



CORPORATION OF THE VILLAGE OF POUCE COUPE

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Minutes of Regular Council Meeting February 1, 2010 Held in the Village Council Chambers

ATTENDANCE:

Mayor Lyman Clark
Councillor Ken Drover
Councillor Laura Hamann
Councillor Peter Kut
Councillor Red Merrick

Peter Thomas, Chief Administrative Officer

GALLERY:

Alison Nelson
Theoren Purnell

1. CALL TO ORDER

Mayor Clark called the meeting to order at 7:00 p.m.

2. APPROVAL OF AGENDA

MOVED by Councillor Kut, and seconded, THAT

the Agenda for the Regular Council Meeting of February 1, 2010 be adopted as presented.

CARRIED

3. ADOPTION OF MINUTES

a) Minutes of the Regular Council Meeting of January 18, 2010.

MOVED by Councillor Hamann and seconded THAT

the Minutes of the Regular Council Meeting of January 18, 2010 be accepted as presented.

CARRIED

4. INTRODUCTION OF LATE ITEMS

11k) Celebrate Canada Grant Application

- Report of Administrative Assistant

11l) Pouce Coupe Municipal Library Annual Budget

- Report of Pouce Coupe Librarian

5. PUBLIC HEARING – NIL

6. DELEGATIONS

a) NRAHTA, Bud Powell re: Board Structure

Bud Powell from the Northern BC Tourism Board made a presentation to Council. NRAHTA has altered their constitution to have one member from each municipality represented on its Board. There are 4-5 meetings each year and they are normally held in Fort St John. The meetings focus on promoting tourism and the Alaska Highway. He requested that Council appoint a representative and an alternate to sit on the Board. Council is to advise April Moi of their decision. Mayor Clark thanked Mr. Powell for his presentation.

7. UNFINISHED BUSINESS AND BUSINESS ARISING FROM THE MINUTES – NIL

8. CORRESPONDENCE

- a) Building Canada Fund Re: Pouce Coupe Fire Hall and Pouce Coupe Water Line Loop. Correspondence was received from the Ministry of Transportation and Infrastructure noting that we were unsuccessful in our grant applications for the Water Loop and Fire Hall projects, as the program was over subscribed.
The CAO advised that we did receive a \$400,000 Towns for Tomorrow grant for the Fire Hall. In light of the fact that we were unsuccessful in our Building Canada grant application, Council requested Mayor Clark to inquire at the PRRD as to whether there is any more funding available as part of their contribution towards the Fire Hall.
- b) NCLGA Re: Resolution Submission Deadline.
ACCEPTED for information by consensus of Council.
- c) NCLGA Re: Call for Nominations for 2010-2011 NCLGA Executive.
ACCEPTED for information by consensus of Council.
- d) BC Transmission Corporation Re: Meeting February 25, 2010.
ACCEPTED for information by consensus of Council.

9. RESOLUTIONS

- a) Accounts Payable Report, January 27, 2010, \$35,804.33.
MOVED by Councillor Hamann and seconded THAT
Council accepts the Accounts Payable Report from January 27, 2010 in the amount of \$35,804.33. **CARRIED**

10. BYLAWS – NIL

11. REPORTS

- a) Pouce Coupe Fire Department 2009 Year End Report
Council **DIRECTED** Administration to send a commendation letter to the Fire Department for their contribution to the Community.
The report was accepted as presented by consensus of Council.
- b) Janitorial Contract
- Report of CAO
- MOVED** by Councillor Hamann and seconded THAT
Council directs Administration to accept Elaine Haney's offer to renew the janitorial contract for the Village Office and Public Works Department at a rate of \$430/month, including all taxes, for a two year period ending March 31, 2012.
CARRIED
- c) Sanitation Dump at Pouce Park
- Report of CAO
- Council **DIRECTED** Administration to contact the Health and Environmental authorities to determine the implications of installing a sewage holding tank.

d) Water Agreement with the City of Dawson Creek

- Report of CAO

MOVED by Councillor Hamann and seconded THAT

Council enter into the Water Agreement with the City of Dawson Creek to the period ending January 1, 2015, and that the Mayor and CAO be authorized to sign the agreement. **CARRIED**

Council **DIRECTED** Administration to inquire with the City of Dawson Creek to see if they would consider operating a water sales site for the rural residents in Pouce Coupe.

e) File Purging

- Report of Administrative Assistant

MOVED by Councillor Hamann and seconded THAT

Council approves the destruction of the listed stale-dated files. **CARRIED**

f) Councillor Hamann Portfolio Report – Verbal

Councillor Hamann had nothing to report at this time.

g) Councillor Kut Portfolio Report – Verbal

Councillor Kut had nothing to report at this time.

h) Councillor Merrick Portfolio Report – Verbal

Councillor Merrick attended the Museum AGM. Council **DIRECTED** Administration to send a letter to T. Steward's Sheet Metal Ltd., thanking him for donating the furnace to the Museum.

i) Councillor Drover Portfolio Report – Verbal

Councillor Drover apologized for missing the last Council Meeting, as he was away on business.

j) Mayor Clark Portfolio Report – Verbal

Mayor Clark attended the PRRD, and they are working with companies on a pipeline project. He also attended the Olympic Torch Relay at the EnCana Events Centre.

k) Celebrate Canada Grant Application

- Report of Administrative Assistant

MOVED by Councillor Drover and seconded THAT

Council approves the application for the 2010 Canadian Heritage funding and authorizes Kristen Read as the application representative. **CARRIED**

l) Library Annual Budget

- Report of Librarian

Councillor Hamann noted that there has not been a Library Committee Meeting for some time. She will look into this situation and report back to Council.

The report was accepted for information by consensus of Council.

12. REPORT OF CHIEF ADMINISTRATIVE OFFICER

- Progress Report to January 27, 2010

The CAO advised Council that he spoke with Scott Bilbrough from Dayton and Knight Engineers today. They did a site survey last week, and are preparing preliminary site drawings. There doesn't seem to be any surprises do far, as the background information is

complete and accurate.

Stantec is holding a Community Climate Action Meeting at the Legion on Wednesday, February 3, 2010 at 6 p.m.

The report was accepted as presented by consensus of Council.

13. QUESTION PERIOD

Theoren Purnell told Council that he has made an offer to Council to purchase a lot in the Pederson Subdivision and put a new modular home on the property. Mayor Clark advised that Council will be considering his offer in tonight's Closed Meeting of Council. Councillor Merrick advised him that we are also working on our Official Community Plan, to be complete within a couple of months.

Mayor Clark called a recess at 8:12 p.m.
The regular meeting resumed at 8:15 p.m.

14. NEW BUSINESS

- a) Motion to move to a Closed meeting of Council, as per section 90 (1) (c)-(labour issue), (e)-(land issue), and (g)-(legal issue) of the Community Charter.

MOVED by Councillor Kut and seconded THAT

Council move to a Closed Meeting of Council, as per section 90 (1) (c)-(labour issue), (e)-(land issue), and (g)-(legal issue) of the Community Charter.

CARRIED

The meeting moved to a Closed meeting of Council at 8:15 p.m.
The regular meeting resumed at 10:24 p.m.

15. ADJOURNMENT

The meeting adjourned at 10:25 p.m.

Chairperson
Mayor Lyman Clark

Recorder
Chief Administrative Officer
Peter Thomas

CERTIFIED a true copy of the Minutes of the Corporation of the Village of Pouce Coupe from a meeting held in Council Chambers, Pouce Coupe, B.C.

Chief Administrative Officer
Peter Thomas