



**THE CORPORATION OF THE VILLAGE OF POUCE COUPE
BUILDING BYLAW NO. 916, 2008
SCHEDULE "A"
PRELIMINARY APPLICATION FOR BUILDING PERMIT – Patron form**

DATE: _____

PROPERTY OWNER'S NAME: _____

MAILING ADDRESS: _____

PROPERTY OWNER'S AGENT NAME AND ADDRESS: _____

TENANT'S NAME AND ADDRESS: _____

CONTRACTOR'S NAME: _____

CONTRACTOR'S ADDRESS: _____

HPO No.	Business License No.	Prov. Cert. No.
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The undersigned hereby applies for a building permit to construct the building or structure described in this application on property legally described as Lot _____, Block _____, Section, _____ Plan _____, in a _____ Zone in the Village of Pouce Coupe.

This property is located at _____

TYPE OF BUILDING:

RESIDENTIAL SINGLE:	RESIDENTIAL MULTI-FAMILY:	NON-RESIDENTIAL:
SINGLE FAMILY DWELLING	APARTMENT	COMMERCIAL
DUPLEX	ROW HOUSE	INDUSTRIAL
MOBILE HOME		INSTITUTIONAL
SECONDARY SUITE		

TYPE OF BUILDING:

NEW	ADDITION	FOUNDATION	TEMPORARY	SITE SERVICING
ALTERATION	DEMOLITION	SWIMMING POOL	SITING PERMIT	RETAINING WALL
EARTHWORK	FIRE REPAIR	SOLID FUEL APPLIANCE	ACCESSORY	OTHER

FOR OFFICE USE ONLY

Code occupancy classification: Group _____ Division _____

I have attached the following plans:

1. Site plan incorporating all of the information required by Section 7.2.4 of the Building Bylaw;
2. Plot plan showing exact location of this and all other buildings on site as well as location of hydro and gas services;
3. Foundation plan;
4. Floor plan;
5. All elevations including window sizes & exterior finish detail;
6. Detail roof.

No deviation from plans and specifications will be permitted without approval of the Building Inspection Department. An occupancy permit **MUST** be secured before this building is occupied. I agree to give adequate notice of construction progress to assure essential inspections of the work as per attached sheet.

In accordance with the Freedom of Information and Privacy Act, the information in this form is being collected for the purpose of reviewing a building permit application and determining compliance with applicable statutes and

bylaws. This information may be disclosed to third parties in accordance with the Freedom of Information and Privacy Act. Inquires regarding disclosures should be directed to: Chief Administrative Officer, Village of Pouce Coupe, PO Box 190, Pouce Coupe, BC. V0C 2C0. Phone 250-786-5794.

FOR OFFICE USE ONLY

Estimated Value \$ _____	Permit Fee \$ _____
Accessory Building \$ _____	Payment Received \$ _____
TOTAL \$ _____	

1. I acknowledge that if I am granted a building permit pursuant to this application that I am responsible for compliance with the current edition of the British Columbia Building Code, this bylaw and any other applicable enactment, code, regulation or standard relating to the work in respect of which the permit is issued, whether or not the said work is undertaken by me or by those whom I may retain or employ to provide design and/or construction services.
2. I acknowledge that neither the issuance of a permit under this bylaw, the acceptance nor review of plans, specifications, drawings or supporting documents, nor inspections made by or on behalf of the Village constitute a representation, warranty, assurance or statement that the current edition of the British Columbia Building Code, the Building Bylaws of the Village of Pouce Coupe or any other applicable enactment, code, regulation or standard has been complied with.
3. Where the Village requires that Letters of Assurance be provided by a Registered Professional pursuant to Section 11 of the Village of Pouce Coupe Building Bylaw and Section 55 of the *Community Charter* I confirm that I have been advised in writing by the Village that it relied exclusively on the Letter of Assurance of "Professional Design and Commitment for Field Review" prepared by _____ in reviewing the plans, drawings, specifications and supporting documents submitted with this application for a building permit.
4. I confirm that I have relied only on the said Registered Professional for the adequacy of plans, drawings, specifications and supporting documents submitted with this application.
5. I understand that I should seek independent legal advice in respect of the responsibilities I am assuming upon the granting of a building permit by the Village pursuant to this application and in respect of the execution of this acknowledgement.

I hereby agree to indemnify and keep harmless the Village of Pouce Coupe against all claims, liabilities, judgments, costs and expenses which may, in any way, occur against the said Village in consequence of and incidental to, the granting of this permit, if issued. I further agree to conform to all requirements of the Building Bylaw and all other statutes and bylaws in force in the Village of Pouce Coupe.

DATE

SIGNATURE

FOR OFFICE USE ONLY			Health Approval	Y	N
			Residential Plans: 2 sets + 3 site plans	Y	N
Certificate of Title	Y	N	Commercial Plans: 4 sets + 4 site plans	Y	N
Authorization Letter	Y	N	Landscape Plans & Estimate	Y	N
Covenants/Development	Y	N	Security for	Y	N
Letters of Assurance	Y	N	Truss & Floor Layout	Y	N
HPO Authorization Form	Y	N	Application Accepted by:	Y	N
Construction Value	\$ _____		FOLDER NO. _____		