



## CORPORATION OF THE VILLAGE OF POUCE COUPE

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### **Minutes of Regular Council Meeting April 20, 2009 Held in the Village Council Chambers**

**ATTENDANCE:** Mayor Lyman Clark  
Councillor Ken Drover - absent  
Councillor Laura Hamann  
Councillor Peter Kut  
Councillor Red Merrick  
  
Peter Thomas, Chief Administrative Officer

**GALLERY:** Vi Robb, Pouce Coupe News  
Gilbert Gunter

1. **CALL TO ORDER**  
Mayor Clark called the meeting to order at 7:00 p.m.
2. **APPROVAL OF AGENDA**  
**MOVED** by Councillor Kut and seconded, THAT  
the Agenda for the Regular Council meeting of April 20, 2009 be adopted as presented.  
**CARRIED**
3. **ADOPTION OF MINUTES**
  - a) Minutes of the Regular Council Meeting of April 6, 2009  
**MOVED** by Councillor Kut and seconded THAT  
the Minutes for the Regular Council meeting of April 6, 2009 be adopted as presented.  
**CARRIED**
4. **INTRODUCTION OF LATE ITEMS**
  - 14c) Resident Henry Moore Re: Stop Signs on 47<sup>th</sup> Avenue.
  - 14d) City of Grande Prairie Re: Municipal Government Day June 16, 2009.
5. **PUBLIC HEARING – NIL**
6. **DELEGATIONS – NIL**
7. **UNFINISHED BUSINESS AND BUSINESS ARISING FROM THE MINUTES**
  - a) Pouce Coupe and District Museum and Historical Society Re: Request for Road Closure for Grand Opening on May 9, 2009.  
**MOVED** by Councillor Kut and seconded THAT  
Council approves the closing of the section of the road on 49<sup>th</sup> Avenue between 50<sup>th</sup> and 51<sup>st</sup> Street to accommodate the Museum's Annual Seasonal Grand Opening on May 9, 2009.  
**CARRIED**

## 8. CORRESPONDENCE

- a) Council Habits and Board Effectiveness  
**ACCEPTED** for information by consensus of Council.
- b) Pouce Coupe Municipal Library Re: Family Fun Night Tuesdays.  
Council **DIRECTED** Administration to send a letter to Courtenay Johnston to thank her for her initiative of starting a community drop in family fun night at the community centre.
- c) Dawson Creek Gradfest Re: Request for Funding.  
**MOVED** by Councillor Hamann and seconded THAT  
Council donate \$200.00 to the Gradfest 2009 Committee and THAT the funds come from the Donations to Special Events account. **CARRIED**
- d) Northern Environmental Action Team Re: Challenge to Lead with "Act of Green" April 22, 2009.  
**ACCEPTED** for information by consensus of Council.
- e) Pouce Coupe Church Re: Rent Offer on Old Library Building.  
**MOVED** by Councillor Hamann and seconded THAT  
The Pouce Coupe Community Church receives the use of the old library building with no rental fee for one year, starting May 1, 2009 provided they pay the utility costs.  
**CARRIED**
- f) NCMA Re: Request for Sponsorship and Convention Agenda.  
**MOVED** by Councillor Hamann and seconded THAT  
Council sponsor the NCMA convention, being held in Dawson Creek on May 6 to 8, 2009 at the \$500 level, and THAT the funds come from the Council meetings and conventions account. **CARRIED**
- g) Northern Health Re: Invite to Meet at NCMA May 7 and 8, 2009.  
Council **DIRECTED** Administration to book a meeting with the Northern Health Authority for May 7, 2009 between 1:00 p.m. and 4:30 p.m.

## 9. RESOLUTIONS

- a) Accounts Payable Report, April 15, 2009, \$57,278.10.  
**MOVED** by Councillor Hamann and seconded THAT  
Council approves the Accounts Payable Report from April 15, 2009 in the amount of \$57,278.10. **CARRIED**

## 10. BYLAWS

- a) Bylaw #925, 2009 Respecting the 2009-2013 Financial Plan, First Three Readings.
- Report of Chief Administrative Officer
- The CAO explained that we will require another \$20,000 in the Pouce Park Capital Budget to pay BC Hydro to install a pole and hook up power. This would involve reducing the contribution to the Streets and Lanes Reserve account by \$20,000 and shifting these dollars to the Pouce Park project. Council questioned why we were installing 3 phase power rather than single phase, and why the power wasn't being taken from the source that is already present at the park.
- The CAO verified that the cost would be higher to take it from the current source due to the distance, and the 3 phase power was being put in place now to accommodate future expansion.
- Council **DIRECTED** Administration to bring more information and costs forward on this project.

The CAO advised Council that a requirement of adopting the Annual Financial Plan was for Council to give serious consideration to the proportion of revenue from each funding source; and the distribution of taxes among the property classes. Councillor Hamann and Merrick confirmed that they were in agreement with the distributions that are proposed. Council's goal is to maintain a low tax rate to attract more business and residents. The addition of a new property class 5 lowers the percentages of the other property classes.

**MOVED** by Councillor Hamann and seconded THAT

Council passes the first 3 readings of Bylaw # 925, 2009, 2009-2013 Financial Plan.

**CARRIED**

- b) Bylaw #926, 2009 Respecting the 2009 Tax Rates, First Three Readings.  
The CAO noted that the BC Assessment for this year's assessments were frozen at the 2008 assessment levels. Therefore, to create a zero percent increase, we would maintain the same rates for residential, business, recreation and farm classifications. These numbers will be adjusted in the annual financial plan also.  
Therefore, the actual mill rates for the municipal taxes will be the same as last year's. The only change will be for the addition of the new class 5 Light Industrial category, as added by BC Assessment.

**MOVED** by Councillor Hamann and seconded THAT

Council passes the first 3 readings of Bylaw # 926, 2009, the 2009 Tax Rates Bylaw.

**CARRIED**

## 11. **REPORTS**

- a) Public Works Progress Report
- Report of Public Works Supervisor
- Mayor Clark noted he received some public feedback on the good job that the Department of Public Works did on the clearing the roads of snow this past season.  
Council had a concern about how the fire equipment would be stored in the Public Works yard. The CAO replied that Public Works and the Fire Department would make the arrangements.
- b) SPCA Monthly Report for February and March 2009  
**ACCEPTED** for information by consensus of Council.
- c) Councillor Hamann Portfolio Report – Verbal
- Active Communities Grant Application Approval
- Councillor Hamann had attended a library meeting. Only 3 people showed up to the Recreation Committee meeting that we had advertised. Therefore the committee was not established.

**MOVED** by Councillor Hamann and seconded THAT

Council **DIRECTED** Administration to register the Village as an Active Community.

**CARRIED**

- d) Councillor Merrick Portfolio Report – Verbal  
Councillor Merrick had nothing to report at this time.
- e) Councillor Kut Portfolio Report – Verbal  
Councillor Kut would like to see controlled burns on our properties by the water tower and the industrial park. The Department of Public Works is repairing potholes as they appear and will be looking to eliminate all hazards. We also need to ensure that our lagoon discharge permit is in place.

- f) Councillor Drover Portfolio Report – Verbal  
Councillor Drover was not in attendance at the meeting.
- g) Mayor Clark Portfolio Report – Verbal  
Mayor Clark attended the last PRRD meeting. Mayor Clark met the Premier at Minister Lekstrom’s campaign rally and thanked him for the Provincial contributions to the Village.

**12. REPORT OF CHIEF ADMINISTRATIVE OFFICER**

- Progress Report to April 16, 2009

Councillor Merrick asked if the Reader File could be photocopied. The CAO demonstrated the contents of the Reader File, and noted it was filled with magazines and other periodicals. Councillor Merrick agreed to not photocopy the Reader File.

**13. QUESTION PERIOD – NIL**

**14. NEW BUSINESS**

- a) Pouce Park Electrical Services Installation Proposal Minutes and Report
  - Report of Chief Administrative Officer  
Council **DIRECTED** Administration to investigate the need for 3 phase power as quoted by BC Hydro.
- b) Fire Hall Proposal Minutes and Report
  - Report of Chief Administrative Officer  
The Fire Hall Minutes were **ACCEPTED** for information by consensus of Council.

Council formed a New Fire Hall committee consisting of Mayor Clark, Councillor Merrick, Councillor Kut, Councillor Drover, CAO Peter Thomas, and Fire Chief Wally Zwahlen. Councillor Hamann declined to be on the Committee.

Council would like to recruit a subject matter expert for the committee. Councillor Merrick will request resident Tim Doonan to be on the Committee.

The committee meeting will take place on Wednesday, April 22 at 7:00 p.m. in the Council Chambers.

- c) Resident Henry Moore Re: Stop Signs on 47<sup>th</sup> Avenue.  
Council received a letter from resident Henry Moore requesting 2 stop signs on 47<sup>th</sup> Avenue to slow down traffic.

Council **DIRECTED** Administration to research what it would cost to increase police presence in the Village.

Council **DIRECTED** Administration to reply back to Mr. Moore noting that Council understands the situation and identifies with the problem. They do not agree that a stop sign will solve the issue, and they will pursue the issue with the RCMP.

- d) City of Grande Prairie Re: Municipal Government Day June 16, 2009.

**MOVED** by Councillor Hamann and seconded THAT

Mayor Clark and any available Councillor attend the Municipal Government Day on June 16, 2009 in Grande Prairie and THAT the funds come from the Council Travel Account.

**CARRIED**

Council **DIRECTED** Administration to advise the City of Grande Prairie that Mayor Clark will attend.

**15. ADJOURNMENT**

The meeting adjourned at 9:00 p.m.

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Chairperson  
Mayor Lyman Clark

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Recorder  
Chief Administrative Officer  
Peter Thomas

CERTIFIED a true copy of the Minutes of the Corporation of the Village of Pouce Coupe from a meeting held in Council Chambers, Pouce Coupe, B.C.