



CORPORATION OF THE VILLAGE OF POUCE COUPE

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Minutes of the Regular Council Meeting October 6, 2008 Held in the Village Council Chambers

ATTENDANCE: Mayor Barb Smith
Councillor Peter Kut
Councillor Malcolm Supernault
Councillor Donna White

Peter Thomas, Chief Administrative Officer

ALSO IN ATTENDANCE: Michael Helfin, Northeast News
Sean Merrick, Northern Dirt Riders

1. **CALL TO ORDER**
Mayor Smith called the meeting to order at 7:00 p.m.
2. **APPROVAL OF AGENDA**
MOVED by Councillor White and seconded, THAT
the Agenda for the Regular Council meeting of October 6, 2008 be adopted as presented.
CARRIED
3. **ADOPTION OF MINUTES**
 - a) Minutes of the Regular Council Meeting of September 15, 2008
MOVED by Councillor White and seconded, THAT
the Minutes for the Regular Council Meeting of September 15, 2008 be adopted as presented.
CARRIED
4. **INTRODUCTION OF LATE ITEMS**
 - 8 n) Bergeron Funeral Services Re: Request for Oversized Headstone.
 - 8 o) Tremblay House Re: Tree Issue.
 - 8 p) Minister Bill Bennet Re: Reply to July 29, 2008 Letter, BC150 Book.
 - 14 a) Pouce Coupe Lagoon Berm Stabilization Grant Application Approval.
5. **PUBLIC HEARING**
 - a) To Hear Concerns Regarding Bylaw No. 918, 2008, Pedestrian Pathway Dedication Cancellation Bylaw, A Bylaw to Permanently Close and Remove a Highway (Pedestrian) Dedication Between 46th and 47th Avenue, Pouce Coupe AND Dispose of the Land.

Mayor Smith called the meeting to order at 7:01 p.m.
The CAO noted that we did not receive any written concerns.
Mayor Smith asked if anyone had any concerns regarding the closing of the pedestrian path or disposing of the land. There were no responses.
Mayor Smith closed the public hearing at 7:02 p.m.

6. DELEGATIONS

- a) Sean Merrick, Northern Dirt Riders Re: Proposal for Trails and Recreation Activities.
Mr. Merrick made a presentation regarding an area he would like to see as a recreation trail area. Mr. Merrick stated that he was sent to the Village by Tim Bennet from the Ministry of Tourism, Sports and Arts. His goal is to get an area established so there is a recreation area available in the future. There are 11, ¼ sections in the proposed area by "Brown's Pit" that he would like to see maintained as a trail system. Mr. Merrick would like support from the Village of Pouce Coupe in allowing the activity in the area. The trail system is located on crown land, in the PRRD. Mayor Smith suggested he take the request for support to the PRRD. Mayor Smith thanked Mr. Merrick for his presentation.

7. UNFINISHED BUSINESS AND BUSINESS ARISING FROM THE MINUTES

8. CORRESPONDENCE

- a) BP Canada Re: Noel Project Update.
The Noel plant is located directly south of One Island Lake.
ACCEPTED for information by consensus of Council.
- b) PRRD Re: Development Variance Permit #154/2008, to Vary the Maximum Allowable Floor Area of Accessory Buildings from 232 m² to 488 m² to Accommodate a Second 223 m² Shop, Bear Mountain Area, Dated September 16, 2008.
Council **DIRECTED** Administration to advise that Council has no objection to Application for Development Variance Permit #154/2008.
- c) PRRD Re: Zoning Bylaw #1834, to Rezone 5 Lots from R-4 (Residential 4) to P-2 (Civic, Assembly and Institutional Zone) so that Lots Can be used in Conjunction with the Tupper Community Hall, Tupper, Dated September 24, 2008.
Council **DIRECTED** Administration to advise that Council has no objection to Bylaw #1834.
- d) Schoolhouse Products Inc. Re: Folding Chairs and Tables for Pouce Coupe Community Centre.
The CAO explained that this single quote was for Council's consideration for next year's budget. At the time of purchase, 3 quotes would be required. This is not a budgeted item in the 2008 budget.
Council **DIRECTED** Administration to put this item on next year's capital budget.
- e) Pouce Coupe Museum and Historical Society Re: Old Library Building.
MOVED by Councillor Kut and seconded THAT
Council approves the use of the old Library building by the AA group as requested by the Museum Society. **CARRIED**
- f) Pouce Coupe Volunteer Fire Department Re: Appointment of New Member.
MOVED by Councillor White and seconded THAT
Council approves the addition of Travis Marton to the Pouce Coupe Volunteer Fire Department. **CARRIED**
- g) Northern BC, Agent of Tourism BC Re: 2008 Northern BC Tourism Association AGM and Conference October 15-17, 2008.
Neither Mayor Smith nor any other Council member was available to attend the meeting.
- h) Community Futures Re: Northeast Regional Community Foundation.

Council **DIRECTED** Administration to request that Community Futures attend the next meeting to update Council on the Foundation.

- i) PRRD Re: Invitation to Farmed Animal Mass Carcass Disposal Emergency Plan Tabletop Exercise.
Council **DIRECTED** Administration to send the invite to the Bachmans, Riddles, and Nordens (local cattle farmers).

MOVED by Councillor Supernault and seconded THAT
Councillor White attends the Mass Carcass Disposal Tabletop exercise at the PRRD Office in Dawson Creek on October 21, and that the funds come from the Council meetings account. **CARRIED**

- j) Times Colonist, Re: UBCM Overview.
ACCEPTED for information by consensus of Council.

- k) City of Dawson Creek Re: Dawson Creek Air Show Thank You.
ACCEPTED for information by consensus of Council.

- l) Municipal Insurance Association Re: Claim Status Report.
ACCEPTED for information by consensus of Council.

- m) Early Learning Project Manager, Gloria Cleave Re: Pouce Coupe StrongStart Grand Opening Invitation.

MOVED by Councillor White and seconded THAT
Mayor Smith represents the Village at the Official Opening of the StrongStart Program at the Pouce Coupe Elementary School on October 27, 2008.

CARRIED

- n) Bergeron Funeral Services Re: Request for Headstone.

MOVED by Councillor White and seconded THAT
Council allows the installation of the memorial monument for a grave in the Riverview cemetery, provided it is less than 36" wide. **CARRIED**

The CAO advised Council that we will be amending the Cemetery Bylaw and bringing it back for Council's review.

- o) Tremblay House Re: Tree Issue.

Council **DIRECTED** Administration to investigate the tree situation and take appropriate action.

- p) Minister Bill Bennet Re: Reply to July 29, 2008 Letter, BC150 Book.

Council concurred that they were dissatisfied with the response regarding the omission of Pouce Coupe from the BC150 Commemorative book.

Council **DIRECTED** Administration to send another letter stating we are not happy with the reply, and note that we were the first incorporated municipality in the PRRD.

9. RESOLUTIONS

- a) Accounts Payable Report September 16, 2008, \$26,068.80.

MOVED by Councillor White and seconded THAT

Council approves the Accounts Payable Report from September 16, 2008 in the amount of \$26,068.80. **CARRIED**

10. BYLAWS

- a) Bylaw No. 918, 2008, Pedestrian Pathway Dedication Cancellation Bylaw, A Bylaw to Permanently Close and Remove a Highway (Pedestrian) Dedication Between 46th and 47th Avenue, Pouce Coupe, Final Reading.

MOVED by Councillor White and seconded THAT

Council approves the final reading of Bylaw #918, A Bylaw to Permanently Close and Remove a Highway (Pedestrian) Dedication Between 46th and 47th Avenue.

CARRIED

- b) Bylaw No. 919, 2008 Tax Exemption Bylaw, A Bylaw to Exempt Certain Lands and Improvements Within the Village from Taxation, First Three Readings.

- Letter from BC Assessment
- Ad for Notice of Permissive Exemption

MOVED by Councillor White and seconded THAT

Council approves the first three readings of Bylaw #919, A Bylaw to Exempt Certain Lands and Improvements Within the Village from Taxation.

CARRIED

11. REPORTS

- a) Pouce Park Campground Season Extension

- Report of CAO

MOVED by Councillor White and seconded THAT

Council extends the seasonal contract to keep the Pouce Park campground open for the month of October 2008.

CARRIED

Council **DIRECTED** Administration to change the wording of the contract to accommodate this seasonal recurrence.

- b) Record of Tax Sale

- Minutes as Recorded By CAO

ACCEPTED for information by consensus of Council.

- c) Minutes of the Surplus Equipment Bid Opening

- Minutes as Recorded By CAO

ACCEPTED for information by consensus of Council.

- d) Councillor Kut Portfolio Report – Verbal

Nothing to report at this time.

- e) Councillor White Portfolio Report – Verbal

Councillor White was the on call contact for regional ESS last week.

- f) Councillor Supernault Portfolio Report – Verbal

The new Department of Public Works dump truck has been received.

- g) Councillor Kux-Kardos Portfolio Report

Councillor Kux-Kardos was not present at the meeting.

- h) Mayor Smith Portfolio Report – Written

Mayor Smith attended the Ministry of Transportation meeting September 30, 2008.

Council **DIRECTED** Administration to send a letter to Minister Lekstrom requesting a public meeting to collect the public concerns regarding increased traffic on our highway. Also to be invited are representatives from the RCMP, School District #59 and the Trucking Association.

12. REPORT OF CHIEF ADMINISTRATIVE OFFICER

- Progress Report to October 1, 2008

Council **DIRECTED** Administration to take a visit to the Haven and Care Homes and take some pictures of any run-down conditions. The pictures are to be forwarded to Northern Health.

The CAO reported that Jayden Vac Services has made improvements to the land and installed water/sewer services to their lot in the Industrial Park. They have advised the Village that they will not likely put the building in place until the spring.

Council discussed the issue, and agreed to the arrangement.

The Pederson project has gone over budget, but is still within the cost price quoted to the property owners. The budget in October 2007 was set at \$630,000. The costs are currently at ~ \$675,000. It is in the final stage of construction.

Administration will request that Mr. Nordli come to Council to field any questions on the project.

13. QUESTION PERIOD – NIL

14. NEW BUSINESS

- a) Pouce Coupe Lagoon Berm Stabilization Grant Application Approval.

MOVED by Councillor White and seconded THAT

Council approves the lagoon berm stabilization grant application.

CARRIED

Council **DIRECTED** Administration to investigate the costs of seal coating the roads.

15. ADJOURNMENT

The meeting was adjourned at 8:20 p.m.

Chairperson
Mayor Barb Smith

Recorder
Chief Administrative Officer
Peter Thomas

CERTIFIED a true copy of the Minutes of the Corporation of the Village of Pouce Coupe from a meeting held in Council Chambers, Pouce Coupe, B.C.