



CORPORATION OF THE VILLAGE OF POUCE COUPE

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Minutes of the Regular Council Meeting of March 5, 2007

ATTENDANCE: Mayor Barb Smith
Councillor Peter Kut
Councillor Malcolm Supernault

STAFF: Peter Thomas, Chief Administrative Officer

1. CALL TO ORDER

Mayor Smith called the meeting to order at 7:00 p.m.

2. APPROVAL OF AGENDA

MOVED by Councillor Kux-Kardos and seconded, THAT
the Agenda for the Regular Council Meeting of March 5, 2007 be adopted as presented.

CARRIED

3. ADOPTION OF MINUTES

a) Minutes of the Regular Council Meeting of February 19, 2007

MOVED by Councillor Kut and seconded, THAT

the Minutes of the Regular Council Meeting of February 19, 2007 be adopted as presented.

CARRIED

4. INTRODUCTION OF LATE ITEMS

ADD:

8. e) Bylaw Referral Form, re: Increasing the Permitted # of Bedrooms From Three to Four at Any Bed & Breakfast Establishment Regulated by the Dawson Creek Rural Area Zoning Bylaw 479, 1986

8. f) Development Referral Form, re: To Increase Building Floor Area to Accommodate a Shop, within the Charlie Lake Fire Protection Service Area.

11. h) MFA Signing Authorities

11. i) Updated BC Hydro Quote for Village Street Lights

11. j) Museum Repairs Quote

5. PUBLIC HEARING - NIL

6. DELEGATIONS

a) Bear Ridge Resources re: Proposed Pipeline Project – Brian Vermeulen

Mr. Brian Vermeulen of BV Land Consulting, made a presentation on a proposed pipe line project by Bear Ridge Resources with Mr. Benji Migneault, Operations Engineer, and Mr. Allan Balson, Construction Manager. They have had three public open houses in Tomslake, Rolla, and Pouce Coupe. The pipeline is 47 km long and will be carrying sweet gas initially.

Precautions have been taken for it to be able to carry sour gas in the future. They are proposing a sour gas plan in Tomslake. They have arrangements made with 90% of the landowners for construction. They plan to start the project in June. They have received positive feedback from the open houses. The emergency plan is in place. There are five emergency shutdown valves between Dawson Creek and Pouce Coupe, as an extra precautionary measure. Bear Ridge has an office in Dawson Creek, and this pipeline project

is the company's focus at this time. All mapping, studies, and reports are available at the Dawson Creek office.

The Mayor thanked the gentlemen for their presentation.

- b) Nodes Construction Training Courses – Ken Drover
Mr. Ken Drover made a presentation on courses that he is running through Nodes Construction in Pouce Coupe. Courses include ATV Safety, Bear Awareness, First Aid, Ground Disturbance, H₂S Alive, Leadership for Safety Excellence, Transportation of Dangerous Goods, and WHMIS. The courses are mainly focused at the Nodes employees, but others are welcome when the space is available.
The Mayor thanked Ken for the presentation.

7. UNFINISHED BUSINESS AND BUSINESS ARISING FROM THE MINUTES - NIL

8. CORRESPONDENCE

- a) Community Futures, Aurora Awards
Council **DIRECTED** Administration to write a letter of support for the late Ellen DeWetter, as part of the nomination for the Aurora Awards. The Mayor will work with Administration on this project.
- b) Royal Canadian Legion
Council discussed the offer for advertising but elected to use their funds to directly support the local branch.
- c) PRRD, DVP Referral Form, to Vary the Exterior Side Parcel Line Setback From the Required Minimum of 5.0 Metres (17 ft) to 1.0 Metre (3 ft) Parcel Line Setback, in Order to Locate the Desired Structures. The Building is Intended to be Used for Personal Residential Accessory Use, in the Fort St. John Area, Dated February 22, 2007
ACCEPTED for information by consensus of Council.
- d) UBCM, re: 2007 Resolutions Process
ACCEPTED for information by consensus of Council.
- e) Bylaw Referral Form, re: Increasing the Permitted # of Bedrooms From Three to Four at Any Bed & Breakfast Establishment Regulated by the Dawson Creek Rural Area Zoning Bylaw 479, 1986
ACCEPTED for information by consensus of Council.
- f) Development Referral Form, re: To Increase Building Floor Area to Accommodate a Shop, With the Charlie Lake Fire Protection Service Area.
ACCEPTED for information by consensus of Council.

9. RESOLUTIONS - NIL

10. BYLAWS - NIL

11. REPORTS

- a) Document Retention Policy 1.12
 - Report of Administrative Assistant
Council **DIRECTED** Administration to retain cemetery receipts, as they may be needed for later reference. The same applies to the Rendezvous 1992 files.

MOVED by Councillor Supernault and seconded THAT
Council approves the retention list and have the documents destroyed with the exception of the Rendezvous 1992 files and the cemetery receipts.

CARRIED

b) CIBC Signing Authorities

- Report of Chief Administrative Officer

MOVED by Councillor Kut and seconded THAT

CAO Peter Thomas, Mayor Barb Smith, Councillor Peter Kut, Councillor Donna White, Councillor Chris Kux-Kardos, or Councillor Malcolm Supernault are to be authorized as signing authorities for the Village Bank Accounts, Promissory Notes or other banking instruments until further notice.

AND THAT

Peter Thomas may sign alone for transfers only between the bank accounts 01090/9301313 (General), 01090/1414933 (Savings), and the Corporation of Pouce Coupe's GIC account. In any situation where funds would be transferred beyond the three listed accounts, two signatures would be transferred beyond the three listed accounts; two signatures would be required to authorize the transaction.

CARRIED

c) Public Works Report March 2007

- Report of Public Works Supervisor

Councillor Kut received a price to build picnic tables for \$160.00 per table. Council requested a more detailed report at the next Council meeting.

d) Councillor White Portfolio Report – Written

ACCEPTED for information by consensus of Council.

e) Councillor Supernault Portfolio Report - Verbal

Council **DIRECTED** Administration to investigate what is needed to burn the brush pile at the BMX Park.

f) Councillor Kut Portfolio Report - Verbal

Council discussed the parade float. The Mayor stated she would look at getting some volunteers to work on this project.

g) Mayor Smith Portfolio Report -Verbal

The Mayor attended meeting with the Ministry of Highways, Oil and Gas Commission, and Agricultural Land Commission last week.

h) MFA Signing Authorities

MOVED by Councillor Supernault and seconded THAT

Two of either CAO Peter Thomas, Mayor Barb Smith, or Councillor Peter Kut be authorized as signing authorities for the Municipal Finance Authority Fund Accounts until further notice.

CARRIED

i) Updated BC Hydro Quote for Village Street Lights

MOVED by Councillor Supernault and seconded THAT

The Village makes arrangements with BC Hydro to complete the installation of two street lights behind the Post Office and the alley off of 51st Street at no cost to the Village;

AND THAT

Administration locates a contractor to install the lights on 47th Avenue at a cost of \$1600, and these funds be taken from the Public Works budget.

CARRIED

j) **Museum Repairs Quote**

Council discussed the museum repairs. There may be an engineer's report on the building. Council wanted a better evaluation of the building prior to repairs. Council **DIRECTED** Administration to get second price and opinion on the renovations in the Museum.

12. REPORT OF CHIEF ADMINISTRATIVE OFFICER

- Progress Report to February 28, 2007

ACCEPTED for information by consensus of Council.

13. QUESTION PERIOD - NIL**RECESS**

Council broke for recess at 8:25 p.m. The meeting resumed at 8:30 p.m.

14. NEW BUSINESSa) **Closed meeting of Council**

MOVED by Councillor Supernault and seconded, THAT

Council move to a Closed meeting of Council, as per section 90(1)c of the Community Charter.

CARRIED

The meeting moved to a closed meeting of Council at 8:30 p.m.

The Regular meeting was resumed at 8:52 p.m.

15. ADJOURNMENT

The meeting was adjourned at 8:53 p.m.

Chairperson
Mayor Barb Smith

Recorder
Chief Administrative Officer
Peter Thomas

CERTIFIED a true copy of the Minutes of the
Corporation of the Village of Pouce Coupe from a
Meeting held in Council Chambers, Pouce Coupe, B.C.