



CORPORATION OF THE VILLAGE OF POUCE COUPE

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Minutes of Regular Council Meeting December 7, 2009 Held in the Village Council Chambers

ATTENDANCE: Mayor Lyman Clark
Councillor Ken Drover
Councillor Laura Hamann (with notice, arrived at 7:15 p.m.)
Councillor Peter Kut
Councillor Red Merrick

Peter Thomas, Chief Administrative Officer

GALLERY: Larry Fynn

1. **CALL TO ORDER**
Mayor Clark called the meeting to order at 7:01 p.m.
2. **APPROVAL OF AGENDA**
MOVED by Councillor Kut, and seconded, THAT
the Agenda for the Regular Council meeting of December 7, 2009 be adopted as presented.
CARRIED
3. **ADOPTION OF MINUTES**
 - a) Minutes of the Closed Meeting of Council, Strategic Planning November 7, 2009.
MOVED by Councillor Hamann and seconded THAT
the Minutes of the Closed Meeting of Council, Strategic Planning November 7, 2009, be
adopted as presented. **CARRIED**
 - b) Minutes of the Regular Council Meeting of November 16, 2009.
MOVED by Councillor Hamann and seconded THAT
the Minutes of the Regular Meeting of Council, November 16, 2009, be adopted as presented.
CARRIED
4. **INTRODUCTION OF LATE ITEMS**
8f) NCLGA Re: Diane Boudreau Benefit Dance and Silent Auction.
5. **PUBLIC HEARING – NIL**
6. **DELEGATIONS**
 - a) Wendy Davies, Branch Manager, and Allan Beaudoin, Animal Control Officer, Dawson Creek SPCA. Wendy Davies introduced herself as the new Branch Manager for the Dawson Creek SPCA. She advised that they will be keeping a daily log of the service they provide in Pouce Coupe. They are also keeping a “barking dog” log to assist with controlling that issue. They have a positive adoption rate, and euthanize only aggressive animals. They would like to ensure we have “animal cruelty” wording in our bylaw so they have some control over that issue. Wendy provided reports outlining 33 trips in October and 24 trips in November. Mayor Clark thanked Wendy and Allan for attending.
7. **UNFINISHED BUSINESS AND BUSINESS ARISING FROM THE MINUTES – NIL**

8. CORRESPONDENCE

- a) Legislative Assembly of British Columbia Re: Introduction of Opposition Critics for Transportation and Infrastructure.
Council **DIRECTED** Administration to send notification of our concern that there is too much gravel in the sand mixture, resulting in excessive broken window glass, and the snow removal is sub par to the job completed on the roads in Alberta.
- b) District of Mackenzie Re: Vacancy in the Regional Geologist Position for the Prince George Mining and Minerals Division.
Council **DIRECTED** Administration to write a letter of support to the Minister of Mines, Energy and Petroleum Resources requesting that the Regional Geologist position in our area be filled as soon as possible. Ensure there is a copy to Minister Lekstrom.
- c) Wayne Ezard, Northeast News Re: Christmas Greeting Ad Sale.
ACCEPTED for information by consensus of Council.
- d) Tourism Dawson Creek Press Release Re: Successful Completion of the 2008 South Peace Value of Tourism Study.
ACCEPTED for information by consensus of Council.
- e) Sander Rose Trobak Re: Results of Interim Audit.
Council **DIRECTED** Administration to ensure the rounding issue with the sewer utility bills is corrected.

Council **DIRECTED** Administration to ensure the Auditor's recommendations are followed, and not have these items return on the March audit.

- f) NCLGA Re: Diane Boudreau Benefit Dance and Silent Auction.
ACCEPTED for information by consensus of Council.

Mayor Clark will attend the PRRD Meeting and see what other communities are doing about this situation.

9. RESOLUTIONS

- a) Accounts Payable Report, December 2, 2009, \$53,989.91.
MOVED by Councillor Kut and seconded THAT
Council accepts the Accounts Payable Report from December 2, 2009 in the amount of \$53,989.91. **CARRIED**

Council **DIRECTED** Administration to bring information on the plate and parts for the grader.
Council **DIRECTED** Administration to ensure the furnace in the Museum is working optimally.

10. BYLAWS – NIL

11. REPORTS

- a) Property Listing Extension with Remax Realty
- Report of CAO
- MOVED** by Councillor Hamann and seconded THAT
Council extends the contract with REMAX Realty and names them as the Sales Agent for the Pederson residential subdivision lots until January 31, 2010 and THAT Council authorizes the CAO to sign the deal as the Village representative. **CARRIED**
- b) SPCA Contract Renewal
- Report of CAO
- MOVED** by Councillor Hamann and seconded THAT

Council enters into another two year contract (to expire on September 30, 2011), with the SPCA Dawson Creek Branch to provide animal control services for the Village, at a rate of \$6,000 per year, and THAT the CAO and Mayor be authorized to sign the agreement.

CARRIED

- c) Official Community Plan Tender, Tender Opening Minutes, Urban Systems Ltd. Proposal.
- Report of CAO

Council discussed a number of options to completing the OCP.

MOVED by Councillor Hamann and seconded THAT

Council enters into a contract with Peter Sholz of Vancouver, BC to complete the updating of the Village OCP and Zoning Bylaw, at a cost of \$17,500.00, and THAT the funds come from the 2010 capital budget.

CARRIED

- d) Water Reservoir Tender, Tender Opening Minutes, Dayton and Knight Ltd. Proposal.
- Report of CAO
- Council **DIRECTED** Administration to table this item to the next meeting. All of Council is to review the 4 submitted packages.

- e) Family Tae Kwon Do Classes at the Pouce Coupe Community Centre
- Report of Administrative Assistant

MOVED by Councillor Hamann and seconded THAT

Council will allow Fred Terry to teach family Tae Kwon Do classes in the Pouce Coupe Community Centre at no cost and under the Recreation insurance umbrella, starting in January 2010, provided the Recreation insurance covers him and his participants.

CARRIED

MOVED by Councillor Kut and seconded THAT the meeting proceeds past 9 p.m. as required.

CARRIED

- f) Cell Phone for CAO
- Report of CAO

MOVED by Councillor Hamann and seconded THAT

Administration will arrange for a basic cell phone with a minimum monthly phone plan for the CAO, as soon as possible.

CARRIED

- g) Public Works Progress Report
- Report of Public Works Supervisor
- ACCEPTED** for information by consensus of Council.

The CAO reported that the Building Inspector has looked at the Skate Shack and it does pass the building code.

Mayor Clark called a recess at 9:20 p.m.

Mayor Clark reconvened the meeting at 9:27 p.m.

- h) Councillor Merrick Portfolio Report – Verbal
- Council **DIRECTED** Administration to investigate if we owe anything to CRS for the recent repair of the backhoe tire.

- i) Councillor Drover Portfolio Report – Verbal
- Councillor Drover had nothing to report at this time.

- j) Councillor Kut Portfolio Report – Verbal
- Councillor Kut attended the PRRD meeting on November 26, 2009.

k) Councillor Hamann Portfolio Report – Verbal.
Councillor Hamann had nothing to report at this time.

l) Mayor Clark Portfolio Report – Verbal
Mayor Clark had nothing to report at this time.

12. REPORT OF CHIEF ADMINISTRATIVE OFFICER

- Progress Report to December 2, 2009

As per our policy, we will be sending flowers to Yvonne Barber's 90th Birthday on December 12, 2009. Councillors Merrick and Kut may attend to represent the Village.

The CAO informed Council that the Village received no bids for the repair to Tremblay Trail as advertised in the Dawson Creek Daily News. Council **DIRECTED** Administration to re-advertise the job for the next 2 available days in the local newspaper, to close on December 18, 2009.

13. QUESTION PERIOD – NIL

14. NEW BUSINESS

- a) 2009/2010 Portfolio Assignments

MOVED by Councillor Hamann and seconded THAT

The 2010 Portfolio assignments be accepted as presented.

CARRIED

- b) Schedule of Regular Council Meetings 2010

MOVED by Councillor Kut and seconded THAT

The Schedule of Regular Council Meetings for 2010 be accepted as presented.

CARRIED

- c) Closed Meeting of Council, as per section 90 (1) (c)-(labour issue) of the Community Charter.

MOVED by Councillor Kut and seconded THAT

Council move to a Closed Meeting of Council, as per section 90 (1) (c) (g) -(labour and legal issues) of the Community Charter.

CARRIED

The meeting moved to a Closed meeting of Council at 9:54 pm.

The regular meeting resumed at 11:38 pm.

15. ADJOURNMENT

The meeting adjourned at 11:38 p.m.

Chairperson
Mayor Lyman Clark

Recorder
Chief Administrative Officer
Peter Thomas

CERTIFIED a true copy of the Minutes of the Corporation of the Village of Pouce Coupe from a meeting held in Council Chambers, Pouce Coupe, B.C.

Chief Administrative Officer
Peter Thomas