



## CORPORATION OF THE VILLAGE OF POUCE COUPE

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### **Minutes of Regular Council Meeting April 6, 2009 Held in the Village Council Chambers**

**ATTENDANCE:** Mayor Lyman Clark  
Councillor Ken Drover  
Councillor Peter Kut  
Councillor Laura Hamann  
Councillor Red Merrick (arrived at 7:05 p.m.)

Peter Thomas, Chief Administrative Officer

**GALLERY:** Vi Robb, Pouce Coupe News  
Barb Smith  
Bev Teghtmeyer  
Ray Teghtmeyer  
Tyler McKeen  
Lynda Maddex  
Ted Maddex  
Ruth Ellis-McDonald  
Dave Cornock  
Greg Amos, Dawson Creek Daily News

**1. CALL TO ORDER**

Mayor Clark called the meeting to order at 7:00 p.m.

**2. APPROVAL OF AGENDA**

**MOVED** by Councillor Kut and seconded, THAT  
the Agenda for the Regular Council meeting of April 6, 2009 be adopted as presented.

**CARRIED**

**3. ADOPTION OF MINUTES**

a) Minutes of the Regular Council Meeting of March 16, 2009.

**MOVED** by Councillor Drover and seconded, THAT  
the Minutes for the Regular Council meeting of March 16, 2009 be adopted as presented.

**CARRIED**

**4. INTRODUCTION OF LATE ITEMS**

ADD: 7a) Pouce Coupe Library Revised Budget.  
14a) Community Centre Rental Fee Request and Adjustment.  
14b) Museum Request for Street Closure, May 9, 2009.

**5. PUBLIC HEARING**

*Parcel Tax Review Panel*

- a) Frontage Tax Report
- Report of CAO
  - Letter from Resident, Bev O'Brien
  - Email from Parcel Owner, John Dudley

The Public Hearing opened at 7:05 p.m.

The Public Hearing was advertised through the Dawson Creek Daily News, as well as on local bulletin boards.

There was one written submission received at the Village Office from resident Beverly O'Brien, regarding frontage changes at roll numbers 168.021, 168.022, 168.023, and 168.024, all properties of which she is part owner.

Ms. O'Brien commented that she subdivided two parcels into 4 parcels, and now her frontage tax has doubled, and she objected to the increase.

Mayor Clark replied that her neighbours have similar frontages, and pay the frontage tax according to the bylaw.

Ms. O'Brien noted that she would remove the lot lines if the charges remain.

Councillor Drover noted that the tax is applied once the subdivision takes place. He also noted that Council is willing to work with Ms. O'Brien if she is willing to work with them.

Councillor Hamann noted that it would be a bad precedent to set if Council were to adjust the tax, as it may affect other properties in the community.

Councillor Merrick suggested that Council should not apply the double frontage tax to this property.

The Chief Administrative Officer explained how the frontage tax system is applied according to the bylaw. He explained that in similar circumstances, to remove the lot lines is a \$100 charge from the Land Titles office. To get land surveyed and new lines put in is in the range of \$3,000 - \$5,000. He also noted that as mentioned in his report, making exceptions to the bylaw may have other implications with other properties in the Village.

Council also received an email from land owner John Dudley, regarding his property in the Pederson subdivision. At this point, Councillor Merrick announced his removal from the meeting, declaring a conflict of interest. Councillor Merrick remained at his desk.

Mr. Dudley wrote that he was not opposed to the annual water or sewer frontage tax. His concern was in regards to the development cost structure. Council **DIRECTED** the CAO to reply to Mr. Dudley, outlining the costs of the development.

Resident Ruth Ellis-McDonald addressed Council with her concern about getting taxed on the second lot she owns in the Pederson subdivision. She is working on getting the lot line removed, hopefully by the end of May.

The CAO noted that Council will be reading the first 3 readings of the tax bylaw and financial plan at the next Council meeting.

Ms. O'Brien questioned Council on the reasoning of the Village's water easement through her property, as it shortens the property, and interferes with building. Council **DIRECTED** the CAO to investigate the easement logic.

Mayor Clark thanked the public for their input.

The regular Council meeting resumed at 7:44 p.m.

## **6. DELEGATIONS**

## **7. UNFINISHED BUSINESS AND BUSINESS ARISING FROM THE MINUTES**

- a) Library and Museum Grant Requests
  - Report of CAO
  - Library Annual Operating Costs
  - Library Funding Request
  - Library Salary Comparison for 2008
  - Library Statistics for 2007
  - Library Salary Comparison for 2006
  - Museum Monthly Task Breakdown for 2008
  - Museum Budget for 2009
  - Museum Budget for 2008

- Addendum to Museum Budget 2008
- Pouce Coupe Library Revised Budget.

Council **DIRECTED** Administration to put the Museum and Library budget requests in the 2009 Budget.

## 8. **CORRESPONDENCE**

- Statistics Canada Re: New Data Warehouse.  
**ACCEPTED** for information by consensus of Council.
- Canadian Cancer Society Re: 2009 Relay for Life Sponsorship.  
**MOVED** by Councillor Hamann and seconded THAT  
Council donate \$300 to the Relay for Life event to be held on May 23, 2009 in Dawson Creek and THAT the funds come from the Donations to Special Events account.  
**CARRIED**
- Ministry of Community Development Re: Investments in Local Community.  
**ACCEPTED** for information by consensus of Council.
- Dawson Creek Rural Crime Watch Re: Thank You for Donation.  
**ACCEPTED** for information by consensus of Council.
- British Columbia Activity Coordinator's Association Re: Donations for BCACA Conference, September 24-26, 2009, Dawson Creek.  
**MOVED** by Councillor Hamann and seconded THAT  
Council donates 7 mugs and 100 pens/pins for the BC Activity Coordinator's Association Conference on September 24-26, 2009 in Dawson Creek, BC.  
**CARRIED**
- Municipal Insurance Association Re: 2008 MIABC Dividends.  
**ACCEPTED** for information by consensus of Council.
- Monique Brunel, Tourism BC Re: Tourism Planning Session Meeting April 15, 2009.  
The CAO will attend the Tourism Planning Session meeting on April 15, 2009. No members of Council were able to commit to attending at this time.

## 9. **RESOLUTIONS**

- Accounts Payable Report, April 2, 2009, \$13,369.08.  
**MOVED** by Councillor Drover and seconded THAT  
Council approves the Accounts Payable Report from April 2, 2009 in the amount of \$13,369.08.  
**CARRIED**

## 10. **BYLAWS**

- Bylaw #923, 2009, A Bylaw to Amend Village of Pouce Coupe Water Frontage Parcel Tax, Final Reading.  
**MOVED** by Councillor Hamann and seconded THAT  
Council adopt the final reading of Bylaw # 923, 2009, Water Frontage Parcel Tax Bylaw.  
**CARRIED**

- b) Bylaw #924, 2009, A Bylaw to Amend Village of Pouce Coupe Sewer Frontage Parcel Tax, Final Reading.

**MOVED** by Councillor Hamann and seconded THAT

Council adopt the final reading of Bylaw # 924, 2009, Sewer Frontage Parcel Tax Bylaw.

**CARRIED**

**11. REPORTS**

- a) File Purging Report

- Report of Administrative Assistant

**MOVED** by Councillor Drover and seconded THAT

Council approves the destruction of the listed stale dated files.

**CARRIED**

- b) Partnering Proposal Agreement with Caribou Road Services

- Report of CAO
- Letter from Caribou Road Services

**MOVED** by Councillor Hamann and seconded THAT

Council accepts the partnership terms and agreement with Caribou Road Services and THAT Administration be authorized to sign the agreement.

**OPPOSED** Councillor Drover

**OPPOSED** Councillor Merrick

**CARRIED**

- c) Trees for Tomorrow Application Form

**MOVED** by Councillor Hamann and seconded THAT

Council approves the Trees for Tomorrow application.

**CARRIED**

- d) Community Centre Joint Use Agreement and Insurance

- Report of CAO

**MOVED** by Councillor Drover and seconded THAT

Council approves the Joint Use Agreement with School District #59, and THAT Mayor Clark be authorized to sign the agreement on behalf of Council.

**CARRIED**

Council **DIRECTED** Administration to send a letter identifying their disagreement with the mandatory janitorial fee for the Community Centre use, and request that this item be a consideration during the next union negotiation.

- e) Economic Development Strategy Request for Proposals

- Report of CAO

**MOVED** by Councillor Hamann and seconded THAT

Council approves the application for phase 2 funding from the Northern Trust Development Initiative.

**CARRIED**

- f) Appointment of New Pouce Coupe Fire Department Member

- Report of Fire Chief Zwahlen

**MOVED** by Councillor Hamann and seconded THAT

Travis Niro be appointed to the Pouce Coupe Volunteer Fire Department.

**CARRIED**

Council **DIRECTED** Administration to send a letter from the Mayor welcoming Travis.

- g) Councillor Hamann Portfolio Report – Verbal

Councillor Hamann had nothing to report at this time.

- h) Councillor Kut Portfolio Report – Verbal  
Council **DIRECTED** Administration to follow through on the grave marker purchase. As the weather clears up, we will look at the cemetery fence and see what improvements are needed.
- i) Councillor Merrick Portfolio Report – Verbal  
Councillor Merrick attended the Museum meeting and they are looking forward to their grand opening on May 9, 2009.
- j) Councillor Drover Portfolio Report – Verbal  
Councillor Drover met with Minister Lekstrom at a fundraiser.
- k) Mayor Clark Portfolio Report – Verbal  
Mayor Clark attended the PRMA meeting in Dawson Creek on March 30, 2009. Larry Fynn is the new Chairman of the Pouce Coupe Foundation.

**MOVED** by Councillor Drover and seconded THAT  
the meeting proceed past 9 pm as required.

**CARRIED**

**12. REPORT OF CHIEF ADMINISTRATIVE OFFICER**

- Progress Report to April 1, 2009

Council **DIRECTED** Administration to register Mayor Clark for the NCMA. All Councillors are interested in seeing the agenda for the conference before they commit to registering.

**13. QUESTION PERIOD**

Land owner David Cornock asked about the taxes on his Pederson Subdivision lot. The CAO defined the differences between property tax, frontage tax, and the local area service tax.

**14. NEW BUSINESS**

- a) Community Centre Rental Fee Request and Adjustment.

**MOVED** by Councillor Kut and seconded THAT

Council approves the rental rate of \$175 for the Figure Skating Club.

**CARRIED**

Council did not want to commit to establishing a new rate for the Community Centre users at this time.

- b) Museum Request for Street Closure, May 9, 2009.

This item was overlooked and will appear on the next agenda.

**MOVED** by Councillor Drover and seconded THAT

Council purchases flowers for the two Office workers on Administrative Assistants Day April 22, not to exceed \$50 each, AND THAT the funds come from the Council Public relations account.

**CARRIED**

**15. ADJOURNMENT**

The meeting adjourned at 9:28 p.m.

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Chairperson  
Mayor Lyman Clark

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Recorder  
Chief Administrative Officer  
Peter Thomas