Clark and Councillor Fynn

h) Anita Johnson

Re: Tree removal at 4908 49 Avenue

Direction: Contact Public Works to have tree removed

MOVED by Councillor Merrick, and **SECONDED** by Councillor Fynn, THAT the Village remove the tree to ground level **CARRIED**

i) Agricultural Land Commission

Re: Enershare Application to exclude land from the ALR

10) CORRESPONDANCE FOR INFORMATION (SEE CHAMBER FILE)

- a) **UBCM** – Municipal Fiscal Management Study
- b) **UBCM** – RCMP Contract Renewal Negotiations
- c) **Community Futures** – Additional Sponsor Request

11) RESOLUTIONS

- a) **Accounts Payable Report** - \$20,612.50
- b) **Accounts Payable Report** - \$65,436.99

MOVED by Councillor Merrick, and **SECONDED** by Councillor Fynn, THAT the accounts payable be accepted as presented **CARRIED**

12) BYLAWS

- a) **Bylaw No 945, 2011** – A bylaw to impose a Water Frontage Parcel Tax on owners of land under section 200 of the Community Charter – Final Reading

MOVED by Councillor Merrick, and **SECONDED** by Councillor Fynn, THAT Council gives final reading to Bylaw No. 945, 2011, A bylaw to impose a Water Frontage Parcel Tax on owners of land under section 200 of the Community Charter **CARRIED**

- b) **Bylaw No. 946, 2011** – A bylaw to impose a Sewer Frontage Parcel Tax on owners of land under section 200 of the Community Charter – Final Reading

MOVED by Councillor Fynn, and **SECONDED** by Councillor Merrick, THAT Council gives final reading to Bylaw No. 946, 2011, a bylaw to impose a Sewer Frontage Parcel Tax on owners of land under section 200 of the Community Charter **CARRIED**

13) REPORTS

a) Councillor Merrick

Concerns about heavy trucks still using Railway Avenue.

Direction: Notify trucking outfits to remind them of our posted signage.

Councillor Merrick also noted the mix up in the bookings at the Community Centre.

Direction: To confirm deposits and check dates for upcoming months.

Councillor Merrick reported that the Pouce Coupe Elementary School will be participating in the Jean Baptist Day and Aboriginal Day Celebrations at the Museum on June 24, 2011.

b) Councillor Fynn

Councillor Fynn reported that the cement has been poured for the Columbarium and we are now waiting for installation.

c) Mayor Clark

Mayor Clark reported that he met with Sergeant Traichevich to discuss concerns regarding Pouce Coupe. He noted that they there we be an increase to the amount of patrols to the Village. Also noted was the constructions sites and that we would need to review our current bylaws in order to amend sections for clean construction sites. Mayor Clark reported on various motions that were brought forward at the North Central Governments Association conference recently held in Prince Rupert. Mayor Clark is currently working with Tom Steward to fabricate a 73 Steam Engine rendition for our float and will be constructing a train trestle as part of our entry for this year's parade.

14) REPORT OF THE ADMINISTRATIVE ASSISTANT

a) **Parade Update** – Updated Council as to our Parade Marshall and current sponsors.

b) **Building & Demolition Quarterly Report** – Presented Council with current status of building and demolition permits.

c) **Action Update** – Presented to Council the actions taken on behalf of Council for the May 16, 2011 Regular Meeting of Council.

15) QUESTION PERIOD - NIL

16) NEW BUSINESS

a) City of Dawson Creek – Village of Pouce Coupe Water Capital Cost Sharing

Council noted information and will forward to the new Chief Administrative Officer (CAO) to consult with Opus Dayton Knight and acting CAO, Ralph Gillis.

b) **Tangible Capital Assets Policy** – Under the Community Charter, The Village is required to comply with the financial reporting requirements of the Public Sector Accounting Board (PSAB), including PSAB 3150 tangible capital assets.

MOVED by Councillor Fynn, and **SECONDED** by Councillor Merrick, THAT the Village accept the Tangible Capital Assets Policy as presented **CARRIED**

Motion to take a recess

MOVED by Lyman Clark, and **SECONDED** by Councillor Fynn, that Council takes a recess **CARRIED**

Motion to return back to the Regular Meeting of Council at 8:50pm

MOVED by Lyman Clark, and **SECONDED** by Councillor Fynn that Council returns to the Regular Meeting of Council **CARRIED**

17) IN-CAMERA MEETING - as per section 90(1) (l) of the Community Charter

Motion to move to a Closed Meeting of Council

MOVED by Councillor Fynn, and **SECONDED** by Councillor Merrick, THAT Council moves to a Closed Meeting of Council **CARRIED**

Adjourned to a closed meeting under section 90(1) (l) of the Community Charter at 8:51 p.m.

Motion to return back to the Regular Meeting of Council

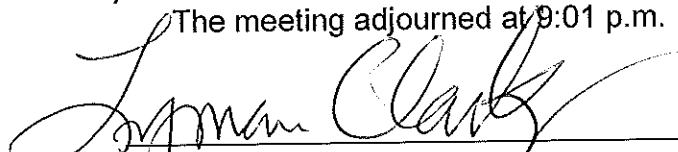
MOVED by Councillor Merrick, and **SECONDED** by Councillor Fynn that Council returns to the Regular meeting of Council **CARRIED**

Returned to the Regular Meeting of Council at 8:51 p.m.

18) RISE AND REPORT - NIL

19) ADJOURNMENT

The meeting adjourned at 9:01 p.m.


 Chairperson
 Mayor Lyman Clark


 Recorder
 Sandy O'Flaherty
 Administrative Assistant