



CORPORATION OF THE VILLAGE OF POUCE COUPE

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Minutes of the Regular Council Meeting April 7, 2008 Held in the Village Council Chambers

ATTENDANCE:

Mayor Barb Smith
Councillor Peter Kut
Councillor Christabelle Kux-Kardos
Councillor Malcolm Supernault
Councillor Donna White

Peter Thomas, Chief Administrative Officer

ALSO IN ATTENDANCE:

Larry Fynn
Red Merrick
Kevin Henderson, City of Dawson Creek
Linda Norman
Kevin Beamish
Gilbert Gunter
Vi Robb
Ken Drover

1. CALL TO ORDER

Mayor Smith called the meeting to order at 7:00 p.m.

2. APPROVAL OF AGENDA

MOVED by Councillor White and seconded, THAT

the Agenda for the Regular Council Meeting of April 7, 2008 be adopted with the following amendments: Items 10b and 10c are final readings of the Bylaws; and the Pouce Coupe Reservoir Report is item 11a, not 11g. **CARRIED**

3. ADOPTION OF MINUTES

a) Minutes of the Regular Council Meeting of March 17, 2008.

MOVED by Councillor Supernault and seconded, THAT

the Minutes for the Regular Council meeting of March 17, 2008 be adopted with the following amendment: item 11c – the motion is to approve Councillor Kux-Kardos' travel expense to travel to the NRAHTA meeting, not Mayor Smith's. **CARRIED**

4. INTRODUCTION OF LATE ITEMS

ADD:

8 q) PRRD Re: Rental of the Community Centre for 2008 Election November 15, 2008.

8 r) Village of Valemount Re: Carbon Tax Legislation.

11 a) Kevin Henderson, City of Dawson Creek Director of Operations Re: Dawson Creek Water Reservoir Plans.

11 j) Councillor Kux-Kardos, Written Report.

5. PUBLIC HEARING

- a) To Hear Concerns Regarding the 2008 Frontage Tax Roll.
The Public Hearing opened at 7:02 p.m. The Public Hearing was advertised through the Dawson Creek Daily News, as well as local bulletin boards. There were no written submissions received at the Village Office regarding any changes.
Resident Larry Fynn approached Council to discuss the parcel tax on his property. He explained the current policy was that the 4 acreages were assessed at 85m of frontage. He asked Council to consider a reduction to the tax once more properties were developed, and the frontage could be split between the extra properties. Mayor Smith thanked Mr. Fynn for his presentation.
The Regular Council Meeting resumed at 7:04 p.m.

6. DELEGATIONS

- a) Jeff Bray, Shaw Communications, Manager of Government and Regulatory Affairs in BC
Re: Update of Activities Within the Region.
Mr. Bray spoke to Council about the range of services Shaw Communications is providing to its customers, including cable television, digital cable, internet, digital phone, Star Choice television, as well as other business and satellite services. They are working on providing digital phone service to the North.
If Pouce Coupe has a community story, Shaw will come out and film 5 minute clip to run on the TV listing channel.
Shaw.ca has a community sponsorship form available for local fundraising.
Mayor Smith thanked Mr. Bray for his presentation.

MOVED by Councillor White and seconded THAT

Council vary the agenda to move 11a) Pouce Coupe Reservoir to this part of the meeting.

CARRIED

The CAO introduced Kevin Henderson, Director of Operations for the City of Dawson Creek to provide Council with information on the City of Dawson Creek's water system expansion. Mr. Henderson noted that the City was looking at a \$3.5 million reservoir to supply the Greensmart area. As the space is between the Village of Pouce Coupe and the City of Dawson Creek, an option is a partnership in building a structure to support the needs of both municipalities. Councillor Kux-Kardos asked about grant opportunities for the project. Mr. Henderson noted that the grants did not support expansion, but did support refurbishing existing facilities. Councillor Kux-Kardos note that the existing report does not consider the expansion needs of the Village. Mr. Henderson noted that the Village would be tripling the water supply for the Village with a new reservoir. The City will be moving ahead with this project this budget year. Mr. Henderson also noted it is possible that they could build the pipeline this year and possibly put in the reservoir next year.
Council **DIRECTED** Administration to arrange a meeting with the City of Dawson Creek representatives regarding a joint reservoir project. Councillor Supernault agreed to act as a Council liaison at the meeting.

- b) Wally Zwahlen, Fire Chief Re: Presentation of Fire Fighting Equipment.
Fire Chief Wally Zwahlen and Captain Margo Heighton made a presentation to Council. The Pouce Coupe Volunteer Firefighters purchased a thermal imaging camera and two breathing apparatuses for the department. The donation amounted to \$15,000.00. Mayor Smith thanked the volunteers for their presentation.

7. UNFINISHED BUSINESS AND BUSINESS ARISING FROM THE MINUTES

- a) 2008 Budget Notes
MOVED by Councillor Supernault and seconded THAT
Council schedules a Committee of the Whole meeting for Monday, April 14 at 7 p.m. to discuss the budget.

CARRIED

8. CORRESPONDENCE

- a) PRRD Re: Bylaw #1798, to Rezone the Property from Residential to Light Industrial to Allow the Use of the Same in Order to Accommodate an Existing Water Hauling Business and a Proposed Work Camp, Pink Mountain, dated March 13, 2008.
Council **DIRECTED** Administration to advise that Council has no objection to Bylaw #1798.
- b) Pitch-In British Columbia Re: Membership Renewal.
Council **DIRECTED** Administration to contact the school to see if they will participate in this year's cleanup. Council decided not to renew the Pitch In Week membership at this time.
- c) UBCM Re: 2008 Resolutions Process.
ACCEPTED for information by consensus of Council.
- d) Fort St. John Community Arts Council Re: Peace Liard Regional Juried Art Exhibit.
ACCEPTED for information by consensus of Council.
- e) Peace River Block News Re: Dawson Creek Outlook 2008.
ACCEPTED for information by consensus of Council.
- f) Greg McNabb Re: Repair of Property.
The CAO advised that he contacted Mr. McNabb at ask for details and did not receive any. Council **DIRECTED** Administration to send a letter requesting more clarification from Mr. McNabb and bring a report to the next Council Meeting.
- g) Marie Scheck, Relay for Life Re: Sponsor Package.
MOVED by Councillor Kux-Kardos and seconded THAT
Council sponsor the Relay for Life event in the amount of \$100, and that the funds come from the Donation to Special Events account. **CARRIED**
- h) Bruce Jagger, Kids Help Phone Re: Request for Sponsorship.
MOVED by Councillor White to sponsor \$100 in support of the Kids Help Phone, and that the funds come from the Donation to Special Events account.
MOTION DEFEATED
- i) Wes Shoemaker, Emergency Management BC Re: Emergency Preparedness Week.
Council **DIRECTED** Administration to acquire 72 Hour Preparedness pamphlets and place them in the next newsletter/utility billing mail outs.
- j) Gwen Barlee, Western Canada Wilderness Committee Re: Power Grab – BC's Rivers and Streams at Risk.
ACCEPTED for information by consensus of Council.
- k) PRRD Re: Regional Solid Waste Management Plan – Public Consultation.
Council **DIRECTED** Administration to put up posters and advertise the Open House Public Meeting on the Village bulletin boards. Also, have the surveys available at the front desk for Village residents.
- l) Courtney Johnston, Pouce Coupe Municipal Library Re: New Board Member.
MOVED by Councillor Supernault and seconded THAT
Corinne Twan be appointed by Council as a new member of the Library Board.
CARRIED
- m) BC Hydro Re: Energy Savings in BC for Earth Hour.
ACCEPTED for information by consensus of Council.

- n) UBCM Re: RCMP Contract Discussions
ACCEPTED for information by consensus of Council.
- o) Shelly Sha, Mile Zero Figure Skating Club Re: Community Centre Rental.
MOVED by Councillor White and seconded THAT
Council rent the Community Centre to the Mile Zero Figure Skating club at a half day rate of \$175.00 for the half day event (\$125 for the hall and \$50 for the kitchen).
CARRIED
- p) LGMA Re: Conference Centerpieces.
Council **DIRECTED** Administration to create a centerpiece symbolizing Pouce Coupe to be displayed at the LGMA conference in Prince George June 17-19. **CARRIED**
- q) PRRD Re: Rental of the Community Centre for 2008 Election November 15, 2008.
The CAO reported that the Village and PRRD will be sharing a venue for the Election Day, whether it is at the Village Office or Community Centre. Council **DIRECTED** Administration to confirm the booking.
- r) Village of Valemount Re: Carbon Tax Legislation.
ACCEPTED for information by consensus of Council.

9. RESOLUTIONS

- a) Accounts Payable Report – March 19, 2008, \$9,070.67.
MOVED by Councillor White and seconded THAT
Council approves the Accounts Payable Reports of March 19 in the amount of \$9,070.67.
CARRIED

10. BYLAWS

- a) 2008 Pederson Subdivision
 - Report of Chief Administrative Officer
Council had an extended discussion on the development of the subdivision and why they were doing the project. Property owner Gordon Merrick asked questions about the project and noted that while he is in favour of the development, he would like to see it done in the most cost efficient manner possible. It was stated that Council had been working on the project for 2 years and was interested in moving forward with it. Council **DIRECTED** Administration to contact all property owners and advise them to attend a public meeting on April 16 at 7 p.m. Council **DIRECTED** Administration to contact an engineer to review the project details.

MOVED by Councillor Kut and seconded THAT the meeting continue past 9 p.m. as required.
- b) Bylaw # 904, 2008 To Establish a Local Area Service for the Purpose of Constructing Water, Sewer and Road Services Within That Part of the Village of Pouce Coupe Known as the Pederson Subdivision and to Establish a Parcel Tax to Recover the Cost of the Services, Final Reading.
The bylaw was **TABLED** to the next meeting agenda.
- c) Bylaw #905, 2008 To Authorize the Borrowing of Money to Pay for the Cost of Constructing Water, Sewer and Road Services Within That Part of the Village of Pouce Known as the Pederson Subdivision, Final Reading.
The bylaw was **TABLED** to the next meeting agenda.
- d) 2008 Frontage tax
 - Report of Chief Administrative Officer
The City of Dawson Creek has had an increase to the water capital cost amount. Our 2007 share was \$34,080, and the 2008 share is \$56,297, as per the contract formula. To balance things, the accepted option was to lower the sewer rate. Council discussed the proposed frontage tax rates for 2008 and concurred with the total combined 10% overall increase.

- e) Bylaw # 912, 2008 to Amend the Sewer Parcel Tax Bylaw No. 869, 2005, First 3 Readings.
MOVED by Councillor White and seconded THAT
Council passes the first three readings of Bylaw No. 912, 2008, a Bylaw to Amend the Sewer Parcel Tax Bylaw No. 869, 2005. **CARRIED**
- f) Bylaw # 913, 2008 to Amend the Water Parcel Tax Bylaw No. 803, 2000, First 3 Readings.
MOVED by Councillor White and seconded THAT
Council passes the first three readings of Bylaw No. 913, 2008, a Bylaw Amend the Water Parcel Tax Bylaw No. 803, 2000. **CARRIED**

11. REPORTS

- a) Pouce Coupe Reservoir – Structural Assessment Inspection
- Report of CWMM Consulting Engineers Ltd.
- This item was reviewed earlier in the meeting after item 6a.
- b) FCM Registration
- Report of Administrative Assistant
- Council discussed the attendance of the Mayor at the FCM conference in Quebec City May 30 to June 2, 2008.
- MOVED** by Councillor White and seconded THAT
Mayor Smith attends the FCM AGM in Quebec City May 30 - June 2, 2008 and that the funds come from the Council Travel Account.

As the Mayor noted that the votes were 2 for and 2 against, she voted to **DEFEAT** the motion.

- c) Mobile Business Licensing in the Okanagan-Similkameen
- Report of Administrative Assistant
- Information has been received and forwarded for the PRRD for the Regional Mayors' consideration.
- d) "Saddle Up for Spring"
- Report of Administrative Assistant
- ACCEPTED** for information by consensus of Council.
- e) Fire Truck Purchase
- Report of Chief Administrative Officer
- MOVED** by Councillor White and seconded THAT
Council directs Administration to start the process of purchasing a new fire truck for the Village. **CARRIED**
- f) Economic Development Strategy Request for Proposals
- Report of Chief Administrative Officer
- MOVED** by Councillor Kux-Kardos and seconded THAT
Council accepts the proposal from Community Futures to prepare an Economic Development Strategy for the Village at a cost of \$35,000, AND THAT the Mayor be authorized to sign the agreement. **CARRIED**

The Mayor noted that she would like to know what the impact of the closing of the Care Home and Peace River Haven would have on the Village.

- g) Councillor Supernault Portfolio Report – Verbal

No report at this time. Mayor Smith reminded Councillor Supernault that Council is still looking for a monthly report from Public Works.

- h) Councillor Kut Portfolio Report – Verbal
Councillor Kut noted that the Community Centre Grand Opening went very well.
- i) Councillor White Portfolio Report – Verbal
Councillor White is attending an ESS safety course in Calgary April 28-30, paid for by ESS.

MOVED by Councillor Kux-Kardos and seconded THAT

Council pays the expenses and per diem that are not covered by the other organization for Councillor White to attend the ESS safety course in Calgary April 28-30.

CARRIED

- j) Councillor Kux-Kardos Portfolio Report – Written
Council **DIRECTED** Administration to inform NRAHTA about our Powwow. We are listed with the Deh Cho travel connection for tourists to stop at the Museum in Pouce Coupe. Council **DIRECTED** Administration to inform NRAHTA about our deteriorating Ministry of Highways signage. Council **DIRECTED** Administration to send a letter to CN Rail indicating our desire to develop the site for tourists (bus caravans, etc) to visit.

MOVED by Councillor White and seconded THAT

Council approves 2 days of per diem for March 28-29 for Councillor Kux-Kardos for participating in the Governance Forum in Harrison Hot Springs, AND THAT these funds come from the Council Travel Account.

CARRIED

- k) Mayor Smith Portfolio Report – Written
Mayor Smith attended the Women's Forum in TR on April 2 and 3. Mayor Smith was introduced concerning out of town billeting for medical purposes.

MOVED by Councillor White and seconded THAT

Council supports Mayor Smith in promoting the DINO Helps Billeting Program with the Regional Municipalities.

CARRIED

12. REPORT OF CHIEF ADMINISTRATIVE OFFICER

- Progress Report to April 3, 2008

Council **DIRECTED** Administration to advertise a Request for Proposal for the old library building.

Council **DIRECTED** Administration to purchase trees and plaques for the 50th Anniversaries of both Taylor and Dawson Creek.

13. QUESTION PERIOD

Gilbert Gunter asked what was necessary to continue with his subdivision development. The CAO read a letter that was sent to Mr. Gunter on Sept. 19, 2007, noting the project was not to continue until the requirements as listed in the subdivision and development control bylaw are met.

14. NEW BUSINESS

- a) Motion to move to a Closed meeting of Council, as per section 90 (1) (c) (k) of the Community Charter.

MOVED by Councillor White and seconded THAT

Council move to a Closed meeting of Council, as per section 90 (1) (c) (k) of the Community Charter.

CARRIED

The meeting moved to a Closed meeting of Council at 10:58 p.m.

The meeting returned from a Closed Meeting of Council at 11:04 p.m.

MOVED by Councillor White and seconded, THAT

Council approve the Accounts Payable Payroll report of February 15, 2008, in the total amount of \$9,031.28; February 29, 2008, in the total amount of \$7,306.13 ; March 14, 2008, in the total amount of \$9,049.47; and March 31, 2008, in the total amount of \$7,738.81. **CARRIED**

Council discussed the fact that the accounts payable payroll report will always require approval on a closed meeting agenda, forcing a closed meeting to appear on the Council agenda. Council agreed that the information is at all times accessible for review through the front office, and the extra work it causes for the routine review creates extra unnecessary work.

MOVED by Councillor White and seconded, THAT

The Accounts Payable Payroll reports no longer appear on the Council agenda for approval. **CARRIED**

Economic Development Assistant Position

- Report of CAO

Council decided to not fill the position of the Economic Development Assistant at this time. We will wait for the Economic Development Marketing Strategy to get underway, and provide us some direction to focus the Economic Development Assistant's time on.

15. ADJOURNMENT

The meeting was adjourned at 11:05 p.m.

Chairperson
Mayor Barb Smith

Recorder
Chief Administrative Officer
Peter Thomas

CERTIFIED a true copy of the Minutes of the Corporation of the Village of Pouce Coupe from a Meeting held in Council Chambers, Pouce Coupe, B.C.