



## CORPORATION OF THE VILLAGE OF POUCE COUPE

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### Minutes of the Regular Council Meeting February 18<sup>th</sup>, 2008 Held in the Village Council Chambers

**ATTENDANCE:** Mayor Barb Smith  
Councillor Peter Kut  
Councillor Kux-Kardos  
Councillor Malcolm Supernault  
Councillor Donna White

**STAFF:** Peter Thomas, Chief Administrative Officer

1. **CALL TO ORDER**  
Mayor Smith called the meeting to order at 7:00 p.m.
2. **APPROVAL OF AGENDA**  
**MOVED** by Councillor White and seconded, THAT  
the Agenda for the Regular Council meeting of February 18, 2008 be adopted as  
presented. **CARRIED**
3. **ADOPTION OF MINUTES**
  - a) Minutes of the Regular Council Meeting of February 4, 2008.  
**MOVED** by Councillor White and seconded, THAT  
the Minutes of the Regular Council meeting of February 4, 2008 be adopted as  
presented. **CARRIED**
4. **INTRODUCTION OF LATE ITEMS**  
8 o) Electoral Boundaries Commission Update
5. **PUBLIC HEARING – Nil**
6. **DELEGATIONS – Nil**
7. **UNFINISHED BUSINESS AND BUSINESS ARISING FROM THE MINUTES – Nil**
8. **CORRESPONDENCE**
  - a) Urban Systems Re: Fair Share Calculations – 2008 with Revised Formula.  
**ACCEPTED** for information by consensus of Council.
  - b) LGMA Re: LGMA Elections Workshops – 2008.  
**MOVED** by Councillor Kux-Kardos and seconded THAT  
the CAO and/or Deputy CAO attend the Elections Workshop in Prince George on  
May 1, 2008. **CARRIED**

- c) Ministry of Lands and Agriculture Re: VOPC Letter of Support for Bill M225.  
**ACCEPTED** for information by consensus of Council.
- d) Northern Trust Re: Application to the Small Community Grant Writer Program.  
Council **DIRECTED** Administration to advertise for the Summer Community Grant Writer Position accordingly.
- e) Northern Trust Re: 2008 Annual Economic Development Funding Program.  
The CAO provided Council with details on the Economic Development Funding grant. We will create a request for proposal and advertise for someone to complete an Economic Development marketing plan for the Village.
- f) UBCM Re: 2008 UBCM Membership.  
**MOVED** by Councillor Kux-Kardos and seconded THAT  
the UBCM Membership for 2008 be renewed and that the funds come from  
the Memberships account. **CARRIED**
- g) PRRD Re: EOC III – Planning / EOC III – Operations.  
Council **DIRECTED** Administration to determine the EOC levels of current staff and Council.  
**MOVED** by Councillor Kux-Kardos and seconded THAT  
Any eligible and available personnel with the EOC 2 prerequisite attend the EOC 3 course in Dawson Creek on March 11-12, 2008. **CARRIED**
- h) PRRD Re: Bylaw 1787, 2008 to Allow for the Accessory Use of Property to Include the “Filling and Storing of Water Bottles Associated with a Water Bottling Business,” North Peace Regional Airport, dated February 6, 2008.  
Council **DIRECTED** Administration to advise that Council has no objection to Bylaw #1787, 2008.
- i) Ministry of Economic Development and Minister Responsible for the Asia Pacific Initiative and the Olympics Re: BC Olympic and Paralympic Winter Games Secretariat.  
**ACCEPTED** for information by consensus of Council.
- j) UBCM Re: Green Communities Update.  
**ACCEPTED** for information by consensus of Council.
- k) NCMA Re: Call for Nominations for 2008 – 2009 NCMA Executive.  
**ACCEPTED** for information by consensus of Council.
- l) NCMA Re: Silent Auction Request – NCMA AGM and Convention.  
**MOVED** by Councillor Kux-Kardos and seconded THAT  
the Village of Pouce Coupe donate a package of Pouce Coupe logo items to  
the silent auction at the NCMA convention. **CARRIED**
- m) UBCM Re: Local Government Working Group: RCMP Contract Discussions.  
**ACCEPTED** for information by consensus of Council.
- n) Ministry of Community Services Re: Green City Awards and Partnership Award - 2008 Nomination Intake.  
Council **DIRECTED** staff to research the grant and consider the new school, new playground, seniors programs, new bump outs and sidewalks, and make application as appropriate.

- o) Electoral Boundaries Commission Update.  
The CAO informed Council that an email was sent on behalf of Mayor and Council to Premier Campbell on February 18, 2008 in support of maintaining our MLA representation in the region.

**9. RESOLUTIONS**

- a) Accounts Payable Report – February 7, 2008, \$10,527.33.  
b) Accounts Payable Report – February 7, 2008, \$247.68.  
c) Accounts Payable Report – February 12, 2008, \$201.40.  
d) Accounts Payable Report – February 13, 2008, \$5,172.74.

**MOVED** by Councillor White and seconded THAT

Council approves the Accounts Payable Reports of February 7, February 12, and February 13, 2008 in the amounts of \$10,527.33, \$247.68, \$201.40 and \$5,172.74 respectively.

**CARRIED**

**10. BYLAWS**

- a) Pederson Residential Subdivision Development

- Report of CAO

Council **DIRECTED** Administration to look into the Village building bylaw and see what it would take to update it and make it “green”.

Council **DIRECTED** Administration to investigate the cost of gas and power lines.

Council **DIRECTED** Administration to ensure the contract for the development has completion timelines.

Council **DIRECTED** Administration to rezone the entire subdivision to R-1 Residential category.

- b) Bylaw # 904, 2008 To Establish a Local Area Service for the Purpose of Constructing Water, Sewer and Road Services within that Part of the Village of Pouce Coupe Known as the Pederson Subdivision and to Establish a Parcel Tax to Recover the Cost of the Services, First Three Readings.

**MOVED** by Councillor Kux-Kardos and seconded THAT

Council passes the first three readings of Bylaw No. 904, 2008, a Bylaw to Establish a Local Area Service for the Purpose of Constructing Water, Sewer and Road Services within that Part of the Village of Pouce Coupe Known as the Pederson Subdivision and to Establish a Parcel Tax to Recover the Cost of the Services.

**CARRIED**

- c) Bylaw #905, 2008 to Authorize the Borrowing of Money to Pay for the Cost of Constructing Water, Sewer, and Road Services within that Part of the Village of Pouce Coupe Known as the Pederson Subdivision, First Three Readings.

**MOVED** by Councillor Kux-Kardos and seconded THAT

Council passes the first three readings of Bylaw No. 905, 2008, to Authorize the Borrowing of Money to Pay for the Cost of Constructing Water, Sewer, and Road Services within that Part of the Village of Pouce Coupe Known as the Pederson Subdivision.

**CARRIED**

**11. REPORTS**

- a) Document Retention Policy #1.12 – Purging files

- Report of CAO

**MOVED** by Councillor Kux-Kardos and seconded THAT

Council approves the destruction of the outdated files, as per the submitted list.

**CARRIED**

- b) Parcel Tax Review Panel
- Report of CAO
- MOVED** by Councillor Kux-Kardos and seconded THAT  
The Council appoints the members of Council to act as the Parcel Tax Review Panel for the Village of Pouce Coupe for 2008. **CARRIED**
- c) Celebrate Canada 2008 Funding Application
- Report of Administrative Assistant
- MOVED** by Councillor Kux-Kardos and seconded THAT  
Council approves the application for the 2008 Canadian Heritage funding. **CARRIED**
- d) Cemetery and Pension Training Workshops
- Report of Deputy CAO
- MOVED** by Councillor White and seconded THAT  
The Deputy CAO and Public Works Supervisor attend the “Eyes Wide Closed” cemetery workshop in Dawson Creek on May 6, 2008. **CARRIED**
- MOVED** by Councillor White and seconded THAT  
The Deputy CAO attend the Pension Administrative Program in Prince George June 10-11, 2008. **CARRIED**
- e) Minutes of Rural Cemetery Board Meeting
- Report of DCAO
- ACCEPTED** for information by consensus of Council.
- f) Councillor Kut Portfolio Report – Written  
Councillor Kut attended the Rural Cemetery Board meeting in Dawson Creek on February 8, 2008 with Deputy CAO, Diana Chorney.  
Councillor Kut is planning on moving the “Winter Jamboree” to spring time, to spread out the activities in the community. The “Winter Jamboree” date of late March will be cancelled and a “Spring Fling” will be organized in its place, with date to be decided.
- MOVED** by Councillor Kux-Kardos and seconded THAT  
the Village of Pouce Coupe donate a package of Pouce Coupe logo items to the Pouce Coupe Elementary PAC for the playground fundraiser event. **CARRIED**
- g) Councillor Supernault Portfolio Report – Verbal  
Councillor Supernault has made some inquiries in regards to the BMX track. The common opinion is that the site should be returned to nature. The site should be backfilled to eliminate the water holes. Public Works will address this project when the season permits.
- h) Councillor Kux-Kardos Portfolio Report – Verbal  
Councillor Kux-Kardos **DIRECTED** Administration to advise the Pouce Coupe Elementary PAC to attend the Success By 6 meeting on March 5 at 3 pm at the Credit Union to request funding for the new school playground.
- i) Councillor White Portfolio Report – Verbal  
Council should consider planting some trees in the Industrial park to improve that area. Council **DIRECTED** staff to find out details on the tree sapling order i.e.: cost, quantity, delivery etc.
- j) Mayor Smith Portfolio Report – Verbal

Mayor Smith thanked the Department of Public Works for their efforts in building the skating rink ice.

**12. REPORT OF CHIEF ADMINISTRATIVE OFFICER**

- Progress Report to February 13, 2008

Council **DIRECTED** Administration to ensure that we encourage all community organizations to promote themselves on our website in the next newsletter.

**13. QUESTION PERIOD – Nil**

**14. NEW BUSINESS**

- a) City of Dawson Creek Re: Building Inspection Agreement

**MOVED** by Councillor Kux-Kardos and seconded THAT

The Village of Pouce Coupe renew the Building Inspection Agreement with the City of Dawson Creek, and that the Mayor and CAO sign the agreement.

**CARRIED**

- b) Motion to move to a Closed meeting of Council, as per section 90 (1) (c), (e), and (k) of the Community Charter at 8:30 p.m.

**MOVED** by Councillor White and seconded THAT

Council move to a Closed meeting of Council, as per section 90 (1) (c), (e), and (k) of the Community Charter.

**CARRIED**

**MOVED** by Councillor Kut and seconded THAT the meeting run past 9 p.m. as required.

The meeting moved to a Closed meeting of Council at 8:30 p.m.

The meeting returned from a Closed Meeting of Council at 9:20 p.m.

**MOVED** by Councillor Kux-Kardos and seconded, THAT

Council pay Ledco Contracting \$756.00 for missed residential billing from June 2006 to December 2007.

**CARRIED**

**MOVED** by Councillor Kux-Kardos and seconded, THAT

Council pay Ledco Contracting \$270.00 for missed commercial billing from June 2006 to January 2008.

**CARRIED**

**MOVED** by Councillor White and seconded, THAT

Council approve the Accounts Payable Payroll report of February 14 in the total amount of \$812.18

**CARRIED**

**15. ADJOURNMENT**

The meeting was adjourned at 9:21 p.m.

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Chairperson  
Mayor Barb Smith

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Recorder  
Chief Administrative Officer  
Peter Thomas

CERTIFIED a true copy of the Minutes of the Corporation of the Village of Pouce Coupe from a Meeting held in Council Chambers, Pouce Coupe, B.C.