



CORPORATION OF THE VILLAGE OF POUCE COUPE

PO Box 190, Pouce Coupe, B.C. V0C 2C0
Telephone: (250) 786-5794 Fax: (250) 786-5257
www.poucecoupe.ca

Minutes of the Regular Council Meeting October 1, 2007 Village Council Chambers

ATTENDANCE: Mayor Barb Smith
Councillor Peter Kut
Councillor Christabelle Kux-Kardos
Councillor Donna White

STAFF: Peter Thomas, Chief Administrative Officer

1. CALL TO ORDER

Mayor Smith called the meeting to order at 7:00 p.m.

2. APPROVAL OF AGENDA

MOVED by Councillor White and seconded THAT
the Agenda for the Regular Council Meeting of October 1, 2007 be adopted as
presented. **CARRIED**

3. ADOPTION OF MINUTES

a) Minutes of the Regular Council Meeting of September 17, 2007

Amend the minutes of September 17, under 11 c), prior to the motion, to add clarification:
"Councillor White noted that there is an ESS course in Quesnel in October and she has
been asked to attend by the local ESS organization."

MOVED by Councillor White and seconded, THAT
the Minutes of the Regular Council Meeting of September 17, 2007 be adopted as
amended. **CARRIED**

4. INTRODUCTION OF LATE ITEMS

ADD:

- 8 e) Community Futures re: Small Business Week Proclamation October 14 to 20, 2007
- 8 f) NCMA, Professional Development Training for Elected Officials and Senior Staff
- 8 g) PRRD, Bylaw Referral Form, to Redesignate Land to Residential, to Accommodate a
Subdivision, by Bear Mountain, Dated September 27, 2007
- 11 f) Add Written Submission Report to Councillor Kux-Kardos' verbal report
- 11 h) Pouce Park Month End Report

5. PUBLIC HEARING - Nil

6. DELEGATIONS

- a) Council of Forest Industries re: Anniversary Plaque
Steve Kozuki, the General Manager of Forestry for the COFI, presented Mayor Smith with a
wooden plaque commemorating the 75th Anniversary of the community. Mayor Smith
thanked Mr. Kozuki for the presentation.

- b) Village of Pouce Coupe Volunteer Fire Department re: Awards Presentation
Fire Chief Wally Zwahlen was recognized for his 25 years of service to the Pouce Coupe Fire Department. The Chief in turn recognized Travis Barber for his 15 years of service.
- c) Marlene Hebert re: Bylaw #898, Garbage Collection
Ms. Hebert voiced her concerns over the new garbage bylaw. From her perspective, the garbage cans and recycling cause more problems for the residents. Garbage should be out back, not in the front; then if it gets tore open, the mess is in the back alleyways. It is difficult for seniors to participate in the recycling program as the bins are poorly located, and the materials are not easy to move.
- d) Beulah Boyer re: Bylaw #898, Garbage Collection
Ms. Boyer participated with Ms. Hebert as a delegation, concurring with her perspective.

7. UNFINISHED BUSINESS AND BUSINESS ARISING FROM THE MINUTES

- a) Nomination Form for the 2007 Peace River Volunteer Recognition Banquet at Cutbank Hall, October 20, 2007
Council suggested that Everett Beaulne be nominated as a candidate. Councillor White will spearhead the application process, with assistance from Administration, which is due Friday, October 5, 2007.
- b) Tim Donegan, PRRD, re: Temporary Industrial Land Use Permit, Requesting Use of Land to Temporarily Store Vehicles Associated with a Towing Business, Located at 10150 Alder Road Between 242 Road and Highway 97, Dated September 21, 2007.
Council **DIRECTED** Administration to indicate that our interests are unaffected.

8. CORRESPONDENCE

- a) Melanie Achemichuk, Assistant Manager, Land Access, Oil and Gas Titles Branch re: Natural Gas Rights Proposed for Disposition in the December 12, 2007 Competition.
Council discussed the implications of the gas right proposed, and it was **ACCEPTED** for information by consensus of Council.
- b) Lynn Meyer, Director Regulatory and Shane Hamnett, Manager Projects for AltaGas Holdings Inc. re: Proposed Construction and Operation of a New Sour Natural Gas Pipeline and Related Facilities from the Noel Area of British Columbia to the Pouce Coupe Gas and Processing Plant Site in Alberta.
Council **DIRECTED** Administration to inquire with AltaGas as to if and when they plan to hold a public meeting in our community.
- c) Gordon Campbell, Premier re: British Columbia Achievement Awards Nomination.
Council **DIRECTED** Administration to develop a British Columbia Achievement Awards Nomination for Fire Chief Wally Zwahlen, noting his 25 years of service to the Pouce Coupe Fire Department.
- d) Jodi MacLean, South Peace Land Use Planner re: Peace River Regional District Bylaw Referral Form, Zoning Bylaw #1757.
Council **DIRECTED** Administration to indicate that our interests are unaffected.
- e) Futures Re: Small Business Week Proclamation October 14 to 20, 2007
Councillor Kux-Kardos, as a representative of the Community Futures board, noted that there are Small Business Week activities in place, including an awards presentation October 17, 2007.

Mayor Smith **PROCLAIMED** the week of October 14 to October 18, 2007 as Small Business Week in the Village of Pouce Coupe.

- f) NCMA, Professional Development Training for Elected Officials and Senior Staff

MOVED by Councillor Kux-Kardos, and seconded THAT

Any Councillor available may attend the NCMA professional development training course in Prince George on November 1 and 2, 2007 and that the funds come from the Council travel and education account. **CARRIED**

Councillor Kux-Kardos and Mayor Smith both indicated that they are interested in attending. Council **DIRECTED** Administration to advise Councillor Supernault of the course.

- g) PRRD, Bylaw Referral Form, to Redesignate Land to Residential, to Accommodate a Subdivision by Bear Mountain, Dated September 27, 2007
Council **DIRECTED** Administration to indicate that our interests are unaffected.

9. RESOLUTIONS

- a) Accounts Payable Report – September 18, 2007, \$39,693.08
b) Accounts Payable Report – September 21, 2007, \$2,444.00
c) Accounts Payable Report – September 25, 2007, \$6,178.06

MOVED by Councillor White and seconded THAT

Council approves the accounts payable reports of September 18, 2007 in the amount of \$39,693.08; September 21, 2007 in the amount of \$2,444.00; and September 25, 2007 in the amounts of \$6,178.06.

CARRIED

10. BYLAWS

- a) Bylaw # 898, 2007 Garbage Collection Bylaw, Final Reading

Bylaw #898 is tabled until further notice. Council will wait to see the results of the PRRD Waste Management committee report. Council **DIRECTED** Administration to create a new bylaw amendment to include the increase to service charges only.

- b) Bylaw # 899, 2007 Tax Exemption Bylaw, First 2 Readings

MOVED by Councillor White and seconded THAT

Council completes the first two readings of Bylaw No. 899, 2007, Tax Exemption Bylaw

CARRIED

- c) Bylaw # 900, 2007 Amendment to Village of Pouce Coupe Official Community Plan Bylaw #652, 1993, First 2 Readings

MOVED by Councillor White and seconded THAT

Council completes the first two readings of Bylaw No. 900, 2007, Amendment to Village of Pouce Coupe Official Community Plan Bylaw.

CARRIED

- d) Bylaw # 901, 2007 Amendment to Village of Pouce Coupe Zoning Bylaw # 653, 1993, First 2 Readings

MOVED by Councillor White and seconded THAT

Council passes the first two readings of Bylaw No. 901, 2007, Amendment to Village of Pouce Coupe Zoning Bylaw #653, 1993

CARRIED

11. REPORTS

a) CAO Peter Thomas Report

- Garbage Receptacle Rebate Authorization

MOVED by Councillor Kux-Kardos and seconded THAT

Council offers up to a \$12 rebate towards the purchase of a new garbage receptacle for the first 140 residences to provide a receipt as proof of purchase for a new receptacle, and that these funds come from the Pitch in/Clean up week account.

CARRIED

- Cemetery Land Space

The Chief Administrative Officer report noted that the Village is not in dire need to expand immediately. Since the best area for expansion was unavailable at this time, Council decided to leave the cemetery expansion issue alone at this time.

b) DCAO Diana Chorney

- Garbage Pickup Policy

MOVED by Councillor White and seconded THAT

the Garbage Pickup Policy No. 2.2 be revised to note that garbage collection will be located at the front of each residence all year round.

CARRIED

- Compensation For On Call After Hours

MOVED by Councillor White and seconded THAT

the Compensation for On Call After Hours policy No. 5.6 be revised by removing from Section 1 "in the absence of the Public Works Foreman"; and deleting item 3 "This policy does not apply to the Public Works Foreman.

CARRIED

The rationale was that the current policy penalized the Public Works Foreman (Supervisor), and the revision provides fair compensation for everyone attending to the On Call detail.

c) Councillor Kut Portfolio Report – Verbal

The 52nd Street storm drain project is started. It is going to cost another \$30,000 in materials, as we were unable to secure concrete pipes and will have to use plastic instead. DPW is working on building new campsites at the Pouce Park. Our vacuum truck is non-functional. The City of Dawson Creek vacuum truck is also non-functional. For the time being, considering the amount we use it, we will contract the service out as needed. Council **DIRECTED** Administration to prepare a financial report regarding the 75th Anniversary to the October 15, 2007 Council meeting. Public Works Supervisor Harry Hamilton is doing a good job organizing the Department of Public Works Crew.

d) Councillor Supernault was not in attendance.

e) Councillor White Portfolio Report – Verbal

Council accepted the submitted unsightly premises report for information. Councilor White attended a library meeting last week, and they are reviewing the agreement for the new facility in the school.

f) Councillor Kux-Kardos Portfolio Report – Verbal

Councillor Kux-Kardos submitted a written report prior to the Council meeting time. She will continue as a Director for the NRAHTA board. She outlined a number of initiatives in regards to tourism.

MOVED by Councillor White and seconded THAT the meeting go past 9:00 p.m. if necessary.
CARRIED

Council **DIRECTED** Administration to send a letter to the City of Dawson Creek congratulating them on winning the awards at the UBCM.
Council **DIRECTED** Administration to create a list of facilitators and dates to arrange a visionary workshop for Council.

MOVED by Councillor Kux-Kardos and seconded THAT
Council send a letter of support in principle to the North East Community Foundation.
CARRIED

- g) Mayor Smith Portfolio Report – Verbal
Mayor Smith distributed a handout on a school based “History Fair” program, similar to a “Science Fair” program.
Council **DIRECTED** Administration to send a letter to School District #59 encouraging the development of this program.
Council **DIRECTED** Administration to send a congratulatory letter to Encana on a good job on their roadside cleanup.
Council **DIRECTED** Administration to send a letter to the legion requesting that they accommodate their users by increasing their parking space as needed for large events.
Council **DIRECTED** Administration to look at the parking constriction along the road across from the legion, and see what we can do to minimize the problem.
- h) Pouce Park Month End Report
Council **DIRECTED** Administration to budget for more picnic tables, fire pits and a pavement ramp to the shower house at Pouce Park in next year’s budget.

MOVED by Councilor White and seconded THAT
Council extends the Pouce Park Caretaker contract with 2 Macks Cleaning for the period of April 1, 2008 to March 31, 2009.

12. REPORT OF CHIEF ADMINISTRATIVE OFFICER

- Progress Report to September 26, 2007
- ACCEPTED** for information by consensus of Council.

13. QUESTION PERIOD - Nil

14. NEW BUSINESS

15. ADJOURNMENT

The meeting was adjourned at 9:37 p.m.

Chairperson
Mayor Barb Smith

Recorder
Chief Administrative Officer
Peter Thomas

