



## CORPORATION OF THE VILLAGE OF POUCE COUPE

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### Minutes of the Regular Council Meeting of August 7, 2007

**ATTENDANCE:**

Mayor Barb Smith  
Councillor Peter Kut  
Councillor Chris Kux-Kardos  
Councillor Donna White

**STAFF:**

Peter Thomas, Chief Administrative Officer

**1. CALL TO ORDER**

Mayor Smith called the meeting to order at 7:00 p.m.

**2. APPROVAL OF AGENDA**

**MOVED** by Councillor Kux-Kardos and seconded, THAT  
the Agenda for the Regular Council Meeting of August 7, 2007 be adopted as  
presented. **CARRIED**

**3. ADOPTION OF MINUTES**

- a) Minutes of the Regular Council Meeting of July 16, 2007  
**MOVED** by Councillor Kux-Kardos and seconded, THAT  
the Minutes of the Regular Council Meeting of July 16, 2007 be adopted as  
presented. **CARRIED**

**4. INTRODUCTION OF LATE ITEMS**

**ADD:**

- 8 u) PRRD, Bylaw Referral Form to Amend OCP and Zoning Bylaw to Facilitate  
Subdivision of 3.5 ha lot from 40 ha Parent Parcel for Rural Residential Use,  
Dawson Creek/Bessborough, 212 Road, Dated August 7, 2007  
8 v) Métis BC Nation, re: \$500 Donation to Pow Wow  
8 w) Pat Coutts, re: Thank you for Homecoming Celebration  
8. x) MIA, re: Dividend Cheque  
8. y) UBCM, re: 75<sup>th</sup> Still Alive Grant

**5. PUBLIC HEARING - NIL**

**6. DELEGATIONS - NIL**

**7. UNFINISHED BUSINESS AND BUSINESS ARISING FROM THE MINUTES - NIL**

- a) Review of the Pouce Coupe Community Centre Joint Use Agreement
- Report of Economic Development Assistant
- Council reviewed the draft copy of the Joint Use Agreement for the Community Centre and raised the following issues:
- C Change "Non-profit Village" to non-profit entity"
  - D Change "Board" to "Board of Directors"
- 1.0.2 & 1.0.3 Council questioned why there would not be two (2) representatives from each side.

- 3.3 Council requests clarification on the wording of this item. Does the Village have use of the building “during” or “after” school hours?
- 3.5 (a) Is the building “and property” designated as smoke free?
- 3.5 (b) & 4.9 This item says the Village provides their own receptacles. This seems burdensome for the Village to have to go and empty receptacles.
- 5.3 Third party equipment; who looks after paper work? This item is awkward.
- 10.3 This item is confusingly worded, needs to be clarified.
- 11.1 Council questioned the renewal date at four (4) years.

Council **DIRECTED** Administration offer the amendments to the School Board for their consideration.

- b) Access to Nodes Industrial Development
- Report of Chief Administrative Officer
  - Report of Councillor Kux-Kardos
  - Report of Mayor Smith

**MOVED** by Councillor White THAT

This item be tabled to the next Council meeting.

**DEFEATED**

**MOVED** by Councillor Kux-Kardos and seconded THAT

Council allows the access to the property off 57<sup>th</sup> Avenue and revises the bylaw for this exception.

Council discussed the pros and cons of the development. The Mayor expressed her concern that Council was considering a decision for this topic in the absence of Councillor Supernault.

**OPPOSED – Mayor Smith**

**CARRIED**

## 8. **CORRESPONDENCE**

- a) John H. Shevchuk, Lex Pacific Law Corporation, to Agricultural Land Commission, re: Application W-36647-H.F. Nodes Construction Ltd.  
**ACCEPTED** for information by consensus of Council.
- b) Efrem Swartz, Lex Pacific Law Corporation, re: Application W-36647-H.F. Nodes Construction Ltd.  
**ACCEPTED** for information by consensus of Council.
- c) Penny Wilson, re: Homecoming and 75<sup>th</sup> Anniversary  
**ACCEPTED** for information by consensus of Council.
- d) Evan Saugstad, Community Coordinator for Grizzly Valley Area, Spectra Energy, re: South Peace Pipeline Feasibility Study  
**ACCEPTED** for information by consensus of Council.
- e) Doreen Dery, Council Clerk, City of Prince George, re: July 1<sup>st</sup> Parade  
**ACCEPTED** for information by consensus of Council.

- f) Ken Cameron, Chief Executive Officer, Homeowner Protection Office, re: Important Changes to the Homeowner Protection Act  
**ACCEPTED** for information by consensus of Council.

- g) April Moi, Executive Director, NRAHTA, re: Annual General Meeting & Rendezvous September 18-20, 2007

**MOVED** by Councillor White and seconded THAT

Council sponsors the NRAHTA Annual General Meeting in Fort St. John in the amount of \$150.00, and that the funds come from the Donation to Special Events Account.

**CARRIED**

**MOVED** by Councillor White and seconded THAT

Councillor Kux-Kardos attends the NRAHTA Annual General Meeting in Fort St. John, September 18-20, 2007, and that the funds come from Council Travel Account.

**CARRIED**

- h) PRRD, Bylaw Referral Form to Rezone Remainder of Quarter-Section Agricultural Land Reserve, to Accommodate Subdivision into Three Lots, Bear Mountain-Arras, Dated July 24, 2007.

**ACCEPTED** for information by consensus of Council without objections.

- i) Leta Hodge, Manager of Client Services, Ministry of Community Services, re: 2007 UBCM Convention – “Climates of Changes”, September 24-28 in Vancouver

**ACCEPTED** for information by consensus of Council.

- j) PRRD, DVP Referral Form to Vary the Maximum Accessory Building Floor Area by an Increase of 186m<sup>2</sup>, from the Permitted Maximum Accessory Building Floor Area of 177m<sup>2</sup>, in Order to Allow for the Construction of a 225m<sup>2</sup> Shop Needed for the Land Owner's Personal Storage Use, Golf Course Road, just West of the Golf Course Entrance, Dated July 26, 2007

**ACCEPTED** for information by consensus of Council without objections.

- k) Sue Clark, Program Officer, Local Government Program Services, re: Community Tourism Grant (Phase I)

Councillor Kux-Kardos pointed out that we have another \$3070.86 to be spent in the area of community signage as remains of our Phase I tourism grant.

- l) Brenda Binnie, President, Gas Tax/Public Transit Management Services, re: Gas Tax Agreement Community Works Fund Payment

**ACCEPTED** for information by consensus of Council.

- m) Vi Robb, Resident, re: Garbage Pick Up

**ACCEPTED** for information by consensus of Council.

- n) Rick Thorpe, Minister of Small Business and Revenue, and Ida Chong, Minister of Community Services, re: Single Business Licence

The Mayor identified her concern over losing control of the business license process. This item will be on the UBCM agenda.

- o) Issues in Focus, North Central Municipal Association, Dated August 2007

**ACCEPTED** for information by consensus of Council.

- p) Northern Health, re: Invitation on Ceremonial Groundbreaking on Rotary Manor Expansion

**MOVED** by Councillor White and seconded THAT

Councillor Kux-Kardos represents the Village at the Rotary Manor Ground Breaking Ceremonial on Wednesday, August 8, 2007 in Dawson Creek.

**CARRIED**

- q) UBCM, re: Deadline for Cabinet Minister Meeting Requests

**ACCEPTED** for information by consensus of Council.

- r) Joanne de Vries, Founder & CEO, Fresh Outlook Foundation, re: Annual Building Sustainable Communities Conference November 20-22, Kelowna

**ACCEPTED** for information by consensus of Council.

- s) Save Our Northern Seniors (SONS), re: Safety for Care Home

Council **DIRECTED** Administration to send a letter of support for the SONS. The letter should identify that persons with dementia and mental illness should have separate living arrangements.

- t) Richard Beattie, Reynars Funeral Home and Crematorium, re: River View Cemetery Bylaw Council **DIRECTED** Administration to amend the cemetery bylaw to allow for the organized placement of successive interments.

- u) PRRD, Bylaw Referral Form to Amend OCP and Zoning Bylaw to Facilitate Subdivision of 3.5 ha lot from 40 ha Parent Parcel for Rural Residential Use, Dawson Creek/Bessborough, 212 Road, Dated August 7, 2007

**ACCEPTED** for information by consensus of Council without objections.

- v) Métis BC Nation, re: \$500 Donation to Pow Wow

Council **DIRECTED** Administration to send a thank you to the Métis BC Nation for their donation.

- w) Pat Coutts, re: Thank you for Homecoming Celebration

**ACCEPTED** for information by consensus of Council.

- x) MIA, re: Dividend Cheque

**ACCEPTED** for information by consensus of Council.

- y) UBCM, re: 75<sup>th</sup> Still Alive Grant

The grant is a result of the Sustainable Community Application.

## 9. RESOLUTIONS

- a) Revenue & Expense Report – July 24, 2007

The Chief Administrative Officer reviewed the report and explained the details to the Council members.

**ACCEPTED** for information by consensus of Council.

- b) Accounts Payable Report – July 23, 2007 - \$4,001.13

**MOVED** by Councillor White and seconded THAT

Council approves the Accounts Payable Reports of July 23, 2007 in the amount of \$4,001.13.

**CARRIED**

- c) Accounts Payable Final Cheque Register Report – July 26, 2007 - \$53,975.10  
**MOVED** by Councillor White and seconded THAT  
 Council approves the Accounts Payable Final Cheque Register Reports of July 26, 2007 in the amount of \$53,975.10 **CARRIED**

- d) Accounts Payable Report – July 30, 2007 - \$40,436.50  
**MOVED** by Councillor White and seconded THAT  
 Council approves the Accounts Payable Reports of July 30, 2007 in the amount of \$40,436.50 **CARRIED**

## 10. **BYLAWS**

- a) Bylaw #898, 2007, Bylaw to Provide for Garbage Collection, for Council Consideration

Council **DIRECTED** Administration to clarify the description for “Special Containers” and present Bylaw #898, 2007 at a future Council meeting for first three readings.

## 11. **REPORTS**

- a) Provincial Government New Business License
- Report of Administrative Assistant
- ACCEPTED** for information by consensus of Council.

- b) Upgrades to Pouce Park Cookhouse

- Report of Chief Administrative Officer

**MOVED** by Councillor White and seconded THAT

Council authorizes payment to Richard Bueller in the amount of \$720.34 for labour and materials for completing the renovations at the Pouce Park Cookhouse, and that the funds come from the Pouce Park account.

**CARRIED**

- c) Unsightly Premises

- Report of Chief Administrative Officer

Council will select a date and time at the August 20<sup>th</sup> Regular Council Meeting for a tour of the Village to take measures on these unsightly premises.

- d) Pouce Park Month End Report, June & July 2007

- Report of Contractor

**ACCEPTED** for information by consensus of Council.

- e) North East Region Tourism Development

- Memo of Economic Development Assistant

**ACCEPTED** for information by consensus of Council.

- f) Pouce Park Camp Site Expansion

- Report of Chief Administrative Officer

**MOVED** by Councillor Kux-Kardos and seconded THAT

Council accept the bid from Gerdon Electric for \$21,600.72 including GST for the installation of an electrical supply to twelve new camp sites at Pouce Park, and that these funds come from the Pouce Park Capital budget account.

**CARRIED**

- g) Transit Service Between Dawson Creek and Pouce Coupe
- Memo of Economic Development Assistant  
**ACCEPTED** for information by consensus of Council.
- h) Homecoming Survey
- Report of Economic Development Assistant  
**ACCEPTED** for information by consensus of Council.
- i) Security Camera Report
- Report of Chief Administrative Officer  
**MOVED** by Councillor Kux-Kardos and seconded THAT  
Council accept the bid from L & T Services for the supply and installation of a security camera system in the amount within the Capital budget amount of \$10,000 and that these funds come from the Capital Security Cameras accounts.  
**CARRIED**
- j) SPCA Contract
- Report of Chief Administrative Officer  
Council **DIRECTED** Administration to investigate item 5 regarding reimbursing the Society one-half the fees imposed on an unclaimed registered Village animal impounded by the Society, and ensure that it is a standard practice.  
If it is:  
**MOVED** by Councillor Kux-Kardos and seconded THAT  
Council agrees to enter into another two year contract with the SPCA Dawson Creek Branch to provide animal control services for the Village, at a rate of \$5,100 for the first year (October 1, 2007 to September 30, 2008) with another cost of living increase based on the Provincial standard added in the second year (October 1, 2008 to September 30, 2009), and that the CAO and Mayor be authorized to sign the agreement.  
**CARRIED**
- k) Economic Development Assistant's Progress Report
- Report of Economic Development Assistant  
**ACCEPTED** for information by consensus of Council.
- l) Councillor Kut Portfolio Report - Verbal
- The Public Works Supervisor job posting has been advertised. Councillor Kut has been working with the staff to ensure business is completed. We have repaired two water leaks, and are waiting for a contractor to repair a third. The trackless machine is in operation. The Bunker residence sewer repair job is completed. The bill will be ours. We are getting a quote from Mr. Steve Nordli to rectify our drainage situation on 52<sup>nd</sup> Avenue.
- Council **DIRECTED** Administration to retrieve two more quotes for the job.
- MOVED** by Councillor Kux Kardos and seconded THAT  
Councillor Kut to be reimbursed for mileage and time invested into the Public Works department, upon submission of an invoice, and that these monies come from the Public Works account.  
**CARRIED**
- m) Councillor Kux-Kardos Portfolio Report – Verbal
- Councillor Kux-Kardos encourages all Council and public to tour the museum. There are new displays which are very attractive.

- n) Councillor Supernault Portfolio Report  
Councillor Supernault was not in attendance.
- o) Councillor White Portfolio Report – Verbal  
The Fire Chief submitted draft drawings of the Fire Hall. We need to take the draft to an engineer for a concrete design for the expansion to the Fire Hall. Also, an Emergency Measures Meeting needs to be set up for September.
- p) Mayor Smith Portfolio Report – Verbal  
The Northern Health Meeting in Fort St. John was cancelled. The Village did not participate in the Taylor or Tumbler Ridge parades.

**12. REPORT OF CHIEF ADMINISTRATIVE OFFICER**

- Progress Report to August 1, 2007  
**ACCEPTED** for information by consensus of Council.

**13. QUESTION PERIOD**

Mr. Ross Pickett and Mr. Chad McGowan presented a verbal plan to build a motorized vehicle track. They plan to create an executive and start a club. They ask Council for referent rules and bylaws that can be applied to the club's formation. Council requested a proposal of the project.

**MOVED** by Councillor Kut and seconded THAT  
the Regular Council meeting proceeds past 9:00 p.m. if necessary.

**CARRIED**

**14. NEW BUSINESS - NIL**

**15. ADJOURNMENT**

The meeting was adjourned at 9:05 p.m.

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Chairperson  
Mayor Barb Smith

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Recorder  
Chief Administrative Officer  
Peter Thomas

CERTIFIED a true copy of the Minutes of the  
Corporation of the Village of Pouce Coupe from a  
Meeting held in Council Chambers, Pouce Coupe, B.C.