



CORPORATION OF THE VILLAGE OF POUCE COUPE

PO Box 190, Pouce Coupe, B.C. V0C 2C0
Telephone: 250 786 5794 Fax: 250 786 5257
www.poucecoupe.ca

Minutes of Regular Council Meeting March 2, 2009 Held in the Village Council Chambers

ATTENDANCE: Mayor Lyman Clark
Councillor Ken Drover
Councillor Laura Hamann
Councillor Peter Kut
Councillor Red Merrick

Peter Thomas, Chief Administrative Officer

Vi Robb, Resident
Mary Brawner, Resident

1. CALL TO ORDER

Mayor Clark called the meeting to order at 7:00 p.m.

2. APPROVAL OF AGENDA

MOVED by Councillor Kut and seconded, THAT

the Agenda for the Regular Council meeting of March 2, 2009 be adopted as presented.

CARRIED

3. ADOPTION OF MINUTES

a) Minutes of the Regular Council Meeting of February 16, 2009.

Add to item 6 b):

Councillor Drover noted that he questioned if the process had been followed for selecting Liberty Construction as the design team for the Fire Hall. He questioned as to whether the process was legal. The CAO outlined the steps taken to arrive at this point, and confirmed that it had been a legal process.

MOVED by Councillor Hamann and seconded THAT

the minutes from the Regular Council Meeting of February 16, 2009 be adopted as amended.

CARRIED

4. INTRODUCTION OF LATE ITEMS

ADD: 8d) Northern Health Re: February 16, 2009 Meeting Summary.

8e) UBCM Re: Tourism Phase 2 Grant Notice.

11a) Community Centre Insurance Report.

11i) Small Community Grant Funds Allocation.

5. PUBLIC HEARING – NIL

6. DELEGATIONS

- a) Mary Brawner, Museum Society Re: Walking Trail Plaques.
Ms. Brawner made a presentation to Council regarding the Museum's plan to erect walking trail signs of historic locations in the Village. She got a quote from Busy Bee Signs. The CAO clarified that this cost was included in the Museum's grant request for 2009.

Councillor Hamann inquired if there are grants available to support the project. Ms. Brawner was unaware of any grants at this time. She noted that Mrs. Kux-Kardos is available to assist with the grant writing.

Ms. Brawner stated that she also approached Signs and Things for a quote, but they were not able to produce the required product. Ms. Brawner said that she could get another quote from out of town if Council so desired.

Mayor Clark thanked Ms. Brawner for her presentation.

7. UNFINISHED BUSINESS AND BUSINESS ARISING FROM THE MINUTES – NIL

8. CORRESPONDENCE

- a) South Peace Junior Soccer Re: 2009 Sponsorship.
ACCEPTED for information by consensus of Council.
- b) PRRD Re: Bylaw #1845, to Rezone a 4.7 Acre Portion Of Property From A-2 (Large Agricultural Holdings) to R-2 (Residential 2 Zone) in Order to Subdivide, Prespatou, Dated February 18, 2009.
Council **DIRECTED** Administration to advise that Council has no objection to Bylaw #1845.
- c) Pouce Coupe Seniors, Branch 105 Re: Request for \$1000.00 Operating Grant.
MOVED by Councillor Kut and seconded THAT
This item be tabled until the next meeting. **CARRIED**

Councillor Kut will meet with the Pouce Coupe Seniors' to get more information.

- d) Northern Health Re: February 16, 2009 Meeting Summary.
ACCEPTED for information by consensus of Council.
- e) UBCM Re: Tourism Phase 2 Grant Notice.
ACCEPTED for information by consensus of Council.

9. RESOLUTIONS

- a) Accounts Payable Report, February 25, 2009, \$18,711.06.
MOVED by Councillor Drover and seconded THAT
Council approves the Accounts Payable Report from February 25, 2009 in the amount of \$18,711.06. **CARRIED**

The CAO clarified that the Styrofoam was used in the Pederson Subdivision project.

10. BYLAWS

- a) Bylaw #925, A Bylaw to Authorize the Borrowing of the Estimated Cost of Constructing A Fire Hall for the Village of Pouce Coupe.
This item was tabled until the next meeting.

11. REPORTS

a) Community Centre Joint Use Agreement Insurance

- Report of CAO
- Report of Administrative Assistant

Council had a discussion regarding insurance options. Mayor Clark will look into the Sportsman's Club insurance requirements for the curling rink.

Council **DIRECTED** Administration to investigate insurance requirements at Sudeten Hall and KPAC.

b) Old Library Building Report

- Report of CAO

MOVED by Councillor Hamann and seconded THAT

Council allows the Pouce Coupe Community Church use of the Old Library building from May 1, 2009 to April 30, 2010, and that the CAO be directed to negotiate the terms of their occupancy. **CARRIED**

Council **DIRECTED** Administration to negotiate a monthly rent with the Community Church.

c) Frontage Tax Report

- Report of CAO

MOVED by Councillor Hamann and seconded THAT

Council appoints themselves as the "Parcel Tax Review Panel" for the purpose of entertaining any challenges on the assessment roll. **CARRIED**

d) Councillor Kut Portfolio Report – Verbal

Councillor Kut had nothing to report at this time.

e) Councillor Hamann Portfolio Report – Verbal

Councillor Hamann attended the Healthy Living Workshop Meeting at the Seniors' Hall on February 25, 2009. With Council's support, she is will work on resurrecting the Recreation Commission. She will advertise in the newsletter and on bulletin boards. Councillor Hamann would like the Community Centre tables and chairs capital purchase to be brought to the March 4, 2009 Budget Meeting.

f) Councillor Drover Portfolio Report – Verbal

Councillor Drover had nothing to report at this time.

g) Councillor Merrick Portfolio Report – Verbal

Councillor Merrick had nothing to report at this time.

h) Mayor Clark Portfolio Report – Verbal

Mayor Clark attended a PRRD Strategic Planning Session. Enbridge is putting a pipeline through the PRRD from North of Edmonton to Kitimat. The Department of Public Works is building a shed to store their flammable materials.

i) Small Community Grant Funds Allocation

- Report of CAO

MOVED by Councillor Kut and seconded THAT

Council directs Administration to sign the agreement to participate in the Province's Strategic Community Investment grant plan. **CARRIED**

12. REPORT OF CHIEF ADMINISTRATIVE OFFICER

- Progress Report to February, 2009

Council **DIRECTED** Administration to ask the Museum Society if they would have a member represent the Village on the Regional Heritage Committee.

The CAO pointed out that Community Futures is hold the Public Economic Development Strategy Meeting on March 25, 2009 at the Community Centre, and all of Council is encouraged to attend.

13. QUESTION PERIOD – NIL

14. NEW BUSINESS

- a) Purchasing Policy No. 3.0

Councillor Merrick has a concern that the purchasing policy was not followed in the selection of Liberty Contract Management. The CAO replied that 3 quotes were secured from 3 engineering firms that specializes in Fire Hall construction. A report was presented to Council, and Council accepted the quote from Liberty Contract Management over the other two.

15. ADJOURNMENT

The meeting adjourned at 9:00 p.m.

Chairperson
Mayor Lyman Clark

Recorder
Chief Administrative Officer
Peter Thomas

CERTIFIED a true copy of the Minutes of the Corporation of the Village of Pouce Coupe from a meeting held in Council Chambers, Pouce Coupe, B.C.