



CORPORATION OF THE VILLAGE OF POUCE COUPE

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Minutes of the Regular Council Meeting November 5, 2007

ATTENDANCE: Mayor Barb Smith
Councillor Peter Kut
Councillor Chris Kux-Kardos
Councillor Malcolm Supernault

STAFF: Peter Thomas, Chief Administrative Officer

1. CALL TO ORDER

Mayor Smith called the meeting to order at 7:00 p.m.

2. APPROVAL OF AGENDA

MOVED by Councillor Supernault and seconded, THAT
the Agenda of the Regular Council Meeting of November 5, 2007 be approved as
presented. **CARRIED**

3. ADOPTION OF MINUTES

MOVED by Councillor Kut and seconded, THAT
the Minutes of the Regular Council Meeting of October 15, 2007 be adopted as
presented. **CARRIED**

4. INTRODUCTION OF LATE ITEMS

ADD:

- 8) o Urban Systems, Re: Official Community Plan and Zoning Bylaw Update Programs.
- 8) p UNBC, Re: Request for Sponsorship.
- 8) q District of Chetwynd, Re: Invitation to Winter Lights Celebration.
- 8) r Keepers of the Water II, Re: Thank You for Attending.
- 8) s PRRD, Re: Bylaw Referral Form # 1769 to Rezone Land from Agricultural to Residential to Accommodate a Subdivision in the Briar Ridge area: dated November 5, 2007.
- 8) t Pouce Coupe Library, Re: Approval of New Member, Gordon Twan.
- 11) d Councillor Kut Written Report.
- 11) f Councillor Kux-Kardos Written Report.

5. PUBLIC HEARING – NIL

6. DELEGATIONS

- a) Everett Beaulne, Recipient of 2007 PRRD Rural Individual Achievement Award
The Mayor presented Mr. Beaulne with a pair of glass steins awarded by the PRRD in recognition of the 2007 Rural Individual Achievement Award. The Mayor congratulated Mr. Beaulne on his years of volunteer service to the community.
- b) RCMP Staff Sergeant Steve Grant, Quarterly Report.
Sergeant Grant noted that the recent challenge has been the heavy equipment theft in the area. He has recently replaced a second in command position in the detachment. They are expecting another growth spurt in the oil patch in late summer.
The Mayor invited the RCMP to the opening of the Community Centre in early 2008.
The Mayor asked about replacing the police car cut out at the entrance to the Village. The Sergeant replied that he would look into it.
Councillor Supernault invited him to the NE Metis Association event on November 16, 2007 at the Sudeten Hall. Councillor Supernault also encouraged the RCMP involvement in the Pouce Coupe rink facility this upcoming season.
The Mayor thanked Sergeant Grant for attending the meeting.
- c) Nowican Friendship Centre and Northwinds Healing Centre Re: Development of Program to potentially be used at the Pouce Coupe Care Home.
Adam Laboucan and Isaac Hernandez gave a presentation regarding a proposed use for the Pouce Coupe Care Home. They would like to use the building as a bigger facility for an addiction rehabilitation centre. They currently have a 10 bed facility in Farmington, serving ~105 people a year. The Mayor told the group that the 2 buildings are owned by Northern Health Authority and they should take their proposal to them.
The Mayor thanked the group for their presentation.

7. UNFINISHED BUSINESS AND BUSINESS ARISING FROM THE MINUTES

- a) Memorandum, Peter Thomas, CAO Re: Proposed Motocross Track
- b) John and Patt Kendrew Re: Location of Proposed Motocross Park
Council elected to wait to receive a report from the Insurance Association for further information on the proposed motocross track.
- c) Ron Jacobson, PRT Inc. Re: Possible timeline and cost to purchase tree saplings
Council **DIRECTED** Administration to contact the Dawson Creek Ministry of Forests office and inquire as to the availability of saplings and their cost.

8. CORRESPONDENCE

- a) PRRD Re: Bylaw Referral Form (Bylaw 1765) to rezone the area from A-2 (Large Agricultural Holdings) I-1 (Light Industrial) and use it for a vehicle and equipment and servicing business, October 19, 2007.
Council **DIRECTED** Administration to advise that our interests are unaffected.
- b) PRRD Re: Bylaw Referral Form (Bylaw 1764) to allow the use of "Work Camp" on portions of District Lots 1349 and 1351, in order to allow for the relocation and set-up of

an industrial work camp on 1.8 ha (4.5 acres) of Crown land under a proposed 10 year tenure, October 30, 2007.

Council **DIRECTED** Administration to advise that our interests are unaffected.

- c) Sander Rose Trobak, Chartered Accountants Re: 2007 Audit.
Council asked if Administration intended to go back in the billings and collect the 35 cents undercharge on the residential utility billing. The CAO replied that Templeton Consulting had fixed the programming error, and it would not be worth the Administration time to research and correct the error. Council commented that they would like to see water payment billing analysis completed on our water supply from the City of Dawson Creek.
- d) Association for Mineral Exploration, BC Re: Invitation to Attend Mineral Exploration Roundup, 2008, January 28 to 31, 2008.
ACCEPTED for information by consensus of Council.
- e) Ministry of Health Re: World Health Organization's "*Global Age-friendly Cities: A Guide*" and "*Checklist Of Essential Features of Age-friendly Cities*".
ACCEPTED for information by consensus of Council.
- f) Landry Women's Institute Re: "*Site C – Landry Women's Institution Asks – Who Needs It?*".
ACCEPTED for information by consensus of Council.
- g) Cheryl Shuman, South Peace BC Sustainable Energy Association Re: Invitation to Join the BCSEA.
Council **DIRECTED** Administration to inquire as to what the membership cost would be. If there is no charge, Administration is to register the Village of Pouce Coupe. Any new information is to be brought back to the next Council meeting.
- h) Pouce Coupe and District Museum and Historical Society Re: "Wall of Fame" or "Memory Lane" to Honor Our Pioneers.
The meeting is scheduled November 15, 2007. Councillor Kux-Kardos encouraged all Council members to attend.
- i) Royal Canadian Legion Re: Donation Request for the Poppy Fund.
MOTION by Councillor Kux-Kardos and seconded THAT
Council donates the same amount as last year to the Poppy Fund (\$150), and funds come from the donation to special events account.
CARRIED
- j) Don McLaughlin Re: Thank You/Congratulations Letter to Mayor, Council and Administrative Staff.
ACCEPTED for information by consensus of Council.
- k) Pouce Coupe Museum and Historical Society Re: Invitation to Christmas Party.
Council **DIRECTED** Administration to RSVP for the Mayor (2) and Councillor Kux-Kardos (4).

- l) Dawson Creek and District Chamber of Commerce Re: Dinner and Dance.
ACCEPTED for information by consensus of Council.
- m) Federation of Canadian Municipalities Re: 2008 FCM-CH2M HILL Sustainable Community Awards.
Council **DIRECTED** Administration to develop an application based on the School/Community Centre building.
- n) Ministry of Community Services and Minister Responsible for Seniors' and Women's Issues Re: BC/Asia Twinning Toolkit.
ACCEPTED for information by consensus of Council.
- o) Urban Systems Re: Official Community Plan and Zoning Bylaw Update Programs.
Council **DIRECTED** Administration to bring the report from Urban Systems forward at budget talks.
- p) UNBC Re: Request for Sponsorship.
The Mayor will be attending a UNBC NE Advisory meeting in Fort St. John on Wednesday, November 21, 2007. She will bring a report back to Council at that time.
Council **DIRECTED** Administration to inquire about our UNBC doctor fund donation commitment.
- q) District of Chetwynd Re: Invitation to Winter Lights Celebration.
Council **DIRECTED** Administration to send a letter of regret for our attendance to the District of Chetwynd for their event, and wish them success in their event.
- r) Keepers of the Water II Re: Thank You for Attending.
Councillor Supernault did attend this conference. He noted that there was discussion on the Site 'C' Dam location. The conference was well attended, and he brought back a lot of information.
- s) PRRD Re: Bylaw Referral Form # 1769 to rezone land from agricultural to residential to accommodate a subdivision in Briar Ridge area: dated November 5, 2007.
Council **DIRECTED** Administration to advise that Council has no objection to Bylaw #1769.
- t) Pouce Coupe Library Re: Approval of new member, Gordon Twan.
MOTION by Councillor Kux-Kardos and seconded THAT
the Council approves the appointment of Gordon Twan to the Pouce Coupe Library Board.

9. RESOLUTIONS

- a) Accounts Payable Report – October 17, 2007, \$25,208.52.
- b) Accounts Payable Report – October 24, 2007, \$15,329.81.
- c) Accounts Payable Report – October 25, 2007, \$27,404.61.
- d) Accounts Payable Report – October 30, 2007, \$25,625.79.

MOVED by Councillor Kux-Kardos and seconded THAT
Council approves the Accounts Payable Reports of October 17, October 24,
October 25, and October 30, 2007 in the respective amounts of \$25,208.52,
\$15,329.81, \$27,404.61 and \$25,625.79. **CARRIED**

10. BYLAWS

- a) Bylaw #902, 2007 Amendment to the Service Charges for the Collection and Disposal of Solid Waste, Final Reading

MOVED by Councillor Kux-Kardos and seconded that
Council passes the final reading of Bylaw No. 902, 2007, Amendment to the Service Charges for the Collection and Disposal of Solid Waste.

CARRIED

- b) Bylaw #903, 2007 Amendment to the Culvert Installation Bylaw #579, 1991, Final Reading

MOVED by Councillor Kux-Kardos and seconded that
Council passes the final reading of Bylaw No. 903, 2007, Amendment to the Culvert Installation Bylaw #579.

CARRIED

11. REPORTS

- a) Kristen Read – Report of Administrative Assistant

- “Holiday Light-Up” Progress – The date is set for December 9, 2007

Council stated that last year’s winners are ineligible to win this year’s contest. Homes in the Brookbank Subdivision are eligible to participate. Councillor Kut will work with Administration to locate judges. The museum will be open for the event.

- Inventory of Pouce Coupe Souvenirs

MOTION by Councillor Kux-Kardos and seconded THAT

Inventory items be used as prizes for the “2007 Holiday Light-Up”

CARRIED

- VOPC Christmas Party

Confirmed Attendance: Mayor Smith (1), Councillor Kux-Kardos (2), Councillor Kut (2) and Councillor Supernault (2)

- b) Diana Chorney – Report of DCAO

- Report of Building Permits

Council accepts the Building Permits report for June to October 2007 as presented.

MOVED by Councillor Kut and seconded that the meeting go past 9 p.m.

CARRIED

- c) Councillor Supernault Portfolio Report – Verbal

Councillor Supernault took a drive around town with the DPW supervisor to review projects. The storm sewer, park camp sites, and new picnic tables are all projects going well.

- d) Councillor Kut Portfolio Report – Written

Report submitted as late item. Councillor Kut went to the school and met with Mrs. Biddulph regarding the new Community Centre Grand Opening.

The new security cameras are in place.
Mayor Smith qualified that she changed all portfolios in the interest of fresh ideas.

- e) Councillor White Portfolio Report – Verbal
Councillor White was not in attendance.
- f) Councillor Kux-Kardos Portfolio Report – Written
Written report submitted as a late item. Councillor Kux-Kardos attended the opening of the Lakota Agriplex Centre and the Chamber of Commerce luncheon with the Branding the Peace presentation.
Councillor Kux-Kardos noted that it was important that she remains with the projects she has started with the museum and tourism portfolios are all connected.
The Mayor replied that she changed the portfolios to give everyone a fresh start and outlook, and the switching of portfolios remain.
- g) Mayor Smith Portfolio Report – Written
Council accepts the Mayor's report as presented.

12. REPORT OF CHIEF ADMINISTRATIVE OFFICER

- Progress Report to October 31, 2007
The CAO added that the security camera system has been put in place.
According to the Ministry of Community Services, Road 211 is under the responsibility of the Ministry of Highways.

13. QUESTION PERIOD – NIL

RECESS 9:40 p.m. RESUME 9:44 p.m.

14. NEW BUSINESS

- a) Motion to move to a Closed meeting of Council, as per section 90 (1) (c) of the Community Charter

MOVED by Councillor Kut and seconded THAT
the Council moves to a closed meeting of Council.

CARRIED

Regular Council meeting resumed at 10:07 p.m.

MOVED by Councillor Kux-Kardos and seconded, THAT Council purchases a \$75.00 Gift Certificate from the Dawson Creek Coop Store for each one of the 6 regular employees, AND THAT the funds of \$450.00 come from the Council Public Relations account.

CARRIED

15. ADJOURNMENT

The meeting was adjourned at 10:08 p.m.

Chairperson
Mayor Barb Smith

Recorder
Chief Administrative Officer
Peter Thomas