



## CORPORATION OF THE VILLAGE OF POUCE COUPE

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### Minutes of the Regular Council Meeting February 4<sup>th</sup>, 2008 Held in the Village Council Chambers

#### ATTENDANCE:

Mayor Barb Smith  
Councillor Peter Kut (arrived 7:30 p.m.)  
Councillor Malcolm Supernault  
Councillor Donna White

#### STAFF:

Diana Chorney, Deputy Chief Administrative Officer

#### 1. CALL TO ORDER

Mayor Smith called the meeting to order at 7:00 p.m.

#### 2. APPROVAL OF AGENDA

**MOVED** by Councillor Supernault and seconded, THAT  
the Agenda for the Regular Council Meeting of February 4, 2008 be adopted as  
presented. **CARRIED**

#### 3. ADOPTION OF MINUTES

a) Minutes of the Regular Council Meeting of January 21, 2008.

**MOVED** by Councillor White and seconded, THAT  
the Minutes of the Regular Council Meeting of January 21, 2008 be adopted as  
presented. **CARRIED**

#### 4. INTRODUCTION OF LATE ITEMS

**ADD** the following:

- 8) i) Pouce Coupe Elementary School Re: Emergency Evacuation Plan.
- 9) e) Accounts Payable Report – January 31, 2008, \$500.00.
- 11) h) Mayor Smith Portfolio Report – Written
- 11) i) Policy 1.4 (a) Revision
  - Report of DCAO

#### 5. PUBLIC HEARING

a) 2008-2012 Proposed Operational and Capital Budgets  
**ACCEPTED** for information by consensus of Council.

#### 6. DELEGATIONS - NIL

#### 7. UNFINISHED BUSINESS AND BUSINESS ARISING FROM THE MINUTES - NIL

#### 8. CORRESPONDENCE

a) Municipal Finance Authority Re: Municipal Investment Plan.  
**ACCEPTED** for information by consensus of Council.

- b) Joe Tremblay, Pouce Coupe Museum President Re: Heritage Week Proclamation.  
**MOVED** by Councillor White and seconded THAT  
Mayor Smith Proclaim February 18-24, 2008 as Heritage Week in the Village of  
Pouce Coupe.

**CARRIED**

- c) North Central Municipal Association Re: Resolution Submission Deadline.  
**ACCEPTED** for information by consensus of Council.

- d) Laurie Ringaert Re: Measuring Up the North.  
**ACCEPTED** for information by consensus of Council.

- e) Work Safe BC Re: New Working Alone or in Isolation Regulations.  
**ACCEPTED** for information by consensus of Council.

- f) Northern BC Winter Games Re: 2008 Contribution.  
**MOVED** by Councillor White and seconded THAT  
Mayor Smith attend the opening ceremonies on behalf of the Village.

**CARRIED**

- g) BP Canada Energy Company Re: Noel Major Project Status Update.  
Council **DIRECTED** Administration to send a letter to BP, requesting their emergency plan in the  
event of a pipe rupture. Also, invite them to make a presentation to Council.

- h) Pouce Coupe Community Church Re: Use of the Pouce Coupe Library (49<sup>th</sup> Ave).  
**ACCEPTED** for information by consensus of Council.

- i) Pouce Coupe Elementary School Re: Emergency Evacuation Plan.  
**MOVED** by Councillor White and seconded THAT  
Council accepts the Pouce Coupe Elementary School's evacuation plan, using  
the Village Office as a destination in the event of an emergency.

**CARRIED**

## 9. RESOLUTIONS

- a) Accounts Payable Report – January 23, 2008, \$8,919.00.  
b) Accounts Payable Report – January 25, 2008, \$5,533.77.  
c) Accounts Payable Report – January 30, 2008, \$2,590.50.  
d) Accounts Payable Report – January 31, 2008, \$14,327.10.  
e) Accounts Payable Report – January 31, 2008, \$500.00.

**MOVED** by Councillor White and seconded THAT

Council approves the Accounts Payable Reports of January 23, 2008, January 25, 2008,  
January 30, 2008 and the two reports from January 31, 2008 in the amounts of  
\$8,919.00, \$5,533.77, \$2,590.50, \$14,327.10 and \$500.00 respectively

**CARRIED**

## 10. BYLAWS

## 11. REPORTS

- a) Chemical Spill Tabletop After Action Report
- Report of the Justice Institute
- ACCEPTED** for information by consensus of Council.
- b) Risk Control Survey For the Village of Pouce Coupe
- Report of the Municipal Insurance Association of BC
- ACCEPTED** for information by consensus of Council.

Councillor Supernault would like to see the Village spend more time on upkeep at the BMX Park. Weed control should be a priority. The Village has some donated fencing which is proposed to be used to fence the perimeter. Councillor Supernault will find out if residents are still okay with a BMX park there and look into finding volunteers to do more of the work there.

c) Library/School Board Joint Use Agreement Phone Poll

- Report of the CAO

**MOVED** by Councillor White and seconded THAT

The Joint User Agreement be amended to include the notification of the Village if there is to be termination of the Agreement with the Pouce Coupe Library.

**CARRIED**

d) Councillor Kut Portfolio Report – Verbal

The contract with Diamond C Catering for the Community Centre Grand Opening has been signed, guaranteeing 75 plates at \$25 per plate. The Administrative Assistant requires any names that Council feels require an invite to the event. Peter was reminded to approach the school to see if there are any children that could/would perform after dinner as a part of the festivities.

e) Councillor Supernault Portfolio Report – Verbal

Councillor Supernault attended a meeting with the CAO and the current garbage contractor.

f) Councillor Kux-Kardos Portfolio Report – Not Present

g) Councillor White Portfolio Report – Verbal

Councillor White attended the ESS meeting last Thursday and is on the PEP squad.

h) Mayor Smith Portfolio Report – Verbal

**ACCEPTED** for information by consensus of Council.

Mayor Smith presented the quotes from NCWP for the Pouce Coupe Community Centre Signage.

**MOVED** by Councillor White and seconded THAT

The quote of \$750, for the donor sign to be displayed in the Community Centre, be accepted and come from the PR budget.

**CARRIED**

**MOVED** by Councillor Supernault and seconded THAT

The quote of \$575, for the “Sam’s Kitchen” sign to be displayed in the Community Centre, be accepted and come from the PR budget.

**CARRIED**

i) Revision of Policy 1.4 (A)

**MOVED** by Councillor White and seconded THAT

The charge for a color copy for a Village Committee or Non-Profit group be raised to \$0.18 a page.

**CARRIED**

**12. REPORT OF CHIEF ADMINISTRATIVE OFFICER**

- Progress Report to January 17, 2007

**ACCEPTED** for information by consensus of Council.

**13. QUESTION PERIOD**

The new Community Centre will be booked for private functions through the Village of Pouce Coupe office. Council doesn’t have an issue with the Museum allowing the Community Church to share the use of the old library building so long as the Church provides the insurance coverage. In addition, the request must be presented to Council for approval. School District #59 is paying to install the new signs.

**14. NEW BUSINESS**

- a) Motion to move to a Closed meeting of Council, as per section 90 (1) (c), (e), and (k) of the Community Charter at 7:40 p.m.

The meeting returned from a Closed Meeting of Council at 8:40 p.m.

**MOVED** by Councillor White and seconded THAT

The January 2008 Payroll Register in the amount of \$17,530.33 be authorized.

**CARRIED**

**MOVED** by Councillor White and seconded THAT

Administration advertises for bids regarding the Janitorial Contract.

**CARRIED**

**15. ADJOURNMENT**

The meeting was adjourned at 8:50 p.m.

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Chairperson  
Mayor Barb Smith

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Recorder  
Deputy Chief Administrative Officer  
Diana Chorney

CERTIFIED a true copy of the Minutes of the Corporation of the Village of Pouce Coupe from a Meeting held in Council Chambers, Pouce Coupe, B.C.