



CORPORATION OF THE VILLAGE OF POUCE COUPE

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Minutes of the INAUGURAL Regular Council Meeting December 1, 2008 Held in the Village Council Chambers

ATTENDANCE:

Mayor Lyman Clark
Councillor Ken Drover
Councillor Laura Hamann
Councillor Peter Kut
Councillor Red Merrick

Peter Thomas, Chief Administrative Officer

Vi Robb, Resident
Carol Frost, Resident
Jack Frost, Resident
Christabelle Kux-Kardos, Resident (late, left early)

1. CALL TO ORDER

Mayor Clark called the meeting to order at 7:00 p.m.

- Oath of Office

The Mayor and four Councillors all took their oath of office as witnessed by the gallery and the CAO.

2. APPROVAL OF AGENDA

MOVED by Councillor Kut and seconded, THAT

the Agenda for the Regular Council meeting of December 1, 2008 be adopted as presented. **CARRIED**

3. ADOPTION OF MINUTES

- a) Minutes of the Regular Council Meeting of November 17, 2008

MOVED by Councillor Kut and seconded THAT

the minutes from the Regular Council Meeting of November 17, 2008 be adopted as presented. **CARRIED**

4. INTRODUCTION OF LATE ITEMS

ADD item 7a) Fire Hall and Truck Update.

10a) Replacement of the 2008-2012 Budget Pages 10a)iii and 10a)iv

10b) Temporary Borrowing Bylaw No. 921, 2008

5. PUBLIC HEARING - NIL

6. DELEGATIONS – NIL

7. UNFINISHED BUSINESS AND BUSINESS ARISING FROM THE MINUTES

- a) Fire Hall and Fire Truck Update.
The CAO gave a presentation on the status of the Fire Truck and Fire Hall.
Council **DIRECTED** Administration to arrange a special meeting of Council for December 10, 2008 at 7:00 pm to discuss our Fire Service needs.
Council requested that Fire Chief Wally Zwahlen attend the meeting, and information be presented on the Liberty Management Fire Hall quote. Administration is to investigate a separate cost to demolish the building.

8. CORRESPONDENCE

- a) Local Govt Leadership Academy Re: Newly Elected Officials Training Seminar.
MOVED by Councillor Hamann and seconded THAT
Mayor Clark, Councillor Kut, and any other Councillor attend the Newly Elected Officials Seminar in Richmond on January 21-23, and that the funds come from the Council travel and training account. **CARRIED**

Councillors Hamann and Merrick advised that they will be unable to attend. Councillor Drover will advise as soon as possible.

The CAO respectfully requested that for future instances where Council has been given the opportunity to attend a meeting or course, Council's decision to participate is requested as soon as possible, preferably in the Council meeting, so that approvals can be made, and Staff can proceed with RSVP, travel, accommodation, or any other arrangements that are required.

- b) UBCM Re: 2009 Property Assessments.
ACCEPTED for information by consensus of Council.
- c) Pouce Coupe Museum Society Re: Invite to December 13 Christmas Party.
Council **DIRECTED** Administration to work with the Museum and see if they want to have one combined Christmas party in future years.
- d) Northern Development Initiative Trust Re: Municipal and Regional District Appointments to the Northern Development Initiative Trust Regional Advisory Committees and the Board of Directors.
MOVED by Councillor Kut and seconded THAT
Mayor Clark be appointed as the Pouce Coupe representative on the NDIT Regulatory Advisory Committee. **CARRIED**

Council authorized Mayor Clark to select the alternate member for the Committee and include the information on the portfolio list.

- e) UBCM Re: Gas Tax Agreement Community Works Fund Payment.
ACCEPTED for information by consensus of Council.
- f) Northern Health Re: Request for Meeting with Northern Health Representatives.
Mayor Clark and CAO Peter Thomas will be meeting with Northern Health representatives on Monday, January 19, 2009 in the Village Office to receive an update on the Care Home and Peace River Haven.
- g) PRRD Re: Appointment of Director and Alternate Director.
MOVED by Councillor Kut and seconded THAT
Mayor Clark be appointed as the Pouce Coupe representative to the Peace River Regional District. **CARRIED**

Council authorized Mayor Clark to select the alternate member for the Committee and include the information on the portfolio list.

- h) PRRD Re: Legislated and Bylaw Appointments.

MOVED by Councillor Kut and seconded THAT

Mayor Clark be appointed as the Pouce Coupe representative to the Peace River Regional District Legislated and Bylaw Appointments of the South Peace Economic Development Commission, the Dawson Creek/Pouce Coupe Fire Management Committee, and the Sub-Regional Recreation body.

CARRIED

Council authorized Mayor Clark to select the alternate members for the Committee and include the information on the portfolio list.

- i) PRRD Re: Bylaw # 1837, 2008, A Bylaw to Rezone Land from A-2 (Large Agricultural Holdings Zone) to R-3 (Residential 3) to Accommodate a Proposed Subdivision, North of Fort St. John, Dated November 27, 2008.

Council **DIRECTED** Administration to advise that Council has no objection to Bylaw #1837.

- j) UNBC Re: Congratulations on Election of Mayor.

ACCEPTED for information by consensus of Council.

9. RESOLUTIONS

- a) Accounts Payable Report, November 18, 2008, \$120,818.98.

MOVED by Councillor Kut and seconded THAT

Council approves the Accounts Payable Reports from November 18, 2008 in the amount of \$120,818.98.

CARRIED

10. BYLAWS

- a) Bylaw No. 920, 2008, A Bylaw to Amend the Financial Plan for the Years 2008 to 2012 Inclusive, 1st Three Readings.

- Report of CAO

The CAO submitted a report outlining that Council was in a position to not have to borrow money from the Municipal Finance Authority for the Pederson Subdivision project at this time. Money has been received from other areas, including the sale of Industrial lots, the Towns for Tomorrow grant, and sale of residential lots. In discussions with our Financial advisors at the Ministry of Community Development, we can arrange to borrow the funds from our own reserve funds, thereby bypassing the extra cost of the interest payments. The Pederson Parcel owners who chose to pay their development costs share through their annual taxes will be charged the MFA Money Market interest rate that we are registered in, resulting in a better deal for them also.

In addition to the budget revision, Council should pass a Temporary Borrowing Bylaw. The Ministry of Community Service Financial advisors suggested we do this so in the case of a disaster/emergency situation, we would still be able to borrow the funds.

MOVED by Councillor Kut and seconded THAT

Council adopts the first three readings of Bylaw #920, 2008, A Bylaw to Amend the Financial Plan to reflect a realized increase in revenues for 2008 and no project borrowing in 2008.

CARRIED

- b) Bylaw No. 921, 2008, A Temporary Borrowing Bylaw, 1st Three Readings.
MOVED by Councillor Hamann and seconded THAT
Council adopts the first three readings of Bylaw No. 921, 2008, A Temporary Borrowing
Bylaw Pending the Sale of Debentures. **CARRIED**

11. REPORTS

- a) CIBC Bank Account Signing Authorities

- Report of CAO

MOVED by Councillor Kut and seconded THAT

Any two of either Mayor Lyman Clark, or Councillor Ken Drover, or Councillor Laura Hamann, or Councillor Gordon Merrick or Councillor Peter Kut, or CAO Peter Thomas BE AUTHORIZED as signing authorities for the Village Bank Accounts, Promissory Notes, or other banking instruments;

AND THAT

CAO Peter Thomas may sign alone for transfers only between the bank accounts 01090/9301313 (General), 01090/1414933 (Savings), and the Corporation of Pouce Coupe's GIC account. In any situation where funds would be transferred beyond the three listed accounts, two signatures would be required to authorize the transaction.

CARRIED

- b) Municipal Finance Signing Authorities

- Report of CAO

MOVED by Councillor Hamann and seconded THAT

Any two of either CAO Peter Thomas, or Mayor Lyman Clark, or Councillor Peter Kut, BE AUTHORIZED as signing authorities for the Municipal Finance Authority Fund Account.

CARRIED

- c) Property Listing Extension with Remax Realty

- Report of CAO

MOVED by Councillor Kut and seconded THAT

Council extends the contract with REMAX Realty and names them as the Sales Agent for the Pederson residential subdivision lots until October 31, 2009, and that Council authorizes the CAO to sign the deal as the Village representative.

CARRIED

12. REPORT OF CHIEF ADMINISTRATIVE OFFICER

- Progress Report to December 10, 2008

Council accepted the report as presented.

MOVED by Councillor Kut and seconded THAT

The meeting goes past 9 pm as required.

CARRIED

13. QUESTION PERIOD - NIL

14. NEW BUSINESS

- a) Schedule of Regular Council Meetings 2009 – Motion to Approve Required

MOVED by Councillor Kut and seconded THAT

Council approves the Schedule of Regular Council Meetings for 2009.

CARRIED

MOVED by Councillor Kut and seconded THAT
the Acting Mayor Schedule for 2009 be listed as follows: Councillor Kut December
2008 to March 2009, Councillor Hamann April 2009 to June 2009, Councillor Drover
July 2009 to September 2009, and Councillor Merrick October 2009 to December
2009. **CARRIED**

- b) VOPC Re: Christmas Party December 12, 2008.
Councillor Hamann (2), Mayor Clark (1), Councillor Kut (2), and Councillor Drover (1 or 2) all
declared that they will attend the Village of Pouce Coupe Christmas party on December 12 at
the Senior's Centre. Councillor Merrick indicated that he will not be able to attend.
- c) Motion to move to a Closed meeting of Council, as per section 90 (1) (g)-(legal issue) of the
Community Charter.

MOVED by Councillor Kut and seconded THAT
the Regular meeting of Council adjourn to an In-camera meeting.
CARRIED

The meeting moved to in-camera meeting at 9:12 pm.
The regular meeting resumed at 9:59 pm.

- 15. **ADJOURNMENT**
The meeting was adjourned at 9:59 p.m.

Chairperson
Mayor Lyman Clark

Recorder
Chief Administrative Officer
Peter Thomas

CERTIFIED a true copy of the Minutes of the
Corporation of the Village of Pouce Coupe from a
meeting held in Council Chambers, Pouce Coupe, B.C.