



## CORPORATION OF THE VILLAGE OF POUCE COUPE

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### **Minutes of Regular Council Meeting February 16, 2009 Held in the Village Council Chambers**

**ATTENDANCE:** Mayor Lyman Clark  
Councillor Ken Drover  
Councillor Laura Hamann  
Councillor Peter Kut

Peter Thomas, Chief Administrative Officer

Vi Robb, Resident  
Greg Amos, Dawson Creek Daily News

1. **CALL TO ORDER**  
Mayor Clark called the meeting to order at 7:00 p.m.
2. **APPROVAL OF AGENDA**  
**MOVED** by Councillor Drover and seconded, THAT  
the Agenda for the Regular Council meeting of February 16, 2009 be adopted as presented. **CARRIED**
3. **ADOPTION OF MINUTES**
  - a) Minutes of the Regular Council Meeting of February 2, 2009.  
**MOVED** by Councillor Kut and seconded THAT  
the minutes from the Regular Council Meeting of February 2, 2009 be adopted as presented. **CARRIED**
  - b) Minutes of the Strategic Planning Meeting of February 4, 2009.  
**MOVED** by Councillor Hamann and seconded THAT  
the minutes from the Strategic Planning Meeting of February 4, 2009 be adopted as presented. **CARRIED**
4. **INTRODUCTION OF LATE ITEMS**
  - 3b) Minutes of the Strategic Planning Meeting of February 4, 2009.
  - 7a) Pouce Coupe Joint Use Community Centre Agreement, MIA Insurance.
  - 8i) UNBC Re: Northeast Regional Advisory Council Meeting in FSJ, March 2, 2009.
  - 11h) Celebrate Canada 2009 Funding Application, Report of Administrative Assistant.
  - 11i) Pouce Coupe Municipal Library Re: 2008 in Review and 2009 Budget.
5. **PUBLIC HEARING – NIL**
6. **DELEGATIONS**
  - a) Joe Tremblay, Pouce Coupe and District Museum and Historical Society Re: 2008 Recap and 2009 Budget.

Mr. Tremblay read out a list of the Society's accomplishments for 2008. The Museum is requesting \$37,431.41 in funding for the 2009 year. The past grant amounts have been \$22,711 for 2007 and \$17,711 for 2008. The Museum has \$14,000 in their gaming account that is reserved for specific expenditures. Mr. Tremblay commented that there is an increase in wages to allow more preparation time for the opening. Mayor Clark thanked Mr. Tremblay for his presentation.

- b) Ken Zukiwsky, Liberty Contract Management Re: Presentation of Fire Hall Plan via Conference Call
- Report of CAO

Mr. Zukiwsky joined the meeting via conference call at 7:30 p.m.

Liberty Construction has been in business for over 10 years. They have built over 15 emergency service buildings. They have built and renovated large and small Firehalls. They start at the beginning of a project, and carry it through to completion.

Mr. Zukiwsky has worked with the CAO and Fire Chief to arrive at the current plan. If he is to proceed with the project, he continues to look for cost cutting measures. They would tender the project and act as a Project manager for the project to its completion. The building is a pre-engineered steel building, and an emergency services structure. It is a municipal building that must look good and be functional. It is a post disaster building. The building has an emergency generator.

Mayor Clark commented that there are a number of new economical industrial buildings going up in the region for a significantly lower price.

Mr. Zukiwsky continued to expound the virtues of their offering. The building has a full R20 roof and wall system with a full metal liner inside. The roof is standing seam as opposed to a screw down metal roof on an industrial building. The overhead doors have automatic operations. There is a duct exhaust system. The company has a history of working with communities to reduce costs where applicable.

Councillor Kut commented that insulation factors are R20 for walls and R40 for roofs. Mr. Zukiwsky responded that there is room for adjustments in the next stage of details.

Mr. Zukiwsky would add a 4' x 8', 30' high hose tower structure at the back of the building for drying hoses.

Councillor Kut commented that he didn't like the design of the building. Mr. Zukiwsky noted that it could be built differently upon request.

There could be savings by changing the concrete driveway to asphalt.

Councillor Kut noted that a new floor for the existing Firehall was poured a couple of years ago and asked if it could be used in the new structure. Mr. Zukiwsky said that it could be looked at and they would follow Council's direction.

Councillor Drover asked about cost overruns. Mr. Zukiwsky replied that there are no contingencies built in. There are always risks of overruns. They have a good track record of saving projects money. They monitor the project and advise Council when this may happen. There are there to mitigate risks.

Mr. Zukiwsky is gold seal certified and a certified engineering technologist.

Mayor Clark thanked Mr. Zukiwsky for his presentation. Mr. Zukiwsky left the meeting at 8:16 p.m.

Councillor Drover questioned if the process had been followed for selecting Liberty Construction as the design team for the Fire Hall. The CAO confirmed that it had been a legal process.

**MOVED** by Councillor Hamann and seconded THAT  
Council **DIRECTED** Administration to move to the next stage of this project by creating the bylaws to secure the approval of the electorate for borrowing.

**CARRIED**

**MOVED** by Councillor Kut and seconded THAT  
The meeting goes past 9 pm as required.

**CARRIED**

## 7. UNFINISHED BUSINESS AND BUSINESS ARISING FROM THE MINUTES

- a) Pouce Coupe Joint Use Community Centre Agreement.
  - Report of CAOCouncil **DIRECTED** Administration to bring a report back to Council at the next meeting outlining why renters need to buy extra insurance.
- b) Mayor and Councillor Remuneration and Expenses Survey (2008).  
**ACCEPTED** for information by consensus of Council.

## 8. CORRESPONDENCE

- a) NCMA Re: Silent Auction Request – NCMA AGM and Convention.  
**MOVED** by Councillor Hamann and seconded THAT  
Council approves that a gift basket be created at a cost of up to \$75 and THAT the funds come from the Public Relations account. **CARRIED**
- b) Ministry of Health Services Re: 8-1-1 Service.  
**ACCEPTED** for information by consensus of Council.
- c) Measuring Up The North Re: Year Two.  
**ACCEPTED** for information by consensus of Council.
- d) B.C. Healthy Living Alliance Re: Pouce Coupe Community Engagement Meeting.  
Mayor Clark and Councillors Hamann and Drover will attend. Councillor Kut will be out of town.
- e) PRRD Re: Bylaw #1833, To Operate a Compressor Station and Wellsite Whose Total Building Floor Area Exceeds 450m<sup>2</sup>, Highway 2, Tomslake, Dated February 9, 2009.  
Council **DIRECTED** Administration to advise that Council has no objection to Bylaw #1833.
- f) Pouce Coupe Elementary School Re: Request for Funding – Projector Screen.  
Council **DIRECTED** Administration to advise the Pouce Coupe Elementary School to make a request from Spectra Energy for the full amount of the 7.25' x 9.67' large screen, and to provide support to them in this request as they require.
- g) Gordon Merrick, Resident Re: Response to Mr. Nordli's Letter on December 15, 2008 Agenda Regarding the Pederson Subdivision.  
**ACCEPTED** for information by consensus of Council.
- h) Ministry of Finance and Minister Responsible for the Olympics Re: Olympic Plaque.

The CAO advised that the plaque has been mounted on the wall in the lobby.  
**ACCEPTED** for information by consensus of Council.

- i) UNBC Re: Northeast Regional Advisory Council Meeting, March 2, 2009.  
**MOVED** by Councillor Drover and seconded THAT  
Mayor Clark represents the Village at the Northeast Regional Advisory Council Meeting in  
Ft St. John on March 2, 2009 and THAT the funds come from the Council Travel account.  
**CARRIED**

## 9. RESOLUTIONS

- a) Accounts Payable Report, February 12, 2009, \$68,269.14.  
**MOVED** by Councillor Drover and seconded THAT  
Council approves the Accounts Payable Report from February 12, 2009 in the amount of  
\$68,269.14. **CARRIED**
- b) MFA Leasing Corporation Re: Lease Expiry.  
**MOVED** by Councillor Kut and seconded THAT  
Council pay out the Grader lease #B006850020304A in the amount of \$36,698.75 on  
March 28, 2009, and that the funds come from the equipment reserve fund.  
**CARRIED**

## 10. BYLAWS – NIL

## 11. REPORTS

- a) Progress Report
- Report of Public Works Supervisor, Harry Hamilton  
**ACCEPTED** as presented by consensus of Council.
- b) PRRD Climate Change Task Group
- Report of CAO  
**MOVED** by Councillor Drover and seconded THAT  
Council **DIRECTS** Administration to participate in the Regional Climate Change Task  
Group as coordinated through the Peace River Regional District.  
**CARRIED**
- c) Councillor Drover Portfolio Report – Verbal  
Councillor Drover participated in the Feb 4, 2009 Planning meeting, and the Feb 5, 2009  
Economic Development Strategy meeting and Chamber of Commerce luncheon.
- d) Councillor Merrick Portfolio Report  
Councillor Merrick was not in attendance.
- e) Councillor Kut Portfolio Report – Verbal  
Councillor Kut toured the cabin at Pouce Park. The caretaker will be forwarding a list of  
upkeep needs on the building. Councillor Kut attended a *Measuring Up The North* meeting on  
February 10, 2009.
- f) Councillor Hamann Portfolio Report  
Councillor Hamann had nothing to report at this time.
- g) Mayor Clark Portfolio Report – Verbal  
Mayor Clark attended the PRRD Meeting on February 12, 2009. There is a petition again the  
new PRRD dumpsite by the Heritage Highway at the Husky Station. Mayor Clark will be  
collecting information on this topic. Mayor Clark distributed some seniors' health information  
booklets. Mayor Clark and the CAO met with Northern Health officials on February 16, 2009.

They are working with the families to have an easy transition for when the buildings are to close. The Care Home is scheduled to close in August/September 2009. The direction that the Northern Healthy Advisory is looking is to either demolish the building or sell it to someone who intends to recondition it. They will not be operating it. The Peace Haven should be open until sometime in 2012/13.

h) Celebrate Canada 2009 Funding Application

- Report of Administrative Assistant

**MOVED** by Councillor Hamann and seconded THAT

Council approves the application for the 2009 Canadian Heritage funding and authorizes Kristen Read as the application representative. **CARRIED**

i) Pouce Coupe Municipal Library 2008 in Review and 2009 Budget.

- Report of Courtenay Johnston, Librarian

Council **DIRECTED** Administration to bring the Library report to the next budget meeting.

**12. REPORT OF CHIEF ADMINISTRATIVE OFFICER**

- Progress Report to February 11, 2009

Council **DIRECTED** Administration to pursue Green Initiatives and incorporate them into our bylaws.

**MOVED** by Councillor Hamann and seconded THAT

the Village of Pouce Coupe Council supports the Measuring up The North Initiative and wants to ensure our community is a more special needs friendly and senior friendly community. **CARRIED**

Council **DIRECTED** Administration to send a letter to the North Central Municipal Association outlining this commitment by the new Council, and identifying Councillor Peter Kut as the liaison.

**MOVED** by Councillor Hamann and seconded THAT

Council schedule a budget meeting for Wednesday March 4 at 5:45 pm in the Village Council Chambers **CARRIED**

Administration is to arrange a dinner for 5 pm.

**13. QUESTION PERIOD – NIL**

**14. NEW BUSINESS**

- a) Motion to move to a Closed meeting of Council, as per section 90 (1) (g)-(legal issue) of the Community Charter.

**MOVED** by Councillor Kut and seconded THAT the meeting move to an in-camera meeting at 9:50 p.m. **CARRIED**

The regular meeting resumed at 9:58 p.m.

**15. ADJOURNMENT**

The meeting adjourned at 9:58 p.m.

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Chairperson  
Mayor Lyman Clark

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Recorder  
Chief Administrative Officer

CERTIFIED a true copy of the Minutes of the  
Corporation of the Village of Pouce Coupe from a  
meeting held in Council Chambers, Pouce Coupe, B.C.

Peter Thomas