



CORPORATION OF THE VILLAGE OF POUCE COUPE

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Minutes of the Regular Council Meeting of April 2, 2007

ATTENDANCE: Mayor Barb Smith
Councillor Peter Kut
Councillor Chris Kux-Kardos
Councillor Donna White
Councillor Malcolm Supernault

STAFF: Peter Thomas, Chief Administrative Officer

1. CALL TO ORDER

Mayor Smith called the meeting to order at 7:00 p.m.

2. APPROVAL OF AGENDA

MOVED by Councillor White and seconded, THAT
the Agenda for the Regular Council Meeting of April 2, 2007 be adopted as presented.

CARRIED

3. ADOPTION OF MINUTES

a) Minutes of the Regular Council Meeting of March 19, 2007

MOVED by Councillor White and seconded, THAT
the Minutes of the Regular Council Meeting of March 19, 2007 be adopted as presented

CARRIED

4. INTRODUCTION OF LATE ITEMS

ADD:

- 8. m) Linda Reid, Minister of State, re: Reply to Childcare Letter
- 8. n) Cress Farrow, Chairman, Regional District of Bulkley-Nechako re: Reply to Childcare Letter
- 8. o) Brenda Binnie, UBCM President, re: Green Paper on Reforming BC's Limitation Act
- 8. p) Conversation on Health Invite to Regional Public Forum in Ft. St. John, May 5, 2007
- 8. q) BC Hydro, re: E-Plus and the BCUC Filing
- 8. r) Spectra Energy, Invite to Luncheon in Chetwynd, or Evening Reception in Charlie Lake, both on April 18
- 8. s) GW Steward Architect, layout of new community centre kitchen
- 8. t) Bylaw Referral Form, to Rezone Property from Agricultural to Residential, to Accommodate a Lot on a Residential Subdivision, in the Tea Creek Ridge Area, Electoral Area C., Dated March 30, 2007
- 8. u) Dawson Creek and District Chamber of Commerce Agenda, April 5, 2007

5. PUBLIC HEARING - NIL

6. DELEGATIONS

- a) Mona McNalley, Bus Coordinator, Step Up and Ride Society, Appearing at the Request of Council

- Report of Chief Administrative Officer

The Mayor welcomed Mona to the Meeting. Mona distributed the Step and Ride Society pamphlet, outlining the services of the organization. There is a criteria for riders, and the focus is on children. They come out to the Pouce Coupe Care Home and Peace River Haven on a daily basis. The service can be provided to any person unable to access the public transportation system, at \$5.00 for a one-way trip. They are waiting for positive word on their gaming access grant for funding. Step Up and Ride would consider offering a regular daily bus route to Pouce Coupe, if the Village was willing to subsidize the route. The Mayor thanked Mona for her presentation.

7. UNFINISHED BUSINESS AND BUSINESS ARISING FROM THE MINUTES - NIL

8. CORRESPONDENCE

- a) Karen Pighin, re: Invitation to Fort St. John Spirit of BC Regional Roundtable on April 16, 2007
MOVED by Councillor White and seconded THAT
 Councillors Kut & Kux Kardos attend the Fort St. John Spirit of BC Regional Roundtable meeting in Fort St. John on April 16, 2007, and that the funds come from the Council travel budget

CARRIED

- b) Mayor Joe Snopek, Town of Creston, re: elimination of Funding for Child Care Service
ACCEPTED for information by consensus of Council.

- c) Mayor Fred Jarvis, District of Taylor, re: Peace River Municipalities Association Meeting on April 25, 2007
MOVED by Councillor Kux-Kardos and seconded THAT
 Mayor Smith and any other Councillor attend the PRMA meeting in Taylor on April 25, 2007, and that the funds come from the Council travel budget

CARRIED

- d) Patrick Terry, Leaf It To Us, re: Open House – April 20, 2007
 Mayor and Council are unavailable to attend. Council **DIRECTED** Administration to send a letter with our regrets.

- e) Val Tremblay, Pouce Coupe & District Museum & Historical Society, re: Grand Opening on May 5, 2007

Councillor White will be attending the function.

MOVED by Councillor Kux-Kardos and seconded THAT

The area on 49th Avenue between 50th and 51st street be closed off for the Pouce Coupe & District Museum & Historical Society Grand opening on May 5, 2007

CARRIED

- f) Bill Sutherland, RHI, Kamloops President, CAPH (BC), re: National Certification Program
ACCEPTED for information by consensus of Council

- g) Janine North, Chief Executive Officer, Northern Trust, re: Small Community Economic Development Capacity Building Program

The Chief Administrative Officer advised Council that the Village received a grant to hire a person for 4 months. A job description is on the closed meeting agenda for Council's consideration.

- h) Wayne Hiebert, Electoral Area "D" Director, PRRD, re: South Peace Comprehensive Development Plan
ACCEPTED for information by consensus of Council.
- i) Ryan MacIvor, Tourism Development Coordinator, re: 2007 NE BC Regional Map Project
MOVED by Councillor Kux-Kardos and seconded THAT
Council pay \$800.00 + GST to Tourism Dawson Creek for the NE BC Regional Map Project, and that the funding come from the Tourism Account.
CARRIED
- j) UBCM, re: Trade, Investment and Labour Mobility Agreement (TILMA)
ACCEPTED for information by consensus of Council
- k) Pam Eales, President, Dawson Creek & District Chamber of Commerce, re: District Chamber of Commerce
ACCEPTED for information by consensus of Council
- l) PRRD, Bylaw Referral Form to Re-designate Lot B Plan BCP18235, Section 11, Township 84, Range 20, W6M, PRRD from Potential Small Agricultural Holdings to Rural Residential, Tea Creek Area, West of the Old Hope Road, dated March 28, 2007
ACCEPTED for information by consensus of Council
- m) Linda Reid, Minister of State, re: Reply to Childcare Letter
ACCEPTED for information by consensus of Council.
- n) Cress Farrow, Chairman, RD of Bulkley-Nechako re: Reply to Childcare letter
ACCEPTED for information by consensus of Council.
- o) Brenda Binnie, UBCM President, re: Green Paper on Reforming B.C.'s Limitation Act
ACCEPTED for information by consensus of Council.
- p) Conversation of Health Invite to Regional Public Forum, Saturday, May 5, 2007
MOVED by Councillor White and seconded THAT
Councillor Kut attend the Conversation on Health Forum in Fort St John on May 5, 2007, and that the funds come from the Council Travel Account
CARRIED
- q) BC Hydro, re: E-Plus and the BCUC Filing
ACCEPTED for information by consensus of Council.
- r) Spectra Energy, Invite to Luncheon in Chetwynd, or Evening Reception in Charlie Lake, Both on April 18, 2007
Council **DIRECTED** staff to send our regrets, as no Council members are available to attend.
- s) GW Steward Architect, Layout of New Community Centre Kitchen
Council reviewed the preliminary drawing of the new kitchen preparation area in the Community Centre. Council commented that counter space was important, they liked the bottom layout pattern for the sinks and countertops.
- t) Bylaw Referral Form, to Rezone Property from Agricultural to Residential, to Accommodate a Lot on a Residential Subdivision, in the Tea Creek Ridge Area, Electoral Area C, dated March 30, 2007
ACCEPTED for information by consensus of Council.

- u) Dawson Creek and District Chamber of Commerce Agenda, April 5, 2007
Councillor Supernault will attend the Chamber of Commerce Meeting at 7:00 p.m. on April 5, 2007.

9. RESOLUTIONS

- a) Accounts Payable Report – March 16, 2007 \$2,867.35
b) Accounts Payable Report – March 27, 2007 \$31,542.13

MOVED by Councillor White and seconded THAT

Council approves the accounts payable report of March 16, 2007 in the amount of \$2,867.35 and the accounts payable report of March 27, 2007 in the amount of \$31,542.13.

CARRIED

10. BYLAWS - NIL

11. REPORTS

- a) Tree Planting 2007
• Report of Chief Administrative Officer

MOVED by Councillor White and seconded THAT

Council purchase \$5,000 worth of trees and service from Deadfall Ranch Tree Farm and have them planted as soon as the weather permits, and that these funds come from the beautification account.

CARRIED

Council **DIRECTED** staff to look into dedication markers that we can place by the trees. Councillor White suggested a central board identifying which trees were planted. The Chief Administrative Officer noted he would bring back a map laying out the location of the proposed tree planting.

- b) Industrial Park Water Line Extension
• Report of Chief Administrative Officer

Council **DIRECTED** staff to gather a price on the project under the tracks and across the road "looping" the system and bring a report back to Council.

- c) Museum Renovations
• Report of Chief Administrative Officer

MOVED by Councillor Kux Kardos and seconded THAT

Council accept the offer from KB Construction for painting in both buildings, renovating the washrooms, and moving the freight door at a cost of \$9,740 + GST, and that this money come from the capital budget Museum renovations account.

CARRIED

- d) Picnic Table purchase
• Report of Chief Administrative Officer

Council reviewed the bids for the picnic tables, and preferred the tables with the open ends, to accommodate people with special needs

MOVED by Councillor Kut and seconded THAT

Council accepts the offer from Jack Frost to build 10 picnic tables at a cost of \$83.00 per table for the labour, and that these funds come from the parks and playground operating account.

CARRIED

Councillor Kut will arrange to purchase the wood.

d) Councillor Kux-Kardos Portfolio Report - Verbal

Councillor Kux-Kardos reported that she watched the DVD on BC's child care challenge in British Columbia and recommended that all of Council review it to see the conditions in the province.

There is a museum meeting on April 5 at 7 p.m. in the Village Office

e) Councillor Supernault Portfolio Report - Verbal

Councillor Supernault will be submitting a burning permit for the BMX brush pile and will be considering the fence project for the park soon.

f) Councillor White Portfolio Report – Verbal

Councillor White reported that we are getting good numbers out for the 75th Anniversary Committee meetings. The library has applied for a grant for summer students. She attended some ESS meetings and is actively participating in the group

g) Councillor Kut Portfolio Report – Verbal

Council **DIRECTED** Administration to post for a seasonal DPW worker. Councillor Kut has made arrangements with A-1 Auto to disassemble the car and make it into our new float.

Council **DIRECTED** staff to collect float decorations & pamphlets. A meter has been installed in Borek's barn, and DPW will be determining a cost for past usage.

h) Mayor Smith Portfolio Report - Verbal

The Mayor attended the DARE graduation program at the school, the SPEDC Forum, and the 75th Anniversary Committee Meeting. The Mayor and CAO are meeting with Northern Health tomorrow to discuss the future of their buildings.

MOVED by Councillor White and seconded THAT

a \$75.00 voucher be purchased from the Butcher Block to donate as a door prize for the Ben Dumais benefit March 31, and that these funds come from the Public Relations budget.

CARRIED

12. REPORT OF CHIEF ADMINISTRATIVE OFFICER

- Progress Report to March 28, 2007

The report was accepted as presented.

13. QUESTION PERIOD

John King from the PRBN asked when the budget will be passed. The Chief Administrative Officer replied that the first three readings of the bylaw will be on the next agenda, and the final reading will be held on May 7, 2007. Public written submissions are welcome.

MOVED by Councillor White and seconded THAT

The Regular Meeting of Council proceed past 9:00 pm if necessary.

CARRIED

A recess was called at 8:50 pm.

14. NEW BUSINESS

a) Motion to move to a Closed meeting of Council, as per section 90 (1) (e) of the Community Charter

MOVED by Councillor Kux Kardos and seconded THAT Council move to a Closed meeting of Council, as per section 90 (1) (e) of the Community Charter **CARRIED**

The meeting moved to closed meeting of Council at 8:52 pm.
The regular meeting was resumed at 9:32 pm.
The Mayor rose with report from the Closed meeting.

MOVED by Councillor White and seconded, THAT the Deputy Chief Administrative Officer Job Description be accepted as presented. **CARRIED**

MOVED by Councillor Kux Kardos and seconded, THAT the Economic Development Assistant Job Description be accepted as presented, and that the position be advertised. **CARRIED**

MOVED by Councillor Kut and seconded, Council accepts the offer from Nordli Consulting and Surveying to build the Pouce Coupe Industrial Park subdivision at a cost of \$207,550.43, AND THAT the funds come from the 2007 capital budget. **CARRIED**

MOVED by Councillor White and seconded, THAT the Village offer the position of casual Administrative Assistant to Carol Frost. **CARRIED**

15. ADJOURNMENT

The meeting was adjourned at 9:34 p.m.

Chairperson
Mayor Barb Smith

Recorder
Chief Administrative Officer
Peter Thomas

CERTIFIED a true copy of the Minutes of the Corporation of the Village of Pouce Coupe from a Meeting held in Council Chambers, Pouce Coupe, B.C.