



## CORPORATION OF THE VILLAGE OF POUCE COUPE

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# Minutes of the Regular Council Meeting October 15, 2007

**ATTENDANCE:** Mayor Barb Smith  
Councillor Peter Kut  
Councillor Chris Kux-Kardos  
Councillor Malcolm Supernault  
Councillor Donna White

**STAFF:** Peter Thomas, Chief Administrative Officer  
Harry Hamilton, Public Works Supervisor

**1. CALL TO ORDER**

Mayor Smith called the meeting to order at 7:00 p.m.

**2. APPROVAL OF AGENDA**

Remove item 14 c) from the agenda.

**3. ADOPTION OF MINUTES**

**MOVED** by Councillor Kut and seconded, THAT  
the Minutes of the Regular Council Meeting of October 1, 2007 be adopted as  
presented. **CARRIED**

**4. INTRODUCTION OF LATE ITEMS**

ADD:

- 8 l) UNBC, Northeast Regional Advisory Council Meeting November 21, 2007 in Fort St. John.
- 8 m) PRRD Bylaw Referral Form File No. 1758; to Rezone Property from Large Agricultural Holdings to Residential in Arras, BC, Dated October 12, 2007.
- 8 n) Water Highway BC re: BC Water Quality Monitoring Network – Strategic Plan Development.
- 8 o) Ministry of Tourism, Sports and the Arts, re: BC 150 Grant.
- 8 p) Municipal Insurance Association, 20 Year Membership Recognition Plaque.
- 9 b) Accounts Payable Report for October 12, 2007, \$97,517.24
- 11 f) Council Visioning Workshop, Report of CAO.

**5. PUBLIC HEARING**

- a) Public Hearing Re: Bylaws 900 and 901, 2007. Rezoning Land from R1 to R2, Corner of 57<sup>th</sup> Avenue and Highway 2.

The public hearing was opened at 7:05 p.m.

The Mayor and CAO explained that an application was received to rezone land from R1 to R2.

The applicant, Bev O'Brien, advised that she wishes to place a new 20 foot trailer on the property.

Adjacent industrial property owner Tom Steward was against the rezoning, noting he felt it would depreciate the value of the other homes in the neighborhood.

Residents Linda Norman, Nancy Kerr, Nicole Verdon, and Elaine Supernault were all opposed, citing property devaluation as their logic.

Having no more speakers, the Mayor closed the public hearing at 7:17 p.m.

## 6. DELEGATIONS

- a) Pouce Coupe Parent Advisory Committee Re: New Playground at Community Centre/School/Library.

The PAC called in advance to cancel their delegation. They are working towards gathering more information regarding their proposal.

## 7. UNFINISHED BUSINESS AND BUSINESS ARISING FROM THE MINUTES - Nil

## 8. CORRESPONDENCE

- a) Ministry of Energy, Mines and Petroleum Resources Re: Larger Scale Map Indicating the Parcels for the December 12, 2007 Disposition of Oil and Gas Rights.

Council **DIRECTED** Administration to forward a reply letter to the Oil and Gas Titles Branch requesting information regarding their management plan for the waterways, as Council is concerned about the protection of the waterways.

- b) Ministry of Health Re: Response to August 13, 2007 Letter Concerning the Situation at the North Peace Care Centre.

**ACCEPTED** for information by consensus of Council.

- c) Suncor Energy Re: 50<sup>th</sup> Anniversary Invitation.

Council **DIRECTED** Administration to advise that no Council member is available to attend.

- d) Northern Lights College Re: Invitation to Grand Opening of the Industry Training Centre.

**MOVED** by Councillor White and seconded THAT

Councillor Supernault attend the Grand Opening of the Industry Training Centre in Ft. St John on October 19, and that the funds come from the Council travel account.

**CARRIED**

- e) PRRD Re: Bylaw Referral Form (Bylaws 1760 & 1761) to Facilitate the Subdivision of 12 Acres into 2 Lots for Rural Residential Use, Bear Mountain, Dawson Creek, Dated October 1, 2007.

Council **DIRECTED** Administration to advise that our interests are unaffected.

- f) PRRD Re: Bylaw Referral Form (Bylaws 1762 & 1763) to Facilitate the Subdivision of 2.4 ha ~ 6 acre lot from a 137 Acre Property Along Highway 29, Chetwynd, Dated October 9, 2007.

Council **DIRECTED** Administration to advise that our interests are unaffected.

- g) PRRD Re: Referral Form (No. 201-2007-DVP) to Vary the Maximum Accessory Building Floor Area in Order to Build an Accessory Building for Personal Use, Fort St. John, dated October 11, 2007.

Council **DIRECTED** Administration to advise that our interests are unaffected.

- h) Ministry of Children and Family Development Re: Proclamations for October as Foster Family Month, Community Living Month and Autism Awareness Month.

**ACCEPTED** for information by consensus of Council.

- i) BC Hydro Re: Phase II of the *Turn It Off Challenge*.  
Council **DIRECTED** Administration to join Phase II of the BC Hydro *Turn It Off Challenge*, and encourage the community to be Power Smart with local advertising.
- j) Ministry of Community Services and Minister Responsible for Seniors' and Women's Issues Re: Application for an Infrastructure Planning Grant for the Utility-Based Data Inventory of Sewer and Water Systems.  
Council acknowledged the receipt of the grant. The CAO advised that we are currently engaged in a study at the lagoon site, and have just received a reservoir study from the City of Dawson Creek that we will be reviewing in our plans for the water system.
- k) Pouce Coupe & District Museum, Thank You Card  
**ACCEPTED** for information by consensus of Council.
- l) UNBC, Northeast Regional Advisory Council Meeting November 21, 2007 in Fort St. John.  
**MOVED** by Councillor White and seconded THAT  
Mayor Smith will represent the Village at the UNBC Northeast Regional Advisory Council Meeting in Fort St. John on November 21, 2007, and that the funds come from the Council travel account. **CARRIED**
- m) PRRD Bylaw Referral Form File No. 1758; to Rezone Property from Large Agricultural Holdings to Residential in Arras, BC, Dated October 12, 2007.  
Council **DIRECTED** Administration to advise that our interests are unaffected.
- n) Water Highway BC re: BC Water Quality Monitoring Network – Strategic Plan Development.  
Council **DIRECTED** Administration to send a letter of support to the BC Water Quantity Monitoring Network.
- o) Ministry of Tourism, Sports and the Arts, BC 150 Grant.  
Council **DIRECTED** Administration to send a copy of this BC 150 Grant notice to the Library, Museum, Seniors, and PAC group, as well as any other community group that may be interested.
- p) Municipal Insurance Association, 20 Year Membership Recognition Plaque.  
The Mayor received a plaque commemorating the Village's 20 year membership in the Municipal Insurance Association.

## 9. RESOLUTIONS

- a) Accounts Payable Report – October 3, 2007, \$15,280.58
- b) Accounts Payable Report – October 12, 2007 \$97,517.24  
**MOVED** by Councillor White and seconded THAT  
Council approves the Accounts Payable Reports of October 3, 2007 and October 12, 2007 in the respective amounts of \$15,280.58 and \$97,517.24.

**CARRIED**

## 10. BYLAWS

- a) Bylaw # 899, 2007 Tax Exemption Bylaw, Final Reading  
**MOVED** by Councillor White and seconded that  
Council passes the final reading of Bylaw No. 899, 2007, Tax Exemption Bylaw.

**CARRIED**

- b) Bylaw # 900, 2007 Amendment to Village of Pouce Coupe Official Community Plan Bylaw #652, 1993, Final Reading

**MOVED** by Councillor Kux-Kardos and seconded THAT Bylaw #900 is defeated.

**CARRIED**

- c) Bylaw # 901, 2007 Amendment to Village of Pouce Coupe Zoning Bylaw # 653, 1993, Final Reading

**MOVED** by Councillor White and seconded THAT Bylaw #901 is defeated.

**CARRIED**

- d) Bylaw #902, 2007 Amendment to the Service Charges for the Collection and Disposal of Solid Waste, First 3 Readings

**MOVED** by Councillor Kux-Kardos and seconded THAT

Council passes the first three readings of Bylaw No. 902, 2007, Amendment to the Service Charges for the Collection and Disposal of Solid Waste.

**CARRIED**

- e) Bylaw 903, 2007 Amendment to the Culvert Installation Bylaw #579, 1991, First Three Readings

- Report of CAO Attached

Council made the following amendment:

Section 5. delete "...the cost to the property owner" and change to "...sole responsibility of the property owner".

**MOVED** by Councillor White and seconded THAT

Council passes the first three readings of Bylaw No. 903, 2007, Amendment to the Culvert Installation Bylaw #579.

**CARRIED**

## 11. REPORTS

- a) Councillor Kux-Kardos Portfolio Report – Verbal

There is a meeting of the Museum Board on November 15, 2007 in Council Chambers regarding the "Memory Lane" concept and everyone is welcome to attend.

- b) Councillor White Portfolio Report – Verbal

No report at this time.

- c) Councillor Kut Portfolio Report – Verbal

The 52<sup>nd</sup> Street storm drain project is nearing completion.

- d) Councillor Supernault Portfolio Report – Verbal

No report at this time.

- e) Mayor Smith Portfolio Report

- Report from UBCM 2007

**ACCEPTED** for information by consensus of Council.

- f) Council Visioning Workshop, Report of CAO.

Council discussed options on visioning, goal setting and strategic planning. The session was set for Tuesday, November 27 at 1 p.m. in the Village Council Chambers. All Council members are to bring their goals and planning agenda items to the next Council meeting. "What we want to do and how we will accomplish it."

**12. REPORT OF CHIEF ADMINISTRATIVE OFFICER**

- Progress Report to October 10, 2007

Council **DIRECTED** Administration to find out if we can get more spruce trees from the UBCM vendor.

**13. QUESTION PERIOD**

A resident asked about the soil we removed from the BMX track and the hole it created. DPW Supervisor Harry Hamilton replied that it was a clay based soil required as fill at the new school. The terrain will be refilled within two weeks. She also asked if her crushed in culvert will be repaired. Mr. Hamilton said he expects repairs within 2 weeks. She also raised concerns regarding an open-ended culvert in front of the CRS building. Mr. Hamilton will inspect this tomorrow.

Council **DIRECTED** Administration to determine who is responsible for the maintenance of Road 211.

**MOVED** by Councillor White and seconded that the meeting go past 9 p.m.

**CARRIED**

**14. NEW BUSINESS**

- a) Christmas light up – Request of Councillor Kux-Kardos  
Council decided that the light up will be December 8, 2007. Council **DIRECTED** Administration to find the guidelines and start organizing the light up. DPW will put up the lights on the Museum.
- b) Dawson Creek Chamber of Commerce Re: 2008 Dawson Creek & Area Community Magazine & Visitors’ Guide  
Councillor Kux-Kardos has been working on adjustments for our ad.
- c) Motion to move to a Closed meeting of Council, as per section 90 (1) (l) of the Community Charter  
**DELETED** from the agenda.

The Mayor announced a change in the portfolio assignments.

**2007 PORTFOLIOS**

Public Works	Councillor Supernault
Special Events	Councillor Kut
Library	Mayor Smith
Museum/Tourism	Mayor Smith
Beautification	Councillor White
Parks/Playgrounds	Councillor Supernault
Recreation and Healthy Communities	Vacant
Fire Department	Vacant
Cemetery	Councillor Kut
Municipal Emergency Program	Councillor White
Solid Waste	Councillor Supernault
Development and Planning	Council
Finance	Council
Personnel	Councillor Supernault / Mayor Smith
Northern Rockies Alaska Highway Tourism Association	Councillor White

Municipal Insurance Association  
Chamber of Commerce  
Peace River Regional District Advisory Rural  
Recreation Committee  
South Peace Community Health Liaison  
Senior Citizens  
Pouce Coupe Care Home & Peace River Haven  
Community Policing  
Village Security  
School/Community Centre

Councillor Kux-Kardos  
Councillor Kux-Kardos  
Defunct  
Mayor Smith  
Councillor Kut  
Councillor Kut  
Councillor Kux-Kardos  
Councillor Kut  
Mayor Smith

Councillors Kut, Kux-Kardos, and White all expressed concern over losing the continuity they had built up in their current portfolios. Councillor White refused the Museum portfolio. Councillor Kux-Kardos refused the Library portfolio. Mayor Smith will assume these portfolios. Councillor Kut refused the Chamber of Commerce and it was given to Councillor Kux-Kardos. These assignments are effective immediately.

**15. ADJOURNMENT**

The meeting was adjourned at 9:39 p.m.

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Chairperson  
Mayor Barb Smith

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Recorder  
Chief Administrative Officer  
Peter Thomas

CERTIFIED a true copy of the Minutes of the  
Corporation of the Village of Pouce Coupe from a  
Meeting held in Council Chambers, Pouce Coupe, B.C.