



## CORPORATION OF THE VILLAGE OF POUCE COUPE

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### Minutes of Regular Council Meeting December 5, 2011 Held in the Village Council Chambers

**ATTENDANCE:** Mayor Larry Fynn  
Councillor Red Merrick  
Councillor Gerta Kut  
Councillor Colleen Evans  
Councillor Jonathan Simmons

Karen P. Mellor, Chief Administrative Officer  
Katrina Antoine, Administrative Clerk

**GALLERY:** Michaela Garstin, Dawson Creek Daily News, Reporter

#### 1) CALL TO ORDER

Mayor Fynn called the meeting to order at 7:02 p.m.

#### 2) ADOPTION OF AGENDA

Motion was made that the Agenda for the Regular Council Meeting of December 5, 2011 be adopted as presented **MOVED** by Councillor Merrick and **SECONDED** by Councillor Evans **CARRIED**

#### 3) ADOPTION OF MINUTES

Motion was made that the minutes of November 21, 2011 be adopted as presented **MOVED** by Councillor Merrick and **SECONDED** by Councillor Simmons **CARRIED**

#### 4) INTRODUCTION OF LATE ITEMS

Two new resolutions were added to the Agenda and were as follows:

a) THAT Mayor Larry Fynn, Councillor Red Merrick, Councillor Gerta Kut, and Karen P. Mellor be given signing authority on behalf of the Village of Pouce Coupe.

b) THAT Mayor Larry Fynn be appointed as Director to the Peace River Regional District Board and Councillor Red Merrick as his alternate.

#### 5) PUBLIC HEARING – NIL

#### 6) DELEGATIONS - NIL

#### 7) UNFINISHED BUSINESS AND BUSINESS ARISING FROM THE MINUTES – NIL

## 8) NEW BUSINESS

- a) In past years, Council as a gesture of Christmas Spirit, has provided staff with gift certificates in value up to \$100.00. It is requested that Council consider this for the 2011 Christmas Season. **MOVED** by Councillor Kut and **SECONDED** by Councillor Evans **CARRIED**

**RESOLUTION:** THAT the Village of Pouce Coupe provide public works and office staff with \$100.00 Safeway Gift Certificates.

- b) It is strongly recommended and extremely beneficial for both returning Council and new Council members attend training as an introduction to Municipal business, legislation and procedures. **MOVED** by Councillor Merrick and **SECONDED** by Councillor Evans **CARRIED**

**RESOLUTION:** THAT the newly elected Mayor, Council and Chief Administrative Officer attend the Elected Officials Workshop on January 19, 2012 in Fort St. John, BC.

- c) 2012 Age-Friendly Community Planning and Projects Program Grants has provided an opportunity for local government to pursue up to \$20,000.00 no match grants for the purpose of improving quality of life for seniors and to further promote integration of seniors back into the community as a whole. **MOVED** by Councillor Merrick and **SECONDED** by Councillor Evans **CARRIED**

CAO explained the grant in detail. Such as what the Village of Pouce Coupe asked for in terms of equipment and explained what is considered "capital" and how the Village may or may not get the grant, but we asked for a high number value (approx \$26,000.00) in the hopes that we receive the maximum amount of \$20,000.00.

**RESOLUTION:** THAT the Chief Administrative Officer actively pursue a grant for senior's under the 2012 Age-Friendly Community Planning and Projects Programs Grants.

- d) A work truck has been budgeted in the sum of \$35,000.00 in past years for the Fire Department and Public Works Department. As such, a 2012 Dodge Ram has been purchased in the sum of \$ 35,033.12. **MOVED** by Councillor Merrick and **SECONDED** by Councillor Evans **CARRIED**

Discussion was made that the purchase of a new truck has been budgeted for a couple of years now and that the old truck will still be used for summer students and any extra help over the summer months.

**RESOLUTION:** THAT the Village of Pouce Coupe purchase a truck for the Fire Chief/Public Works Foreman position in the sum of \$35,033.12.

**RESOLUTION:** THAT Mayor Larry Fynn, Councillor Red Merrick, Councillor Gerta Kut, and Karen P. Mellor be given signing authority on behalf of the Village of Pouce Coupe.

**RESOLUTION:** THAT Mayor Larry Fynn be appointed as Director to the Peace River Regional District Board and Councillor Red Merrick as his alternate.

**9) CORRESPONDENCE**

- a) Peace River Regional District – Elected Officials Training – Accepted as Information
- b) UBCM- Group Insurance for Elected Officials – Accepted as Information
- c) Northern Development Initiative Trust – Letter of Support  
**MOVED** by Councillor Kut and **SECONDED** by Councillor Simmons **CARRIED**

**DIRECTION:** Village staff is to send out the letter of support on the Village of Pouce Coupe's behalf.

- d) BC Magazine's Accomodation Program – Email – Accepted as Information
- e) 2011 Community Rec Program Grant – Email  
**MOVED** by Councillor Merrick and **SECONDED** by Councillor Evans **CARRIED**

It was mentioned that the school was having a Parent Advisory Committee meeting and would provide the Village of Pouce Coupe with details of their request together with a price before the deadline.

Councillor Kut advised that she is opposed to the climbing wall for the safety of the children and would like to see other equipment is purchased. CAO advised Councillor Kut that the Pouce Coupe School and Village of Pouce Coupe have satisfactory insurance coverage if required.

Councillor Evans advised that she would like to see other equipment purchased as well besides the climbing wall, however she is not opposed to the climbing wall.

**DIRECTION:** CAO may go ahead and start the application process for the above noted grant.

Mayor Fynn advised the Council Members that there will be hanging folders found in Council Chambers near the Mayor's desk for all mail for the Councillors.

Karen P. Mellor also advised the Council Members that if they would like to see any outgoing correspondence from the office, they may look in the outgoing correspondence file located on top of the filing cabinet in the main office.

Karen P. Mellor had also advised that Katrina and Karen are preparing a binder to hold any correspondence such as magazines and newsletters that may be of interest to Council.

**9) CORRESPONDANCE FOR INFORMATION (SEE CHAMBER FILE) - NIL**

**10) RESOLUTIONS**

- a) Accounts Payable Report - \$4,260.72

THAT the Accounts Payable Report be accepted as presented **MOVED** by Councillor Merrick and **SECONDED** by Councillor Evans **CARRIED**

**11) BYLAWS - NIL**

**12) REPORTS**

**a) Councillor Merrick**

- i. At the last election, the Council had purchased jackets with the Pouce Coupe logo and personal names for all new Council and the CAO.

**DIRECTION:** Office staff has been directed to look into cost and style and to bring information to a future Council Meeting.

**b) Mayor Fynn**

- i. Provided an update that the snowblower attachment for the machine that cleans the Villages sidewalks is in and explained the use of the attachment to the new Council Members.

Mayor Fynn had also publicly thanked Councillor Gerta Kut for her wonderful decorations and her help in decorating the front of the Village Office for the Christmas Light up. She did a wonderful job and it looked wonderful.

**13) i) CHIEF ADMINISTRATIVE OFFICER**

- a) as per New Business (8).

**ii) FINANCE OFFICER** – CAO had advised that the Finance Officer will provide Council with update after the auditors come the week prior to December 19, 2011 Regular Council Meeting.

**iii) ADMINISTRATIVE CLERK**

- a) Proposed 2012 Council Meeting Schedule – Provided a copy to Council and was approved by Council
- b) Building and Demolition Monthly Summary Report – Provided an update to November's activities. Councillor Merrick had inquired whether or not any other new buildings permits were issued, besides the ones that were reported. Administrative Clerk advised not to her knowledge were there any other building permits issued in November. Councillor Simmons also mentioned that there are two lots with the same house number on Bisette Drive (house number 4804).

**DIRECTION:** CAO to work toward correct house numbering on Bisette Drive /Pederson Subdivision.

#### 14) QUESTION PERIOD

**Press: Michaela Garstin, Dawson Creek Daily News:**

- a) How does Council think the Site C dam would affect Pouce Coupe? Will the population grow? Mayor Fynn does not see any huge growth coming out of the building of the Site C Dam.
- b) Any new rental units in Pouce Coupe? Mayor Fynn advised that Pouce Coupe does not have large amounts of rental units in Pouce Coupe, but does see Pouce Coupe moving forward.
- c) Any apartment buildings and/or units in Pouce Coupe? Karen P. Mellor advised that there is the apartment building across from the Redwood Husky and the building to the right of the Redwood Husky.
- d) Is there a lot of people buying houses in Pouce Coupe? Councillor Simmons said people will buy if homes are available and the price is right. However, there isn't much for sale at the moment in Pouce Coupe.
- e) How is the housing market in Pouce Coupe? Councillor Simmons advises that if the price is right, and the lot available, people will buy.
- f) Is the Council swearing in at 3pm tomorrow, December 6, 2011? Karen P. Mellor advised that the Council was sworn in before 7pm tonight, and the signing authority at the bank takes place on December 6, 2011 at 3pm.
- g) Was the Peace River Regional District the only appointments made at this time? Mayor Fynn advised that is correct at this time.
- h) Asked if she could have a copy of the Community Rec grant. Karen P. Mellor we could not provide her with a copy of the grant at this time as it was not yet approved.
- i) Do residents want to see much growth in Pouce Coupe? Mayor Fynn believe there is a 50/50 split as to whether or not growth should occur. Some residents may not like change, but feel there is a need to accept change in order to grow.

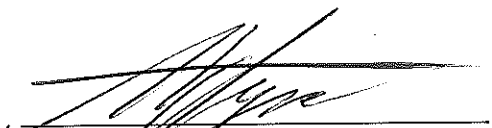
Michaela Garstin then took pictures of the Council for the Dawson Creek Daily Newspaper.

**16) IN-CAMERA MEETING - as per section 90(1) (l) of the Community Charter – NIL**

**17) RISE AND REPORT – NIL**

18) ADJOURNMENT

The meeting adjourned at 8:02 p.m.



Chairperson  
Mayor Larry Fynn



Karen P. Mellor  
Chief Administrative Officer